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Dear Exchange Student:

Thank you for choosing ESADE for your overseas experience, whether it be for only a few months or for a year or more. We hope the information included in this guide will help to make your transition to ESADE as easy and as pleasant as possible. Please take the time to carefully read through the entire guide and then save it for future reference; you may need to consult it during your stay in ESADE.

In early 2009, the ESADE undergraduate, MSc, MRes and PhD Business Programmes moved to Sant Cugat, 15 km from Barcelona on the other side of the mountain. The aim of this Student Handbook is to familiarise you with the ESADE Barcelona-Sant Cugat campus as well as the Barcelona-Pedralbes campus.

Because of the nature of the information provided, this is a work in progress. Every effort has been made to verify the details but many are subject to change. If you find any such changes, please notify the International Student Advisor so that changes can be made in subsequent editions.

We look forward to meeting you in person in the near future.

Best regards from the International Relations Team,

Jūra Žymantas
International Student Advisor

JULY 2010
jura.zymantas@esade.edu
1. Welcome to ESADE!

In 1958 a small group of innovative businessmen imagined the future. ESADE is the outcome of their initiative and entrepreneurial spirit. Today, with 50 years of experience, ESADE continues to make positive contributions to the development of entrepreneurial leaders as well as their staff and organizations, fostering social responsibility and an ethical commitment to their companies.

ESADE is an academic institution devoted to the areas of management and law, with three areas of activity in: 
**EDUCATION**, to excellent academic standards with a social and human focus.
**THE CREATION OF KNOWLEDGE**, based on research and the rigorous study of existing knowledge.
**DEBATE**, with independent academic input to contribute towards improving society.

ESADE has become an important centre for research in the ever-changing fields of social science, management, law and economics as well as a forum for discussing and evaluating current and foreseeable socio-political, cultural and technological developments. ESADE has long been distinguished by its commitment to pluralism.

Today, ESADE ranks prominently among university institutions not only in Spain but also internationally, finding itself among the top schools in rankings carried out by The Wall Street Journal, The Financial Times and Business Week serving the public interest by educating future leaders of society, carrying out research and analysis and actively participating in government projects.

ESADE has developed a cooperative culture focused on teamwork, closely engaged in the current corporate climate. The business school strives to train business people with an open, entrepreneurial spirit who are capable of leading a team through the changes that challenge them daily, providing fast responses and knowing how to take advantage of the opportunities that these ongoing changes have to offer.

The innovative spirit that marked ESADE from the beginning remains as alive today as ever.

**INTERNATIONAL OUTLOOK**

Right from the start, ESADE opted for an international focus. It is one of the founding members of the European Foundation for Management Development (EFMD) and the Community of European Management Schools (CEMS). ESADE is also a member of the American Assembly of Collegiate Schools of Business (AACS), The Association of MBAs (AMBA), The Graduate Management Admission Council (GMAC), the Latin American Council of Business Schools (CLADEA) and numerous other academic and professional associations.
**ACCREDITATION**

ESADE Business School received the EQUIS Quality Label awarded by the EFMD in 1998 and the corresponding re-accreditation in 2002. The MBA Programme was first accredited by AMBA in 1994 and reaccredited in 1999. In 2001 the AACSB accredited the Degree Programmes at ESADE. The Business School became one of only four European Schools to have this triple accreditation.

![Accreditation Logos]

**A BRIEF HISTORY**

ESADE is managed by a director general, who is appointed by the board of trustees of the Fundació ESADE. Academic responsibility for each of the schools belonging to ESADE is assigned to a dean or director appointed by the board of trustees on the recommendation of the director general.

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<table>
<thead>
<tr>
<th>Year</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1958</td>
<td>ESADE is founded</td>
</tr>
<tr>
<td>1959</td>
<td>Bachelor's Degree in Business Studies is created</td>
</tr>
<tr>
<td>1960</td>
<td>Executive programmes are created at the Centre for Executive Development (now known as Executive Education)</td>
</tr>
<tr>
<td>1964</td>
<td>MBA programme is created</td>
</tr>
<tr>
<td>1965</td>
<td>Language School is created (now known as the Executive Language Center)</td>
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<tr>
<td>1969</td>
<td>Spain's first European Documentation Centre is created</td>
</tr>
<tr>
<td>1988</td>
<td>ESADE becomes a full member of the Community of European Management Schools (CEMS)</td>
</tr>
<tr>
<td>1993</td>
<td>ESADE Law School is created</td>
</tr>
<tr>
<td>1995</td>
<td>ESADE becomes part of Ramon Llull University</td>
</tr>
<tr>
<td>2003</td>
<td>Madrid campus facilities are expanded</td>
</tr>
<tr>
<td>2003</td>
<td>Buenos Aires campus opens</td>
</tr>
<tr>
<td>2008</td>
<td>50th anniversary of ESADE</td>
</tr>
<tr>
<td>2008/9</td>
<td>ESADE's new CREAPOLIS campus opens</td>
</tr>
</tbody>
</table>
2. Values and CRS

DECLARATION OF VALUES

ESADE aims to educate individuals with a high level of professional competence, aware of their responsibilities as national and global citizens, sensitive to issues of solidarity and social justice and able to engage in collective projects. To that end ESADE is involved in promoting 'human qualities': a combination of knowledge, judgement, balance and depth that generates confident, consistent, reliable citizens capable of living fundamental values.

Being part of a university institution such as ESADE involves an attitude of commitment to its mission: a commitment that is expressed in the values governing our daily coexistence and academic activity. Those who share these values make up our community.

Members of ESADE freely form part of their community and, in accepting these basic values, each member should decide on their own way of putting them into practice. In this climate of freedom and mutual respect, ESADE invites its members to promote actions and behaviours that are consistent with its values.

This declaration is open to the changes which may affect our community in the future.

The ESADE community is committed to promoting a set of values consistent with human qualities and academic and professional excellence, values which it aims to use to serve the local and global society of which it forms part. These values are:

1. **Acting with integrity** in academic and professional endeavors.
   This means behaving, even in difficult circumstances, in a manner that reflects the institution’s commitment to fundamental values such as rigor and effort in carrying out activities, honesty, a critical spirit, fairness and a sense of responsibility.

2. **Respecting** individuals, colleagues and oneself and **being sensitive** to the specific circumstances of others.
   This means recognising the dignity of all individuals and being able to accompany and help others when needed, working towards building a more just and humane world.

3. **Valuing diversity** positively and learning from differences between individuals, ideas and situations.
   This means understanding that differences of gender, socioeconomic status, ethnicity, culture, language, religion, sexual orientation, physical characteristics and other differences are enriching opportunities for learning about other people, the world and oneself.

4. **Searching, sharing and contributing to the common good** of the ESADE community.
   This means being aware that the pursuit of one’s own interests cannot be separated from the good of the
community as a whole and this is reflected in attitudes of respect and responsibility towards the community.

5. Assuming responsibility and commitment to create a **more just society**.

This means understanding not only what reality in actual fact 'is', but also what it 'should be' based on justice, a fundamental value expressed in the Universal Declaration of Human Rights.

Based on these values, members of the ESADE community undertake to act with personal integrity, professional conscientiousness and social responsibility.

**Personal integrity** means that words and actions are consistent with each other, with personal convictions or beliefs and with the values embodied in the declaration.

**Professional conscientiousness** means rigour in carrying out our activities, a culture of effort, continuous updating of knowledge, a capacity for autonomy and cooperation, a transforming creativity and a spirit of service and improvement.

**Social responsibility** means assuming and taking into account the consequences of one's own decisions and their impact on justice in organisations and society, both locally and globally.

**ESADE’s GREEN RULES**
3. Education: in three areas

**BUSINESS SCHOOL**

**UNIVERSITY PROGRAMMES (taught in Sant Cugat)**

- Bachelor in Business Administration
- MSc Programmes in Management
  (International Management, Marketing Management, Finance)
- Master of Research in Management Sciences
- PhD in Management Sciences

**MBA PROGRAMMES (taught in Building 3)**

- Full-Time MBA (Flexible format: 12, 15 or 18 months)
- Part-Time MBA

**EXECUTIVE MASTERS (taught in Building 3)**

- GEMBA
- EMBA Barcelona & Madrid
- Open Programmes
- Custom Programmes

**LAW SCHOOL (located in Building 1)**

- Bachelor in Law
- Master’s degrees in Law
  (Full-Time Masters, Part-Time Masters, Specialization modules, In-Company Training and Conferences & Seminars)

**EXECUTIVE LANGUAGE CENTER (located in Building 3)**

- English, French, German, Arabic and Mandarin
- Spanish for foreigners
- Teacher Training
- In-Company Language Training
4. ESADE Barcelona-Sant Cugat Campus

The **BBA, MSc, MRes** and **PhD** Programmes are taught entirely on this campus; in addition, students have access to all the facilities in Buildings 1, 2 and 3 in Barcelona-Pedralbes.

The ESADE campus, in Sant Cugat incorporates original elements which make it unlike any other academic campus in Spain and Europe. A major differentiating characteristic of the campus is the combination of academic and business facilities on the institution's premises which consist of 19,800 m² of university classrooms and administrative buildings, with an additional 26,800 m², for the use of companies and businesses in Creapolis.

More information and a detailed floor plan are available here: [ESADE Sant Cugat Campus](#)

**CAMPUS HOURS**

- Reception (ext 4024): 07:15 – 22:00

**UniOffice**
- Programme Managers: M-F 10:00 – 18:30
- Career Services: M-F 10:00 – 19:00
- Registrar’s Office: M-F 10:00 – 19:00

- Study areas: M-F 09:00 – 00:00, Sa-Su 9:00 – 20:00
- Library: M-F 08:00 – 20:00
- Research Programmes Office: 12:00 – 16:00
- Admissions Office: 10:00 – 19:00
- ICT (TIC) Services: M-F 08:00 – 00:00, Sa-Su 09:00 – 20:00
- **ARAMARK** – Bar/Cafeteria: 07:30 – 21:00
- **ARAMARK** – Downstairs Cafeteria: 12:30 – 16:00
- **El Corte Inglés** Travel Agency
  
  09:00 – 18:00. (7% discount for students with TUI on Viajes El Corte Inglés products)

  [viages_esade@viajeseci.es](mailto:viages_esade@viajeseci.es)

- Car Park: 24/7; special student rate of €0.80/hr 07:00 – 22:00
- Matteo Ricci Oratory
5. ESADE Barcelona-Sant Cugat Campus
GETTING THERE

Download the Access Map for more information (Sant Cugat → Barcelona → Sant Cugat)

The ESADE Barcelona-Sant Cugat Campus is well connected to Barcelona by train (Renfe and Ferrocarrils de la Generalitat de Catalunya FGC) and by bus.

**FGC**
This is a commuter rail system that runs underground within the city and out to the suburbs. It shares some stations with the metro (the closest FGC station to ESADE Barcelona-Pedralbes is Reina Elisenda).

[FGC station map](#)
- Departure: Plaça Catalunya
- Arrival: Sant Cugat
- Frequency: every 5-10 minutes
- Duration of journey: 25 minutes

**FGC Sant Cugat station - ESADE:** 13-minute walk or 15-minute ride on the L8 bus; the bus stop is in front of the campus.

[L8 schedule](#)
[L8 route map](#)

**RENFÉ Train C7**
The national train network which includes Cercanías, the local lines in the Integrated Fare System.

- Departure: Sants / Plaza Cataluña
- Arrival: Sant Cugat
- Frequency: every 20/30 minutes
- Duration: 40 minutes

RENFÉ Sant Cugat Station – ESADE: 25 minutes walk
Possibility to take the bus L2. The bus stop is 500m from the campus and the journey takes 25 minutes.
- Frequency: 30 minutes
Inter-Urban buses

A4 Line: The bus stop is located 5 minutes from the Esade campus. It links Terrassa, Rubí, Sant Cugat del Vallés, Cerdanyola del Vallés and Barcelona. Frequency: 30 minutes

A6 Line: The bus stop is located 10 minutes from the Esade Campus. It links Barcelona and Sant Cugat through the arrabassada. The ride is approximately 45 minutes.

N61 Line: (night bus) The bus stop is located at the Sant Cugat FGC station.
From Sant Cugat: first bus leaves at 00:57; last bus leaves at 3:57. Frequency: 1 hour. It follows the same route as the train.
From Plaza Cataluña (Barcelona): first bus leaves at 1:30; last bus leaves at 4:30. Frequency: 1 hour. It follows the same route as the train.

N62 Line: (night bus) The bus stop is located at the Sant Cugat FGC station.
From Sant Cugat: first bus leaves at 00:03; last bus leaves at 3:03. Frequency: 1 hour.
From Plaza Cataluña (Barcelona): first bus leaves at 1:00; last bus leaves at 4:00. Frequency: 1 hour.

By Car

The ESADE campus is located in Sant Cugat del Vallés, close to the AP-7 motorway. The campus can be reached from Barcelona following the:

- E-15/AP-7 (North of Barcelona). Exit 22. Follow Sant Cugat sign
- E-90/AP-2 (South Barcelona). Exit 24. Follow Sant Cugat sign
- Vallvidrera Tunnels. Exit 10 – Sant Cugat – Valldoreix
- Arrabassada route
6. ESADE Barcelona-Pedralbes Campus

ESADE Barcelona-Pedralbes is located in the residential neighbourhood of Pedralbes in the upper part of Barcelona. The main building (Building 1) is located at the top of Avinguda Pedralbes on the right-hand side of the street if you are coming up from downtown. Building 2 is just behind Building 1 and Building 3 is a short walk to Av d’Esplugues.

The Law School is in Building 1, the ESADE Library and Corporate Documentation Centre is in Building 2 and the MBA Programmes and the Executive Language Centre are in Building 3.
CAMPUS HOURS

BUILDING 1
Avinguda de Pedralbes, 60-62
Monday to Friday 07:30 - 01:45
Saturday 09:00 - 20:00
Sunday 10:00 - 20:00

- Director General’s Office
- Central Services
- Law Department & Offices
- Faculty Offices
- ABACUS bookstore: M-F 10:00 – 20:00 (summer hours will vary)
- ESADEForum
- Career Services – LAW
- ICT Services: 6 computer rooms on 0 floor. M-F 08:00 -02:00, Sa 08:00 – 20:00
- International Relations Office

BUILDING 2
Carrer Marqués de Mulhacén, 40-42
Monday to Friday 07:30 - 01:45
Saturday 09:00 - 20:00
Sunday 10:00 - 14:00 & 16:00 – 20:00

Library including the European Documentation Centre and the Business Information Centre
BUILDING 3
Avinguda d’Esplugues, 92-96
Monday to Friday 07:30 - 22:00
Saturday 08:00 - 14:00

- MBA Office
- Executive Education
- Career Services – MBA
- Executive Language Centre
- Alumni Association
- Business Information Centre
- ICT Services: 2 computer rooms on B floor. M-F 08:00 – 22:00, Sa 08:00 – 14:00
- Learning Centre: M-F 09:00 – 13:00 & 14:00 – 20:00
  Multi-media Independent language learning + film & book lending library
- Linguistic Services
- El Corte Inglés Travel Agency: M-F 10:00 – 18:00
- Caja Madrid branch office: M-F 09:30 – 19:00 (summer hours will vary)
- Cafeteria & terrace: M-F 08:30 – 21:00, Sa 08:30 – 14:00
- Carpa snack bar: M-F 10:30 – 16:00
- Car & Bike Park: M-F 07:30 – 11:00. €5/day for ESADE students & staff; bikes for free. Parking tickets (for cars and bikes) must be stamped in reception before paying in the garage.
- Chapel
7. ESADE Barcelona-Pedralbes Campus
GETTING THERE

**Metro**
- L3 Green Line – Maria Cristina or Palau Reial stop; 20 minutes walk

**Buses**
- 22, 63, 64, 68, 75, 78; all within 5 minutes walk

**FGC**
- Reina Elisenda station; 15 minute walk
- Sarrià station; 20 minutes walk

Taxi: the fare from the city centre, Plaça Catalunya to ESADE is about €30.
Taxis provide the fastest transportation from the airport; however, there is also a bus and train service directly to the city centre, where you can transfer to the public transportation network.

8. The ESADE Library

LIBRARY COLLECTIONS

The ESADE library, which offers its services in Barcelona – Pedralbes and Barcelona – Sant Cugat, houses an extensive collection of literature on Management Science, Law and other related subjects, includes books, journals, yearbooks, student theses and final projects, working papers and other documents.

The Digital Library also provides access to over 40 electronic information resources containing journal articles, international statistical and financial data, market research, company directories, annual reports, legislation and jurisprudence. Most of these information resources can be accessed from any computer on the ESADE campus.

The ESADE library receives all the official publications of the European Union (in the ESADE European Documentation Centre), the OECD (in electronic format since 1998), the ILO and the World Bank (in electronic format).

Information sessions are held at the beginning of each term to inform new students of the possibilities the library has to offer.
### TIMETABLE: BARCELONA – ST CUGAT CAMPUS

<table>
<thead>
<tr>
<th>Period</th>
<th>Monday to Friday</th>
<th>Weekend</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>September to June</td>
<td>8 am to 8 pm</td>
<td>8 pm to 10 pm</td>
<td>Study hall only</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* Closed</td>
<td></td>
</tr>
<tr>
<td>July (from 1 to 26)</td>
<td>8 am to 5:45 pm</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>July (from 27 to 31)</td>
<td>8 am to 2:15 pm</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>August (from 1 to 16)</td>
<td>Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August (from 17 to 31)</td>
<td>8 am to 5:45 pm</td>
<td>* Closed</td>
<td></td>
</tr>
</tbody>
</table>

* Study areas available at the campus

**CLOSED on holidays (lending service)**

This timetable is extended during exams periods.

### TIMETABLE: BARCELONA – PREDRALBES CAMPUS

<table>
<thead>
<tr>
<th>Period</th>
<th>Monday to Friday</th>
<th>Weekend</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>8:30 am to 7:45 pm</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>October to June</td>
<td>8:30 am to 8 pm</td>
<td>8 pm to 11:45 pm</td>
<td>Study hall only</td>
</tr>
<tr>
<td></td>
<td>10 am to 7:45 pm</td>
<td>Study hall only</td>
<td></td>
</tr>
<tr>
<td>July (from 1 to 26)</td>
<td>8 am to 5:45 pm</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>July (from 27 to 31)</td>
<td>8 am to 2:15 pm</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
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<td></td>
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<td>Closed</td>
<td></td>
</tr>
</tbody>
</table>

**CLOSED on holidays (lending service)**

This timetable will is extended during exams periods

http://itemsweb.esade.edu/biblioteca/archivo/Horarios%20examenes_FEB_ENG.pdf.

Please find under following link ESADE Library’s regulations:

http://www.esade.edu/biblio/eng/about_biblio/reglamento
What documents can I borrow?
Materials in the following categories cannot be loaned out:
- Reference materials (encyclopaedias, dictionaries, directories, yearbooks, etc.) marked with a red label
- Periodicals
- Items on the Reading List during the school year
- Publications from the European Documentation Centre
- Theses, final projects and student papers
- Working papers
- Microfiches
- Databases on CD-ROM
- Teaching materials for faculty use (case studies, videos, etc.)
- Other materials that are considered non-circulating items

How many documents can I borrow and for how long?
The number of items that a borrower can have on loan simultaneously varies according to the user type:
- Students: 3 items for 15 days + 2 one-day loans
- Members of the Alumni Association, Library cardholders, Interuniversity Master, Creativity Seminar: 2 items for 15 days

Return deadlines
The labels on the spines of documents are color-coded to show how long they can remain on loan.
- Red label: not for circulation
- Yellow label: reduced circulation
- White label: loan period depends on the user type
- White label + "Current year reference": not for circulation for the current academic term

How to borrow a document
At the Barcelona – Pedralbes Campus library all loans and returns must be recorded at the library desk during official hours. You will be asked to show your TUI since users are responsible for all documents borrowed in their name.
At the Barcelona – Sant Cugat Campus library there is also a self-issue terminal opposite the library desk, available during library opening hours. To use it you must have a current and non-sanctioned ESADE TUI.

EUROPEAN DOCUMENTATION CENTRE (CDE)
Building 2 – 1st Floor (inside the library)
+34 934 953 807
cde@esade.edu
www.esade.edu/cde
M – F: 09:00 – 14:00
Summer & holiday hours will vary
Created in 1969, and located in the main library, the CDE is one of Spain's official repositories for all
documents and publications produced by the EC and is linked to EU databases. The CDE is open to the
public and free of charge.

Services:
- Internet access to computerized catalogues
- Reference service and user assistance
- Bibliographic references
- Information on scholarships, grants and competitive examinations for positions with EU agencies.
- Press clippings of EU affairs
- Photocopying

**BUSINESS INFORMATION CENTRE (CIE)**

Building 2 – 1st Floor (Inside Library space)
+34 932 806 162
cie@esade.edu / guiame@esade.edu
www.esade.es/guiame
M – F: 09:00 – 13:30 & 15:00 – 18:00
Summer & holiday hours will vary.

The CIE is an excellent source of information on companies and industrial sectors in Spain and other
countries, along with their products, markets, technologies and other relevant data. It is intended for use
by students and faculty and includes access to GUÍAME, a free national and international business
information service especially designed by ESADE, produced and maintained by the Business Information
Centre.

**GUÍAME** can also be accessed through GUÍAME and contains these databases and products:
- A directory of business information sources in Spain: associations, directories, specialized professional
  publications, databases, statistical sources, etc
- Trade press: full text of articles from professional press
- Access to the websites and annual reports of the top 225 Spanish companies. It includes access to
  social and environmental corporate policies
- Sectorial Flash: provides key data about 41 leading sectors of Spanish industry
- Spanish Autonomous Community Flashes: links to statistics on industrial sectors in each Autonomous
  Community
- International Flash: links to statistics on industrial sectors in more than 90 countries
- What’s best for the Company: a thematic selection of the most useful websites for Spanish companies
  from a classification of business and legal subjects

**ESADE Guíame Dossiers: Leadership, Corporate Responsibility, Davos, Economic Forecasts,
Work & Personal Life Balance, etc**

For the 2010 – 2011 Academic year, ESADE will be closed on the following days:

- September 11
- September 24
- October 12
- November 1
- December 6
- December 8
- December 25 - 27
- January 1 & 2
- January 6
- April 22
- April 25
- May 1
- May 24
- June 24

Please note that opening hours and dates may change; consult the intranet for updates.

10. Security in the Buildings

TUI

Access to the ESADE building in Sant Cugat is with the TUI (tarjeta universitaria inteligente), your ESADE ID card, so make sure you pick it up when you arrive; it is personal, non-transferable and can be used to get student discounts. It will eventually be necessary to access other campus services like the library, ICT classrooms and the photocopy service.

In addition, the TUI can be used as a cash card on both campuses. It can be recharged at the Aramark restaurants and can be used for paying for meals and the car park in Sant Cugat. You can activate/de-activate your card on the Intranet, as well as consult the balance and the history of your TUI transactions.

The Security Service is responsible for monitoring the movement of people in ESADE buildings as well as the entrances and exits at night and at the weekends.

In addition, all students are asked to follow these security measures:

- Never leave portable computers, bags, helmets, coats or any other personal belongings unattended in the corridors or other public areas.
- Always close the windows and lock the doors of your car if you park in the street; remove valuables from sight.
- Always lock parked motorcycles and bicycles and secure helmets to the motorcycle or carry them with you.

In case of robbery always file a report with the local police as soon as possible. If you need to replace your Spanish Student Card, you will need a copy of the police report.
11. ESADE Communication sources

INTRANET / E-MAIL
ESADE´s Intranet and e-mail account can be accessed through the www.esade.edu. It is very important that you check the Intranet daily.

MAILBOXES
Through your personal mailbox you will receive information and all class reading for the courses you are taking. Contact the Registrar’s Office if you do not receive the course material.

TV SCREENS
Daily activities on campus are posted on the TV screens located at the entrance to the buildings and other strategic points throughout the buildings.

12. ESADE Intranet

The Registrar’s Office will send you access information to the Intranet, a space you will use while studying at ESADE and which contains information about the academic programme. Intranet can be accessed from any computer connected to the internet and through the ESADE website: www.esade.edu.

The Registrar’s Office will send you your username and password which will allow you to access the following information:

- Course syllabus book and course schedules
- Spanish course dates
- Introductory Week
- Campus bulletin board
- Certificate requests, exam dates and grades

From now on you will be receiving correspondence at your ESADE email account. Once you receive your log in codes, it is important that you redirect the ESADE email account to your preferred email address to be sure you do not miss important information.
BEFORE ARRIVING

13. Visa requirements

STUDENTS FROM EU-COUNTRIES and citizens of Norway, Iceland, Liechtenstein and Switzerland do not require a visa to enter Spain. All you need is a national identification card or passport.

STUDENTS FROM NON-EU-COUNTRIES may or may not need a visa for visits of less than 90 days. Consult the lists at: Need a visa?

If you need a visa, consult the Spanish Embassy or Consulate in your home country or your country of residence concerning the process for obtaining a Student Visa/Visado para Estudios. This can be a lengthy process so get started as early as possible; however, many consulates will not accept visa applications earlier than 60 days before the date of your departure. You will have to apply at the Spanish Consulate which has jurisdiction over your place of residence and visa requirements may vary from one consulate to another.

You can download the Schengen Visa application here: www.maec.es/SiteCollectionDocuments/Formularios/Svisain.pdf

The documentation that you will be asked to present will include:

- Passport
- Passport-size photos
- Proof of financial means
- Admission Letter from ESADE
- Proof of medical insurance including repatriation
- Other documentation specific to your situation

IMPORTANT:
If your stay in Barcelona is longer than 180 days, you will need to provide further documentation like a medical certificate and an FBI Background Check, so be sure to contact the Spanish Consulate as soon as possible.

Important Points:
If you plan to travel outside of Spain during the period shown on your Student Visa, be sure to ask for a multiple-entry visa. Even then, there is no guarantee that you will get it.

If you enter Spain without a visa or on a Tourist Visa, you cannot extend your stay beyond the 90-day limit. In the event that you decide to stay longer than 90 days, you will be required to return to your home country to apply for the Student Visa there.

Keep your plane ticket stub or receipt in case you need to prove date of entry; your passport may not be stamped on entering Spain or the Schengen Area,

In the past, Spanish consulates in various countries have instructed students who are coming to Spain for only three months to come on a Tourist Visa rather than a Student Visa. A Tourist Visa is valid for 90 days and is much easier to obtain. Follow the advice of the Spanish Consulate.
If you are living outside your home country when you apply for a Student Visa, the Spanish Embassy or Consulate in the country where you are currently residing may require you to return to your home country to apply for the Student Visa. Do not assume that you will be able to obtain a Student Visa from a Spanish Embassy or Consulate outside your home country.

Here’s a link to the *Ministerio de Asuntos Exteriores y de Cooperación* where you can find information about Spanish Consulates and Embassies around the world:

### 14. Medical Insurance

All incoming students are required to have adequate medical insurance coverage for the duration of their stay in Spain. Because terms differ according to your country of origin, ESADE recommends that you request complete information from your insurance company before coming to Spain. Upon arrival at ESADE you will be asked to sign a form confirming that you have contracted such insurance policy for the entire time you will be studying at ESADE. This form is to be returned with a copy of your insurance policy.

**STUDENTS FROM THE EU-COUNTRIES** If you are covered by your country’s national insurance system, you must request a European Health Card (EHC) in your home country. Conditions for use vary depending on the agreement between your country of origin and Spain; in some cases, you may only be covered for emergency treatment, by the Spanish public health system. It’s a good idea to find out what the agreement is with your country before arriving. If you are covered by private insurance, consult your insurance company to see if you require additional insurance for medical care in Spain and how your policy “works” here in Spain.

**STUDENTS FROM NON-EU COUNTRIES** If you contract private insurance to cover your medical care in Spain, please consult your insurance company about the specific details and exact procedure to follow in case you need medical attention while in Spain.

**ALL STUDENTS**

We respect the right of students to choose their medical insurance provider but students’ request there is a group medical policy offered with DKV offered through the insurance broker below:

**GAESCO**

Ms. MARTA COT
Gaesco Seguros
Avda.Diagonal, 429
08036 Barcelona
Tel: + 34 933 662 731
Fax: + 34 933 662 732
mcot@gvcgaesco.es

For more information on the insurance coverage offered by GAESCO and how to contract a policy before your arrival in Spain, please contact Marta Cot. GAESCO is a private insurance broker and totally independent from ESADE.
15. Contact Persons
ESADE Barcelona-Sant Cugat Campus

BBA & Combined Undergraduate and Master in Management Programme

Prof Ramon Garcia
Director 2nd Cycle, Combined Undergraduate & Master in Management Programme
ramon.garcia@esade.edu

Dr Xari Rovira
Director, BBA
xari.rovira@esade.edu

Ms Elisenda Diaz
Programme Manager
Exchange Coordinator
elisenda.diaz@esade.edu

Ms Maja Murko
Registrar’s Office
maja.murko@esade.edu

CEMS, MSc & Double Degree Programmes

Dr Josep Franch
Director, MSc & CEMS MIM Programme
josep.franch@esade.edu

Ms Caroline Beckershaus
MSc Programme Manager - Finance
CEMS Coordinator
caroline.beckershaus@esade.edu

Ms Sabyne Moras
MSc Programme Manager – Marketing & International Management
sabyne.moras@esade.edu

Mr Francesc Blanco
Registrar’s Office
franciscojavier.blanco@esade.edu

Master in Research & PhD Programmes

Dr Nuria Agell
Director, MRes in Management Science
nuria.agell@esade.edu

Ms Pilar Gallego
Programme Manager, MRes & PhD
pilar.gallego@esade.edu

Ms Olga Linares
Registrar’s Office
olga.linares@esade.edu
16. Contact Persons
ESADE Barcelona-Pedralbes Campus

**MBA Programmes**

Ms Anna Cockroft  
Full-Time MBA Programme Manager  
anna.cockroft@esade.edu

Ms Cesca Fabregas  
Full-Time MBA Programme Manager  
cesca.fabregas@esade.edu

Ms Marta Guarne  
Full-Time MBA Programme Manager  
marta.guarne@esade.edu

Ms Melissa Handley  
International Programmes Manager  
melissa.handley@esade.edu

**Law THEMIS Programme**

Ms Araceli Domenech  
Law Exchange & THEMIS Programme Manager  
araceli.domenech@esade.edu

Ms Viviana Andrade  
Registrar’s Office  
viviana.andrade@esade.edu

**NON-ACADEMIC ISSUES**

Ms Jūra Žymantas  
International Student Advisor  
jura.zymantas@esade.edu

The International Student Advisor (ISA) is the person to contact for any non-academic issues you may have before or during your stay at ESADE. Her job is to help you settle into ESADE and Barcelona / Sant Cugat quickly and comfortably and to aid you in dealing with the process.
LOOKING FOR HOUSING

17. Living in Barcelona or Sant Cugat

ESADE does not have housing facilities for students in Barcelona-Pedralbes; however, there is a new student residence in Sant Cugat (Roberto de Nobili Residence Hall).

Before deciding whether to live in Barcelona or Sant Cugat, you should consider both the advantages and the disadvantages of each. One of the great advantages of living in Sant Cugat is the proximity to your classes and the slower pace of living in a quiet suburb. On the other hand, Barcelona offers all the services of a large city and also some inconveniences as well. Sant Cugat is located 15 km north of the city, so your links to school are important to bear in mind and you have to consider the price of commuting in your budget.

There is a large amount of available housing in Barcelona, but it can be relatively expensive and it takes time to find. Locating for an apartment on your own requires knowledge of the different areas (distritos) in Barcelona because prices can vary substantially from one area to another. It is highly recommended that you plan to arrive in Barcelona at least one week prior to the start of your programme to locate accommodation. With this in mind you should book a room in a hotel, hostel or student residence for this initial period before arriving.

Estimated monthly budget for a single student:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing (shared)</td>
<td>€400*</td>
</tr>
<tr>
<td>Utilities</td>
<td>€80</td>
</tr>
<tr>
<td>Groceries</td>
<td>€200</td>
</tr>
<tr>
<td>ESADE lunch</td>
<td>€115</td>
</tr>
<tr>
<td>Public Transportation</td>
<td>€35 - €60</td>
</tr>
<tr>
<td>Sports</td>
<td>€45</td>
</tr>
<tr>
<td>Misc Expenses</td>
<td>€300</td>
</tr>
<tr>
<td>Monthly Budget</td>
<td>+- €1200</td>
</tr>
</tbody>
</table>

* Shared housing may vary from €300 - €550 depending on the location, room size, furnished or not, etc
Barcelona is divided into 10 districts, each with its own Citizen Services Office or Oficine d’Atenció al Ciutadà (OAC) where much of the administrative paperwork, like registration upon arrival, empadronament, can be done. These 10 districts are further divided into over 70 neighbourhoods and a few more subdivisions.

For a more detailed look at the city, click on either of the two websites here below:

BCN Guia
Barcelona Tourist Guide

Here’s a brief description of the main areas of the city to help you choose where to live ( this symbol refers to the proximity of an FGC Station in the district you are reading about):

**Pedrables**
This is the residential area where ESADE Barcelona-Pedralbes (Buildings 1, 2 & 3) is located. It is the most exclusive and expensive district in the city. There are large flats that students share here, but they tend to be more expensive than in other areas. There’s not much nightlife and it’s rather isolated once the buses stop running at night. (Within walking distance of the Sarrià FGC station with direct access to S1, S2, S5 and S55 to Sant Cugat).

**Sarrià**
This is an old neighbourhood located within walking distance of ESADE Barcelona-Pedralbes at the top of the city. It was the last village to be incorporated into Barcelona in 1921. It has become a haven for the middle classes fleeing the noise and crowds of the city centre. The quality and size of accommodation here is pretty good, but matched by the prices. (Sarrià, Les Tres Torres, La Bonanova FGC stations with direct access to S1, S2, S5 and S55 to Sant Cugat).
**Sant Gervasi & El Putxet**

These are neighbouring residential areas above Diagonal and between Sarrià and Gràcia. They are popular areas for students to live in with many flats, good facilities and transport links available. It is possible to walk to ESADE Barcelona-Pedralbes but most prefer the quick bus ride. (Muntaner & Sant Gervasi FGC stations with direct access to S1, S2, S5 and S55 to Sant Cugat:).

**Les Corts**

This area extends up from the l’Eixample esquerra to ESADE Barcelona-Pedralbes. One of the original villages built around a textile factory outside the city walls, Les Corts is fairly calm and quiet. It is close to the shops on Diagonal and public transport around the city is good.

**Gràcia**

This is another old village that was originally outside the city, which was incorporated in 1897. It has retained its popular squares with outdoor cafes, its narrow streets and local markets, giving it a distinct neighbourhood atmosphere. It is very popular with both students and foreigners who live side by side with local neighbours. There is constant renovation going on and there is no end to the activities which are programmed throughout the year, culminating in the Festa Major de Gràcia which runs for about a week in mid-August. The area is well served with transport links to school. (Gràcia FGC station with direct access to S1, S2, S5 and S55 to Sant Cugat).

**Eixample (Ensanche)**

This is a large area that extends beyond Plaça Catalunya and is easy to identify on the map by the grid structure designed by Ildefons Cerdà in 1855. Passeig de Gràcia, one of the most elegant avenues in the city, divides the area into l’Eixample dreta (on the right going up from Plaça Catalunya) and l’Eixample esquerra (on the left) and is one of the prime shopping areas with a wide variety of designer boutiques. The distinctive corners (xaflans) were cut at a 45º angle in order to accommodate the wide turning radius of the trams then in use. Flats tend to be large with spacious rooms. Some areas and some streets are more expensive than others, so it is difficult to generalise. (Provença FGC station with direct access to S1, S2, S5 and S55 to Sant Cugat).

**Ciutat Vella (Barri Gòtic, Raval & La Ribera)**

The Barri Gòtic is the oldest part of the city; many buildings date from medieval times and parts of the ancient Roman wall can still be seen there. For the most part, the narrow streets are closed to motor traffic and you may get the feeling that you’re inside a labyrinth. Going down from Plaça Catalunya, the Raval is on the right. La Ribera, on the other side of Via Laietana, is where the Islamic population moved in the 10th century when it was banished from the city. Historically this area was populated by merchants and seafarers, who raised the money to build Santa Maria del Mar, a perfect gothic church. Because this area has the highest concentration of tourist traffic in the city, it also attracts pickpockets and other petty criminals. Enjoy yourself, but be careful, especially at night. The accommodation here is a mixture of old and new, traditional and trendy and it can be noisy. If you are interested in living here, be sure to check the location before you make a decision.

**Barceloneta**

Long inhabited by fishermen, this seafront area welcomes sunbathers to its beaches on the seaside, and luxury yachts to its harbour. It’s also popular for its seafood restaurants, all which help create an easy-going festive mood. Most of the streets are narrow and many apartments here have been subdivided so they tend to be small. It’s a nice place to visit but a rather long way across town to ESADE Barcelona-Pedralbes. The closest FGC station is Plaça Catalunya.
**Port Olímpic**

This is the modern redevelopment of the seaside area that commenced with the 1992 Olympic Games in Barcelona. Much of it is modern and functional in a way that is similar to redeveloped areas in many modern cities. Work continues to expand the redevelopment past the Forum. Prices tend to be higher than other parts of the city and transport links are improving all the time. Quite far and difficult to reach by public transport.

**SANT CUGAT**

Sant Cugat is a gentle and open town with over 79,000 inhabitants. The environment and high quality of life attract a predominantly young and educated population. The town is dynamic, with institutions and associations that are committed to the area. The medieval monastery and the Catalan National Archive are part of the historical heritage. The public parks and paths are designed with walkers and bike-riders in mind.

**The monastery**

The Sant Cugat Monastery was one of the main monastic centres in Catalonia during medieval times. The monastery complex currently houses the church and the cloister which is home to the Sant Cugat Museum, around which the chapterhouse and rooms formerly used by the monks are located. The Romanesque cloister, the most outstanding element of the monastery complex, is remarkable for its structure and the decorative qualities of its capital carvings. Another outstanding feature is the Gothic rose window on the main façade of the church.

**Parc de Collserola**

The Parc de Collserola forms part of Barcelona’s Green Belt, covering over 8,000 hectares. It’s located between the Besos and Llobregat rivers, the Vallès and the Barcelona plain. It falls within the municipal area of nine towns. Collserola features a wide array of natural Mediterranean environments in which woodland predominates. This, together with a variety of low vegetation, is home to almost all the animal species in Mediterranean forests. This diversity forms the biological wealth of the Collserola Ridge.

**Leisure**

Sant Cugat offers a wide range of restaurants, sports areas, cinemas, theatres, libraries, etc. For more information click on the following link: [www.santcugatobert.net](http://www.santcugatobert.net) (English version) and [www.santcugat.info/index.php?idioma=es](http://www.santcugat.info/index.php?idioma=es) (Spanish only).
18. Housing possibilities

FOR A FEW DAYS or longer: STUDENT RESIDENCE HALLS & HOSTELS (in Barcelona)

<table>
<thead>
<tr>
<th>Residence</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roberto de Nobili Residence Hall</td>
<td>c/Llaceres, 29 08173 Sant Cugat- Barcelona</td>
<td>+34 93 554 3015</td>
<td><a href="mailto:robertodenobili@resa.es">robertodenobili@resa.es</a></td>
<td></td>
</tr>
<tr>
<td>Residencia EMILIE de VILLANEUVE</td>
<td>(only women) c/ de La Marquesa de Villalonga 19; 08017 Barcelona</td>
<td>+34 934 177 121</td>
<td></td>
<td><a href="http://www.residenciaemilie.com/es/inicio.htm">www.residenciaemilie.com/es/inicio.htm</a></td>
</tr>
<tr>
<td>Residencia MESTRAL MAR</td>
<td>Gran Via 701 principal 1º; 08013 Barcelona</td>
<td>+34 932 463 190</td>
<td></td>
<td><a href="http://www.mestralmar.com">www.mestralmar.com</a></td>
</tr>
<tr>
<td>Residencias SAN MARIUS</td>
<td>Several residences located around the city. c/ Muntaner 507 – entresuelo; 08022 Barcelona</td>
<td>+34 93 417 48 02</td>
<td></td>
<td><a href="http://www.sanmarius.com">www.sanmarius.com</a></td>
</tr>
<tr>
<td>Colegio Mayor SANT JORDI</td>
<td>c/ Ricard Zamora 4/8; 08017 Barcelona</td>
<td>+34 93 201 66 00</td>
<td></td>
<td><a href="http://www.cmsantjordi.com">www.cmsantjordi.com</a></td>
</tr>
<tr>
<td>Residencia ÁTICO</td>
<td>c/ Muntaner 233, 5º 2ª; 08021 Barcelona</td>
<td>+34 93 202 27 27</td>
<td></td>
<td><a href="http://www.aticoresidencia.com">www.aticoresidencia.com</a></td>
</tr>
<tr>
<td>Residencia Erasmus Gràcia</td>
<td>c/Torrent de l’Olla 212-214, 08012, Barcelona</td>
<td>+34 934 151 203</td>
<td></td>
<td><a href="http://www.residenciaerasmusgracia.com">www.residenciaerasmusgracia.com</a></td>
</tr>
</tbody>
</table>

* Long term accommodation not available to ESADE students.

Residencia LESSEPS | Plaza Lesseps 12; 08023 Barcelona | +34 902 444 447 |  | www.resa.es/eng/ |
Barcelona is full of hostels, which are another alternative to short-term housing. Here are a few links to help you find something you like:

www.hostelbarcelona.com
www.hostelworld.com/hostels/Barcelona
www.hostels.com/barcelona
www.housefamily.com

MORE PERMANENT ACCOMMODATION

Exchange student housing – NEW!
www.housinganywhere.com
This is a website which helps incoming exchange students to rent a room directly from ESADE students who are going on exchange. Students deal directly with students; there are no intermediaries.

VIA RENTAL AGENCIES….
The following agencies specialise in arranging short-term and long-term accommodation in furnished apartments. These agencies charge a fee for their services; it may be equivalent to a month’s rent, a percentage of the rent, or it may be included in the monthly rent. Before going to one of these agencies you should read the section “About Rental Agencies” that follows the listings below.

... in Barcelona

BARCELONA HOUSING SERVICE FOR STUDENTS
C/ Torrent de l'Olla, 219
08012 Barcelona elona
+34 932 389 072
www.bcn-housing-students.com
M–F: 10:00 – 13:30 & 15:30 – 17:45

BCU is located just off Plaça Lesseps station on the L3 Green Line and convenient to the 22, 24, 25, 27, 28, 31, 32 or 87 bus.

Sh Barcelona
Franck Anais
Carrer Casanova 99, bajos
08011 Barcelona
+34 934 521 347
www.shbarcelona.com
M – F: 9:30 – 14:00 & 17:00 – 20:00

Sh Barcelona is located on a number of bus lines, 14, 59 & 64 perhaps the most convenient.
Near the Urgell metro station on the L1 Red Line.

ALTIRO
Aitana Modolell & Cristina Baylina
Carrer Mallorca 304, entlo, 1ª
08037 Barcelona
+34 932 530 427
www.altiro2000.com
M – Th: 10:30 – 14:00 & 15:30 – 18:30
F: 10:00 – 15:00

Altiro is located between the Verdaguer and Passeig de Gracia metro stations on the L4 Yellow Line.
ABOUT RENTAL AGENCIES

Agencies usually charge a fee for their services and require a deposit of approximately one month’s rent from each student in the apartment. This deposit may be returned when the keys are handed in prior to departure, although you may have to wait 30 days for the bills to clear before you get the deposit back. Be sure to clarify this point before making a decision in order to avoid misunderstandings later on. If you lose your keys, there may be a prohibitive surcharge. The cost of any damage to the apartment will be deducted from the deposit and if the apartment is not left in the same condition as the day you walked in, you may be charged a cleaning fee.

The average price of a room in a shared apartment for the year 2010 – 2011 is about €400 – €450 per person per month. Prices vary depending on the neighbourhood, the building, the apartment, the furnishings and the size of the bedroom that you will be renting as well as other expenses which may or may not be included in the rent.

Apartments are usually rented for full months. Rent is payable on the 1st of each month. Students who leave their rooms before the end of their contract may forfeit their deposit. Be sure to clarify all these issues with the agency before signing a contract.

Check out the apartment before signing a contract. Having said this, some rental agencies, upon request, will send you general information about the housing services they offer and a reservation form. If you want to make use of this option you must sign the form and return it. Upon receipt, the rental agency will let you know what accommodation is available.

In order to confirm your reservation, you will have to transfer the amount payable in advance. The agency will confirm your reservation upon receipt of payment, and send you more detailed information about your accommodation and how to reach their office upon arrival. Please note that if you are not satisfied with the apartment or your room when you arrive, the agency will only offer you other accommodation if it is available. Demand far exceeds supply so it is not unusual for the agency to say that no other accommodation is available.

When the time comes to sign the contract, be sure to read the entire document carefully. If you are renting a furnished apartment the contract should list the contents of the apartment and its condition. If
there is something that you do not understand in the document you are being asked to sign, do not sign it until you can seek advice.

As a rule someone from the agency will take you to your apartment, acquaint you with the equipment in the apartment like the water heater, washing machine, etc. and give you the keys. You should give the agency advance notice of your exact date and time of arrival to ensure that the appropriate arrangements are made.

If you have problems with the apartment during your stay there you should contact the agency immediately and if the problem is not solved to your satisfaction get in touch with the International Student Advisor.

Should you wish to extend your stay beyond your term at ESADE, you should notify your rental agency at least one month in advance. Extensions are contingent on availability.

**ESADE BULLETIN BOARDS**

Ask in reception in each of the buildings to find out where the bulletin boards are located. Many students consult the bulletin boards in the ESADE buildings to find accommodation. Local students as well as exchange students post adverts on these bulletin boards. Many ads are from students who already have an apartment established and are looking for one or more students to share the apartment with them. Other ads are posted by private individuals and may be for entire apartments as well as apartments to share. Often, several exchange students get together to rent an apartment for the duration of their stay in Barcelona. The ads change from day to day. Finally, there’s a virtual bulletin board (*tablón de anuncios*) on the Intranet.

**OTHER USEFUL WEBSITES**

<table>
<thead>
<tr>
<th><strong>Classified ads – private &amp; agencies</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://www.loguo.com/english">www.loguo.com/english</a></td>
</tr>
<tr>
<td>Tri-lingual – apartments &amp; rooms for rent (no fee) Highly recommended by international ESADE students</td>
</tr>
<tr>
<td><a href="http://barcelona.en.craigslist.es/">http://barcelona.en.craigslist.es/</a></td>
</tr>
<tr>
<td>English – needs no introduction; fairly new to Spain</td>
</tr>
<tr>
<td><a href="http://www.oh-barcelona.com/">www.oh-barcelona.com/</a></td>
</tr>
<tr>
<td>Multi-lingual – appts &amp; rooms to rent – accommodation with families – short &amp; long term – group search</td>
</tr>
<tr>
<td><a href="http://www.iagora.com/ihousing/Spain/Barcelona/">http://www.iagora.com/ihousing/Spain/Barcelona/</a></td>
</tr>
<tr>
<td>English – International student site – not only apartments &amp; rooms for rent but a wealth of information from students who’ve lived in BCN before (no fee)</td>
</tr>
<tr>
<td><a href="http://www.pisocompartido.com/">www.pisocompartido.com/</a></td>
</tr>
<tr>
<td>Spanish – apartments &amp; room for rent (basic service – no fee)</td>
</tr>
<tr>
<td>Tri-lingual – apartments &amp; rooms for rent – minimum 6 mos (no fee)</td>
</tr>
<tr>
<td><a href="http://www.apartamentosmitre.com/index.asp?carpeta=en">www.apartamentosmitre.com/index.asp?carpeta=en</a></td>
</tr>
<tr>
<td>Full service 1 &amp; 2 bedroom apts. They’re very popular, so book early.</td>
</tr>
</tbody>
</table>
http://www.santjordi.org/diasmeses/index_en.htm
tri-lingual – moderately priced university student apartments to share

http://www.barcelona-home.com/
multi-lingual – more than just housing, this website may become your guide to BCN. (no fee)

http://www.arbarcelona.es/eng/apartments.html
multi-lingual – 3 days to 6 months or more (no fee)

Agencies

http://www.ficasso.com/
English – ESADE alumna – real estate rental & sales (fee: 1 month’s rent)

www.avemarbcn.com
English/Spanish – apartments for rent (fee: max. 1 month’s rent)

www.idealista.com/pagina/buscar_home
Spanish only; lots of apts available, many unfurnished – a kind of a clearing house for agencies

www.aspasios.com
Short-term up-market apt rentals for up to several months; mention ESADE for a 10% discount

www.fotocasa.es
English – Spanish; lots with photos

http://www.roomming.com/
Multi-lingual – roommate matching - €30 discount for ESADE students
JUST LANDED

19. What to bring along...

There are some important documents you should bring with you to Spain, no matter what program you’re registered for in ESADE:

- Passport or National Identification Card
- Visa, when required
- All ESADE Documents
- Proof of medical insurance coverage: Copy of your policy or insurance card
- Lots of passport size photos
- Original prescriptions if you are on medication

20. Getting around in Barcelona and Sant Cugat

Barcelona is a densely populated and like most cities, traffic and parking can be problematical. If you plan to buy a car or bring your own, keep in mind that parking is a constant challenge and you should consider the possibility of renting a space for your car in a parking garage. Finding unpaid parking at ESADE, whether Sant Cugat or Pedralbes, after 8:00 is impossible. Many people in Barcelona opt for travelling by motorcycle within the city or consider renting a car on the weekends.

On the other hand, the public transportation system within the city is good and constantly expanding. It consists of several bus networks, the underground metro system, the trams, the Ferrocarrils de la Generalitat de Catalunya (FGC), a local train system and Renfe, the national train system.

Getting from the airport to the city centre

There are 3 basic options: a bus, the train or a taxi

**Aerobus**

The A1 stops outside Terminal 1 every 5-10 minutes and the A2 stops outside Terminal 2 every 10-20 minutes; they both run 5:30 – 00:30 and make stops at Plaça Espanya, Gran Vía and Plaça Catalunya. A one-way ticket costs €5.05 and can be bought on the bus.

**L46 & N17 Buses**

These are regular bus lines; the 46 runs during the day to Plaça Espanya and the N17 runs at night to Plaça Catalunya and they both stop at Terminals 1 & 2. They have less luggage space, make more stops along the way and don’t run as frequently as the Aerobus, but unlike the Aerobus, you can use the TMB travel card which makes the trip much less expensive. You can buy a TMB travel card in the tobacco shops at the airport.

**Renfe**

The train station is located across the road from Terminal 2B (T2B); take the escalators towards departures then follow the Renfe signs. The station is located at the bottom of the escalators on the other side of the road. There are ticket vending machines before you get
The train stops at Estació Sants and Passeig de Gràcia, from where you can transfer to the metro or city buses.

**Taxi** Barcelona taxis are distinctively black and yellow and have a green light on the roof which is lit when the taxi is available. There are various taxi stands at each of the terminals so standing in line is minimised; there are usually lots of taxis, so lines move quickly. Flagging down a taxi is not permitted at the airport. In addition to the regular fare, there is an airport surcharge as well as an extra charge for luggage. This information is posted inside the taxi. The total fare, surcharges included, will show up on the meter. The fare to downtown Barcelona is about €30 - €35.

The integrated TMB travel card system allows you to travel on buses, the metro, the tram and the two train services, Renfe and FGC and to transfer from one to another within a period of 1¼ - 1½ hours of first validating your card, which you must do when you get on the bus or the tram, or to get through the stiles for the metro and the FGC. Don’t forget to retrieve your card from the stile or it won’t open. Also, in many metro and FGC stations, you can’t exit without passing your card through the machine, so hold on to your card. Here’s a brief description of the various TMB travel cards:

**TMB Travel Cards**

<table>
<thead>
<tr>
<th></th>
<th>Barcelona 1 zone</th>
<th>Sant Cugat 2 zones</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-ride</td>
<td>€7.95</td>
<td>€15.85</td>
</tr>
<tr>
<td>T-mes</td>
<td>€49.30</td>
<td>€71.10</td>
</tr>
<tr>
<td>50/30</td>
<td>€32.40</td>
<td>€54.35</td>
</tr>
<tr>
<td>T-trim</td>
<td>€135.50</td>
<td>€196.50</td>
</tr>
<tr>
<td>T-jove</td>
<td>€115</td>
<td>€166</td>
</tr>
</tbody>
</table>

- 10-ride – can be used by one person for 10 rides or 10 people for 1 ride
- T-mes – a monthly ticket which is good for unlimited use for 30 days from first validation - personal & non-transferable and you need to present identification when you buy it
- 50/30 – good for 50 rides in 30 days – single person ticket
- T-trim – good for 90 days from first validation – personal & non-transferable
- T-jove – for students up to 25 years old - good for 90 days from first validation – personal & non-transferable – you need to provide proof that you’re a student

To get to Sant Cugat from Barcelona, you need to have a 2 zone ticket, otherwise, you will be stopped and fined at the end of your trip.

You must have a valid travel card or ticket whenever using public transportation. If you are stopped without one by an inspector, the minimum fine is €50.
21. Spanish Paperwork

_Padró / Empadronamiento / Census Registration_

EVERYONE, whether from the EU or not, who is living in Barcelona for longer than 3 months, is required by law to register with the local town council. This is one of the easier processes to carry out. [Padró Instructions.doc](#)

**STUDENTS FROM EU-COUNTRIES** If you are staying in Spain for more than 3 months you are required to obtain an NIE (número de identificación de extranjero) which may be required to open a bank account, sign a contract, buy a motorcycle, etc. You are required to apply within 30 days of arriving in Spain.

**Important! In order to be able to do an Internship in Spain, you MUST have an NIE!**

The documentation you are required to provide is:

- Passport or national identity document + copy
- You may be asked to provide justification for staying in Spain, so take your acceptance letter from ESADE just in case

Present your documentation at the address below. You will be given another form to fill out and take to most any bank to pay the fee (about €7). You will receive the certificate when you return with the receipt of payment.

_Comisaría de Policía_

c/Balmes 192 (just below trav de Gràcia)
Tel: 932 240 610
Fax: 932 215 858
Hours: Mon – Fri, 9-14

No appointment necessary


By law, everyone is required to carry identification on them. In the case of EU citizens, this means your passport or national ID card, as well as the Certificate of Registration or your NIE.
STUDENTS FROM NON-EU COUNTRIES

- If your stay is for 90-180 days, you will have arrived on a short-term (C+D) Student Visa.
- If your stay is for longer than 180 days you will have arrived on a long-term (D) student visa. Within 30 days of arriving in Barcelona, you are required to apply for a Tarjeta de Identidad de Extranjero (Identity Card for Foreigners), (AKA: TIE, NIE, Student Residence Card) which is valid for one year and is renewable. The application form and information can be downloaded here: http://www.mir.es/SGACAVT/modelos/extranjeria/modelos_extranje/ex_15.pdf.

The documentation that you will be asked to present is:

- Completed application form + copy
- Passport (with visa) + copy
- 3 colour passport size photos
- Document supporting reason for application (ESADE course registration document)
- Certificate of empadronamiento (census registration) Padró Instructions.doc
- Payment of fees

To be submitted to:

Dirección General de la Policía
Oficina de Extranjeros
c/ Guadalajara 1-3
08006 Barcelona
934 159 769
Monday – Thursday 9:00 – 17:30; Friday 9:00 – 14:00

Buses: 6, 7, 15, 16, 17, 22, 24, 27, 28, 31, 32, 33, 34, 114
Metro: Yellow Line 4 & Blue Line 5 – Diagonal Station; Green Line 3 – Fontana station
FGC: Gracia station

No appointment is necessary but it’s best to get there early and be prepared to wait in line.

Students who need to renew their Student Card after 1 year can do so through the Universitat Ramon Llull Central Services. This cannot be done more than 60 days before the expiration date, nor later than one month before your ID Card expires. The required documentation is similar to what was required for the initial application (www.mir.es/SGACAVT/modelos/extranjeria/modelos_extranje/ex_11.pdf) but the letter from ESADE must indicate that you are a student in good standing and that you’ve registered for the following year. You can find more specifics here;
22. Consulates in Barcelona

National embassies are located in Madrid, but most countries have consulates in Barcelona. Some of these are listed below, but a complete list can be found at [www.geocities.com/iaestespain/LC/embba.htm](http://www.geocities.com/iaestespain/LC/embba.htm). Visas are often only issued by the embassies in Madrid.

<table>
<thead>
<tr>
<th>Country</th>
<th>Address</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Argentina</td>
<td>Passeig de Gràcia, 11, 2nd Floor, 2nd door</td>
<td>34 93 304 1200</td>
</tr>
<tr>
<td>Austria</td>
<td>Carrer Mallorca, 214, Òtico Floor, 1st door</td>
<td>34 93 453 7294</td>
</tr>
<tr>
<td>Belgium</td>
<td>Carrer Diputació, 303, 1st Floor</td>
<td>34 93 467 7080</td>
</tr>
<tr>
<td>Brazil</td>
<td>Passeig de Gracia, 21, Principal</td>
<td>34 93 488 2288</td>
</tr>
<tr>
<td>Canada</td>
<td>Carrer Elisenda de Pinós, 10</td>
<td>34 93 204 2700</td>
</tr>
<tr>
<td>China</td>
<td>Avinguda del Tíbidabo, 34</td>
<td>34 93 254 1196</td>
</tr>
<tr>
<td>Denmark</td>
<td>Rambla Catalunya, 33, 3rd Floor, 1st door</td>
<td>34 93 488 0222</td>
</tr>
<tr>
<td>France</td>
<td>Ronda Universitat, 22 Bis, 4th Floor</td>
<td>34 93 270 3000</td>
</tr>
<tr>
<td>Finland</td>
<td>Carrer Puigxuriguier, 17, Ground Floor</td>
<td>34 93 443 1598</td>
</tr>
<tr>
<td>Germany</td>
<td>Passeig de Gràcia, 111, 11th Floor</td>
<td>34 93 292 1000</td>
</tr>
<tr>
<td>Great Britain</td>
<td>Avinguda Diagonal, 477, 13th Floor</td>
<td>34 93 366 6200</td>
</tr>
<tr>
<td>Greece</td>
<td>Avinguda Diagonal, 593, 6th Floor, 2nd door</td>
<td>34 93 321 2828</td>
</tr>
<tr>
<td>Hungary</td>
<td>Avinguda Diagonal, 477, 19th Floor</td>
<td>34 93 405 1950</td>
</tr>
<tr>
<td>Iceland</td>
<td>Cerdeña, 229-237 Sobreático 3º</td>
<td>34 93 232 5810</td>
</tr>
<tr>
<td>India</td>
<td>Carrer Teodor Roviralta, 21</td>
<td>34 93 212 0916</td>
</tr>
<tr>
<td>Italy</td>
<td>Carrer Mallorca, 270</td>
<td>34 93 467 7305</td>
</tr>
<tr>
<td>Japan</td>
<td>Avinguda Diagonal, 662, 3rd Floor</td>
<td>34 93 280 3433</td>
</tr>
<tr>
<td>Malaysia</td>
<td>Passeig de Colom, 11, 3rd Floor</td>
<td>34 93 310 2020</td>
</tr>
<tr>
<td>Mexico</td>
<td>Avinguda Diagonal, 626, 4th Floor</td>
<td>34 93 201 1822</td>
</tr>
<tr>
<td>Netherlands</td>
<td>Avinguda Diagonal, 601, 4th Floor</td>
<td>34 93 410 6210</td>
</tr>
<tr>
<td>Norway</td>
<td>Carrer Balmes, 184, 5th Floor, 2nd door</td>
<td>34 93 218 4983</td>
</tr>
<tr>
<td>Philippines</td>
<td>Avinguda Diagonal, 600, 4th Floor, 1st door</td>
<td>34 93 362 4303</td>
</tr>
<tr>
<td>Poland</td>
<td>Avinguda Diagonal, 593, 6th Floor</td>
<td>34 93 322 0542</td>
</tr>
<tr>
<td>Portugal</td>
<td>Ronda Sant Pere, 7, 1st Floor, 1st door</td>
<td>34 93 318 8150</td>
</tr>
<tr>
<td>Peru</td>
<td>Carrer Córcega, 270, 2nd Floor, 6th door</td>
<td>34 93 415 4999</td>
</tr>
<tr>
<td>Singapore</td>
<td>Carrer Rosselló, 257, 4th Floor</td>
<td>34 93 237 8401</td>
</tr>
<tr>
<td>South Africa</td>
<td>Carrer Teodora Lamadrid, 7</td>
<td>34 93 418 6445</td>
</tr>
<tr>
<td>Sweden</td>
<td>Carrer Mallorca, 279, 4th Floor, 3rd door</td>
<td>34 93 488 2501</td>
</tr>
<tr>
<td>Switzerland</td>
<td>Gran Via de Carles III, 94</td>
<td>34 93 330 9211</td>
</tr>
<tr>
<td>United States</td>
<td>Passeig Elisenda de Montcada, 23</td>
<td>34 93 280 2227</td>
</tr>
<tr>
<td>Venezuela</td>
<td>Carrer Provenza, 278, 3rd Floor</td>
<td>34 93 488 2012</td>
</tr>
</tbody>
</table>
23. Banking in Spain

Once you have arrived in Barcelona you can either open a bank account here or work with your bank account at home through a bank card or credit card. If you’re an exchange student, using ATMs (cajeros automaticos) is probably the most convenient. You can find ATMs at most banks and savings banks (caixas/cajas), however, be sure to check with your home bank before you leave to make sure you can use your card in Spain, and under what conditions. Cirrus and PLUS are the networks linked to Master Card/Maestro and VISA. Some machines don’t accept PINs of more than 4 digits, for example, and the keypads don’t have letters on them, so learn your numeric code before coming.

Use your credit/debit card to get the best exchange rates for purchases, including your hotel stays and meals, at better establishments. Visa and MasterCard are accepted almost everywhere; American Express runs a close second in usability.

Please note that foreign currency exchange booths in the centre of Barcelona may charge high commissions as well as give a poor exchange rate so you’re better off using ATMs.

Opening a bank account

Opening a bank account in Spain is simple. You will need to show your passport and banks are required by law to ask for your NIE to open an account. However, you may find banks which forego this requirement. You may be required to show your passport in order to carry out transactions by teller. It is a good idea to check with your home bank about the possibility of opening an account with a corresponding bank in Barcelona. Many foreign banks such as Barclays, Citibank, BNP and Deutsche Bank have local branches in Barcelona. One thing to note is that banking hours here in Spain are extremely inconvenient. Most banks are open 8:30 – 14:00, Monday – Friday; some savings banks are open Thursday afternoon, Sept – May; few are open on Saturdays.

It is very important to change your account from non-resident to resident status as soon as you receive your Student Card. Not only will you save on service charges, but you will also save yourself considerable hassle when you receive a money transfer. Spanish law currently requires a cumbersome reference check for personal transfers larger than €2,700 to non-resident accounts which can delay payment for up to 6 weeks. There are further restrictions on transfers from your summer employer, so make sure to switch your account over to residency status ASAP.

There is a branch of Caja Madrid in Bldg 3, which is a convenient option for students since the opening hours are 09:30 – 19:00.

International Fund Transfers

Transferring funds to Spain from another country presents no problem; however, it is important to have the bank code information (IBAN/SWIFT) for both banks in order to facilitate the transaction. Be sure to ask about the fees involved on both sides of the transaction, the originating foreign bank and the receiving Spanish bank, especially when converting currency.
Students have sometimes been surprised by the fact that even though they paid the transaction fees in their home country, they had to pay additional fees to the Spanish bank to receive the transfer.

**Credit Cards**

All major credit cards are accepted in stores and restaurants in Spain and often indicated by a sticker on the window. If you are here for only a few months, no bank will issue you a credit card although you can get a debit card. You can, of course, use your existing foreign credit cards such as VISA, MasterCard and American Express.

The phone numbers to cancel credit cards are:
- VISA International: 900 991 216 free call in English or 902 114 400
- MasterCard: 93 330 7009 or 902 114 400
- American Express: 917 437 000 / 914 004 250 / 914 004 200 / 914 004 231 / 913 225 672 / 913 225 676

**24. The European Youth Card** (formerly known as the ISIC)


This card is no longer only for students and the age limit has been extended to 30 but the discounts are basically the same: airfares, accommodation, travel, basic traveller’s insurance, museums and much more. However, not all European countries have accepted the age change; you can see the age limits by country [here](http://www.euro26.org/opencms/opencms/euro26_org/data/public/header/homepage/).

To apply, you need:
- Proof of identification, ie passport or national ID card
- Proof of student status, ie letter of acceptance from ESADE
- Pay the fee

Cards are also issued by the:

**SECRETARÍA GENERAL DE JOVENTUT**

Generalitat de Catalunya
Carrer Calàbria147
08015 Barcelona
934 838 383
sgjoventut.presidencia@gencat.net
M – F: 09:00 – 14:00 & 15:00 – 17:30
25. Eating and Drinking

People usually eat quite late in Spain; lunch is around 14:00 and dinner as late as 22:00 or 23:00. Especially at night, restaurants may be empty before this time.

There are several different kinds of drinking establishments – bares or cafes serve coffee as well as alcoholic and soft drinks and often serve breakfast, set menu lunches, sandwiches and tapas; bares musicales and clubs serve alcoholic and soft drinks but don't usually serve food; discos are pretty much standard and stay open until 2:00 – 3:00 or later; chill-out bars or after-hours may stay open until into the afternoon.

For a complete listing of bars and restaurants you can consult one of the many guides available. The Guía del Ocio http://guiadelocio.com comes out on Friday and can be purchased at any news stand; it's perhaps the oldest and one of the best.

26. Pharmacies

Pharmacies are recognizable by a green neon cross outside and are open during normal shopping hours: 09:00 – 13:30 & 16:30 – 20:00. Many pharmacies are closed on Saturday afternoons but there are always a few farmácias de guárdia or farmácias de turno open outside these hours. Some pharmacies are open 24-hours a day, year round. A list of the late night and 24-hour pharmacies are published in the newspaper and posted outside each pharmacy. This list will also indicate the closest open pharmacy. For minor complaints, you can usually depend on your local pharmacist to give you knowledgeable advice.

27. Telephones

The country code for Spain is 34 and all calls in the Barcelona area begin with 93. Landline phone numbers in Spain have 9 digits. To call abroad, dial 00 + country code + area code + phone number. Numbers beginning with 800 and 900 are toll free but 803, 806 and 807 are premium rate numbers while numbers beginning with 901 are shared-cost numbers and 902 are fixed cost numbers.

Mobile Phones

The rate of change and the level of new competition in mobile phones make it difficult to say anything apart from, shop around once you get here. Movistar, Orange, Vodafone and Yoigo are the most popular mobile phone companies offering pay-as-you-go and contract services. The Bright Co www.thebrightco.com and Studentsphone www.studentsphone.com, both founded by ESADE alumni, rent mobile phones and SIM cards and offer special deals for ESADE students, including free calls between ESADE students on campus. You may want to consult with your classmates before signing on with either company.
28. ESADE Student Organisations

COORDINADORA
This ESADE organisation has various functions primarily representing student interests and serving as a student voice to the ESADE Administration. It works in conjunction with other ESADE student organizations and student representatives to carry out activities.

coordinadora@esade.edu

The ESADE International Student Committee (CIEE)
This is an internationally-oriented organisation set up and run by students. Its mission is to foster relationships and international contacts, aimed at boosting cultural exchanges and facilitating integration into ESADE and the Barcelona, Catalan and Spanish cultures. The CIEE organises International Weeks (IW) and was responsible for designing the Buddy System.

http://aalumnes.esade.es/ciee
www.studentinternationalweek.com

CEMSCLUB
Community of European Management Schools. Its purpose is to establish links with other CEMS members throughout Europe and organize student exchanges.

www.cems.org

DAC
This is ESADE's Department of Cultural and Leisure Activities and covers all programmes. The main asset of any association providing student cultural and leisure activities is its wide range of options. For that reason, the usual activities among this year's offering have been extended to include the publication of the student magazine, "ReDACció", and students will be offered new leisure alternatives such as theatre productions and concerts.

DAC@esade.edu

The E3 Initiative
This is the Entrepreneurship Club of ESADE in Sant Cugat. It was created by a group of eager individuals who see the world through a different prism, who believe in innovation, creativity and the entrepreneurial spirit. It aims to foster start-up by organizing regular events with ESADECREAPOLIS, Networking events with guest speakers and elevator pitch contests.

e3@esade.edu
See us on Facebook
E-joventut
"Empresa i Joventut" (Business and Youth) is the Junior Business of ESADE founded in 1986. Its main objective is to offer club members practical training beyond that of the classroom. With the support of ESADE faculty, members work consultants to real clients, thus creating business ties between the institution and the business world.

www.e-joventut.com

Empresa i Societat
"Empresa i Societat" (Business and Society) is a non-governmental democratic organization consisting of over 40 ESADE students, ten of whom form the core with the remainder being occasional collaborators. Their objective is to promote research and participation in projects that explore all aspects of the relationship between business and society on a global level.

See us on Facebook

European Law Students Association
Founded in 1981, ELSA is the world’s largest independent, non-political, non-profit making law students’ association with more than 30,000 members in more than 200 universities in 35 European countries. Apart from Moot Court competitions, the three key areas of focus are Academic Activities, Seminars and Conferences and Student Trainee Exchange Programmes. Currently, ESADE Law School is the headquarters of ELSA Barcelona.

Finance & Economy Group (FEG)
This organisation brings students together with the world of finance and economy through conferences, seminars, and other activities with the purpose of fostering debate and interest in these areas.

www.feg-esade.es
See us on Facebook

iGreenESADE
Our aim is to bring together students, professionals, agents of change and other interested people in order to detect and take advantage of the opportunities offered by green business at present and in the future. Applying an economic perspective, we explore the various challenges which society faces nowadays. With ESADE’s support, we hope to raise the awareness of not only the students, but also the faculty and the public in general by organising conferences, round tables, competitions and other activities

www.igreenesade.org
See us on Facebook
Sports
The ESADE Sports Association aims to fulfill the athletic needs of the student body by organizing teams and competitions in different areas. A few of the annual highlights are the Sports Day in the autumn and the EuroESADE, which brought together over a thousand European and Middle Eastern Students last spring.
http://www.esade-esports.es/

Stock Exchange and Financial Markets Club
This club, created in 2003, organises conferences, financial simulation games, and other related activities for its members.
For more information, please visit:
www.esade-campus.com/cbymf

MBA CLUBS
The MBA and especially MBASA offer a variety of clubs for interests ranging from purely business focussed, to language, to social and everything in between. See what there is below:

29. ESADE Alumni

ESADE Alumni (www.esadealumni.net) is a network providing value to ESADE Alumni, to ESADE and to society by taking the following steps:

- encouraging networking among Alumni by holding forums, lectures, class reunions and recreational activities
- helping Alumni brush up on their knowledge through refresher programmes, the Matins ESADE series, and lectures
- supporting the professional development of our Alumni through our Career Services office
- supporting ESADE and building its reputation in the business world
- harnessing the management talent of ESADE alumni for solidarity projects
- offering benefits to its members.

ESADE’s Alumni network has grown in strength and visibility in recent years. The network currently consists of more than 38,000 alumni working in major economic and social sectors in 115 different countries.

For more information please download the presentation and check subsidises as well as regular membership fees here.

During your first weeks at ESADE, there will be an Info-Session to introduce you to ESADE Alumni.
30. Creapolis


The Creapolis Business Zone consists of the Creapolis building and a Residence-Club in which global innovation experts, participants in ESADE’s Executive Education training programmes and participants from other disciplines can be housed and participate in activities and services that EsadeCreapolis will provide.

At EsadeCreapolis companies interact under the concept of “Open and Cross Innovation”: a collaborative endeavor, exchanging knowledge and experience across sectors in order to accelerate innovation. It is, therefore, a multi-sector business park, which provides premises for companies and allows optimal representation from various sectors. A sector mix enhances the lateral innovation processes, under the guidance of our experts and with a clear goal of results, by having participants assist in the entire innovation process:

1) Detecting business opportunities
2) Diagnosing their potential
3) Defining how best to develop and exploit them
4) Articulating tactical execution
31. Services at ESADE Creapolis

**Abacus & Xerox: Stationary, Books and Photocopies**

Location: CREAPOLIS building (lower level)
Opening hours: M-F 10:00 – 14:00 & 15:30 – 19:00
By becoming a member of the Abacus co-op (€10 one-time fee) you will be able to purchase books and stationery at a discount.
The Xerox office located at the back of the Abacus shop provides photocopying and binding services: Please consult esade.stcugat@abacus.coop and/or reprografiasc@gmail.com for products and services. Prices may vary.

**Fresco Restaurant**

Location: CREAPOLIS building (lower level)
Opening hours: M-F 08:00 – 23:00, Sa 12:00 – 23:00
Offers breakfast, lunch and dinner buffet service (Saturdays only lunch and dinner).
With your TUI you will receive a €1 discount on the daily menu price (currently €7.95 after the discount).
Price may vary.

**Blue01: Hairdresser’s**

Location: CREAPOLIS building (upper level) - next to the entrance
Opening hours: M-F 10:00 – 20:00, Sa 10:00 – 15:00
15% discount on all services (cutting, dying, drying and styling)
For more information contact: santcugat@blue01stylist.com.

**L ´Optica Universitària: Optician**

Location: CREAPOLIS building (upper level) - next to the entrance
Opening hours: M-F 10:00 – 13:30 & 16:30 – 20:00, Sa 10:00 – 14:00 & 17:00 – 20:00
10% discount on all products (glasses, sunglasses, lenses, contact lenses) except cleaning and solutions.
Ophthalmological check-up at no extra charge.
TUI card required.
For questions and enquiries contact: opticauniversitaria@opticauniversitaria.es.
### 32. Sports Facilities

There are no sports facilities on either of the ESADE campuses. The Nou Can Caralleu sports Centre offers ESADE students and staff sports facilities at reduced rates. It is close to the “Residencia Universitària Sarrià”, a 15 minute walk from ESADE Barcelona-Pedralbes

**Can Caralleu**
Carrer Esports, s/n
08017 Barcelona
(66 bus)
+34 932 037 874
noucancaralleu@teleline.es
www.claror.cat/cancaralleu.htm (only in Catalan)

Another possibility for taking part in sports activities is to become a member of Univers, affiliated with the Universitat Politècnica de Catalunya (located just a few blocks down from ESADE Barcelona-Pedralbes) and open to all university students in Barcelona. It costs €20/year to join Univers which gives access to a wealth of cultural and other leisure activities. The fees for the gym depend on which activities you sign up for.

**UPC Sports Centre**
C. Jordi Girona, 3
Building PE, Campus Nord
08034 Barcelona
(Metro: Line 3 – Palau Reial/Zona Universitària. Bus: 60, 74
934 011 716
info.univers@upc.edu
www.univers.upc.edu/eng/information

**DiR**
This is a chain of health clubs with a number of centres in Barcelona, which offer a wide variety of activities. There is a center in Sant Cugat, but unless you have private transportation, it’s not conveniently located to the ESADE campus. Be sure to mention that you’re an ESADE student to get a student discount.
http://www.dir.cat/

**Eurofitness & UBAE**
Another health club chain with a center in Sant Cugat, within walking distance of the ESADE campus, another in Gràcia as well as others in Barcelona.

**Eurofitness Sant Cugat**
Rambla del Celler s/n
08190 Sant Cugat del Vallés
Tel: 935 830 345
http://www.ubae.cat/

**UBAE Perill**
c/Perill 16-22
08012 Barcelona
Tel: 934 594 430
http://www.ubae.cat/