These Guidelines will aid you in preparing your application. You should read them in full to ensure that you meet the eligibility requirements for the Award/s.
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<td>Commonwealth Ombudsman</td>
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<th><strong>Description</strong></th>
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<tbody>
<tr>
<td><img src="image" alt="Information" /></td>
<td>This symbol indicates a piece of information that has been highlighted for your reference in determining your eligibility for an Endeavour Award. In many cases, this information is presented as a case study or scenario.</td>
</tr>
<tr>
<td><img src="image" alt="Warning" /></td>
<td>This exclamation mark indicates a piece of information that has been highlighted as a key task, activity or caution to assist you in completing your application for an Endeavour Award.</td>
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<table>
<thead>
<tr>
<th><strong>Term</strong></th>
<th><strong>Definition</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Transcript</strong></td>
<td>The list of subjects and academic results provided by some institutions to the applicant, usually at the end of each semester, trimester or term.</td>
</tr>
<tr>
<td><strong>Admission letter</strong></td>
<td>A formal letter confirming enrolment from your host organisation for Endeavour Postgraduate, Endeavour VET and Prime Minister’s Australia Asia Awards.</td>
</tr>
<tr>
<td>** Applicant**</td>
<td>The person applying for an Endeavour Award.</td>
</tr>
<tr>
<td><strong>AusAID</strong></td>
<td>Australian Agency for International Development.</td>
</tr>
<tr>
<td>** Award Contract**</td>
<td>Contract entered into between the Contractor and Award Holders detailing each party’s responsibilities.</td>
</tr>
<tr>
<td><strong>Award Holder</strong></td>
<td>The successful applicant who receives an Endeavour Award.</td>
</tr>
<tr>
<td><strong>Contractor</strong></td>
<td>Austraining International Pty Ltd – contracted by DEEWR to manage the post-selection support services for the Endeavour Awards.</td>
</tr>
<tr>
<td><strong>DEEWR/the Department</strong></td>
<td>Department of Education, Employment and Workplace Relations, its employees, agents and contractors.</td>
</tr>
<tr>
<td><strong>DFAT</strong></td>
<td>Department of Foreign Affairs and Trade.</td>
</tr>
<tr>
<td><strong>DIAC</strong></td>
<td>Department of Immigration and Citizenship.</td>
</tr>
<tr>
<td><strong>Fieldwork</strong></td>
<td>Program research activity directly related to your field of study which is undertaken during your Award outside your Host Country.</td>
</tr>
<tr>
<td><strong>Guidelines</strong></td>
<td>The Endeavour Awards 2012 Applicant Guidelines.</td>
</tr>
<tr>
<td><strong>Home Country</strong></td>
<td>The country of citizenship and/or permanent residency of the applicant.</td>
</tr>
<tr>
<td><strong>Host Country</strong></td>
<td>The country to which the Award Holder will travel to undertake their program.</td>
</tr>
<tr>
<td><strong>Home Organisation/Institution</strong></td>
<td>The organisation the applicant works for or the institution they attend in their country of citizenship and/or permanent residency.</td>
</tr>
<tr>
<td><strong>Host Organisation/Institution</strong></td>
<td>The organisation or the institution the applicant will attend for study, research or professional development in the host country. Your host must not be in a DFAT Level 5 country.</td>
</tr>
<tr>
<td><strong>IELTS</strong></td>
<td>International English Language Testing System.</td>
</tr>
<tr>
<td><strong>Internship</strong></td>
<td>Any paid or unpaid work related to the Award Holder’s field of study.</td>
</tr>
<tr>
<td><strong>Nomination letter</strong></td>
<td>Letter from your host confirming placement and required if you are applying for any of the Endeavour Research Fellowships or Endeavour Executive Awards.</td>
</tr>
<tr>
<td><strong>Participating Countries</strong></td>
<td>As set out in Section 4.3 (International) and Section 5.3 (Australians) of these Guidelines.</td>
</tr>
<tr>
<td><strong>Postdoctoral Fellow</strong></td>
<td>Person who has completed a PhD and is undertaking research.</td>
</tr>
<tr>
<td><strong>Postgraduate Student</strong></td>
<td>Student who is undertaking studies at a Masters or PhD level.</td>
</tr>
<tr>
<td><strong>Professional Development</strong></td>
<td>Professional training rather than an academic course undertaken to enhance knowledge and skills required for a person’s profession.</td>
</tr>
<tr>
<td><strong>Proposed Program</strong></td>
<td>The study, research, professional development or internship activities outlined by applicants in their application for an Endeavour Award.</td>
</tr>
<tr>
<td><strong>TOEFL</strong></td>
<td>Test of English as a Foreign Language.</td>
</tr>
<tr>
<td><strong>Undergraduate Student</strong></td>
<td>Student who is undertaking studies at a Bachelors or Honours level.</td>
</tr>
</tbody>
</table>
1 SECTION 1: INTRODUCTION

1.1 Purpose of these Guidelines

These Guidelines provide information for applicants wishing to apply for any of the following categories of Endeavour Award:

- Endeavour Postgraduate Award
- Endeavour Research Fellowships (Including the Endeavour Australia Cheung Kong Research Fellowships & the Endeavour Research Fellowships for Indigenous Australians)
- Endeavour Vocational Education and Training (VET) Award
- Endeavour Executive Award
- Prime Minister’s Australia Asia Awards.

These Guidelines will aid you in preparing your application. You should read them in full to ensure that you meet the eligibility requirements for the Awards. You must also ensure that you fully address all the selection criteria for the Award you are applying for and submit your application and correct supporting documentation by the closing date as late applications will not be considered.

1.2 About the Endeavour Awards

The Endeavour Awards is the Australian Government’s internationally competitive, merit-based scholarship program providing opportunities for citizens of the Asia-Pacific, the Middle East, Europe and the Americas to undertake study, research and professional development in Australia. Awards are also available for Australians to undertake study, research and professional development abroad.

The Endeavour Awards aim to:

- Develop on-going educational, research and professional linkages between individuals, organisations and countries;
- Provide opportunities for high achieving individuals from Australia and overseas to increase their skills and enhance their global awareness;
- Contribute to Australia’s position as a high quality education and training provider, and a leader in research and innovation; and
- Increase the productivity of Australians through an international study, research or professional development experience.

The Endeavour Awards are a part of the Australia Awards initiative which was announced by the Government in November 2009. The Australia Awards have been established to maximise the benefit to Australia of its extensive scholarship programs, and to support enduring ties between Australia and our neighbours.

The Australia Awards will bring together the international development awards administrated by the Australian Agency for International Development (AusAID) and the Department of Education, Employment and Workplace Relations’ (DEEWR) Endeavour Awards under a single recognisable brand. Further information is available at www.AustraliaAwards.gov.au.

1.3 Post selection support services

A Contractor has been engaged by DEEWR to provide post-selection support services to all Award Holders. These services include:

- A dedicated case manager;
- Pre-departure briefings;
- Provision of advice on visas, health, travel, insurance, accommodation, security and legal matters;
- Payment of allowances; and
- Reporting to DEEWR on Award Holders’ progress.

Once successful applicants have accepted their offer of an Award and returned a signed ‘Declaration of Acceptance’ their details will be transferred to the Contractor, who will contact them shortly afterwards to confirm details including commencement and Award program.

1.4 Alumni

Upon successful completion, Award Holders may be invited to become a member of the Endeavour Awards Alumni Network. This Network will assist Alumni to maintain the personal, institutional and education links and friendships they make during their Award.
2  SECTION 2: REQUIREMENTS & CONDITIONS

2.1  Age
Award Holders must be aged 18 years or over at the commencement of their Award. There is no maximum age limit.

2.2  Approved Fields of Study
There are no limitations on fields of study for the Endeavour Awards.

2.3  Award Conditions
- Award Holders must sign an Award Contract with the Contractor regarding the conditions of the Award prior to commencing the Award.
- The Award is conditional upon Award Holders meeting any conditions that are outlined in the Award offer letter sent to successful applicants prior to commencement.
- Award Holders must commence their Award after 1 January, 2012.
- Award Holders must commence their Award no later than 30 November, 2012.
- Applicants who have already commenced their program at their host organisation are ineligible.
- Award Holders must undertake the program outlined in their application for at least the minimum Award duration unless otherwise approved by DEEWR.
- Award Holders must undertake the proposed program outlined in their application and abide by the rules of the host organisation/institution.
- Any changes to the Award Holder’s program or itinerary must have the prior approval of DEEWR.
- Should an Award Holder be prevented for any reason from taking up their Award within a reasonable timeframe, DEEWR may, at its absolute discretion, withdraw the offer of an Award.

2.4  Visas
It is the responsibility of Award Holders to apply for and satisfy the requirements for the issue of an appropriate entry visa to their host country. The offer of an Award does not guarantee the granting of a visa and is conditional upon gaining a visa. Any costs associated with obtaining the visa is the responsibility of the Award Holder.
Award Holders may be required to undertake a medical examination to satisfy health requirements for the issue of a visa for entry into their host country.

2.5  Police Checks (Australian Award Holders Only)
All Australian Award Holders will be required to undergo a police check before their Award is confirmed. It is an important consideration of DEEWR that recipients are suitable persons who will enhance the reputation of Australia and the Endeavour Awards overseas.

2.6  Award Suspension and Termination
The Award may be terminated at any time for misconduct, for failing to comply with the laws of the host country, for breaches of the Award conditions or for failure to make satisfactory academic progress (where applicable).

2.7  Employment
International Award Holders must obtain permission from their host institution and check their visa conditions with the DIAC to determine whether they are entitled to work in Australia.
Australian Award Holders must obtain permission to undertake employment from their course convenor or program supervisor and the Contractor. This is also subject to approval from the relevant authority in the host country, including visa conditions.
2.8 Award Completion

Award Holders are expected to return to their home country at the completion of their program.

2.9 Travel Warnings

An Award Holder must not travel, without the approval of the Contractor, to a country or a part of a country that has been assessed by DFAT as an area to which Australians are advised not to travel (Level 5 DFAT advice); or where DEEWR considers a particular country is not likely to be safe; or where DEEWR considers that the Award Holder would not be able to complete the program for which the Award was given. If this condition is breached an Award may be suspended, revoked or terminated.

Applicants should monitor the DFAT website at the following link for current information about countries that are considered a travel risk: http://www.smartraveller.gov.au

2.10 Fieldwork

Fieldwork is a program research activity directly related to your field of study which is undertaken during your Award outside your Host Country. The total of all periods of fieldwork undertaken should be for no more than 50% of your proposed Award duration.

Approval of fieldwork activity is not automatic and requires the approval of an Award Holder’s Host Organisation and the Department. Please note that stipend payments (living away from home allowance) are not payable for the period that an Award Holder undertakes fieldwork in their Home Country, except in exceptional circumstances. Any exceptional circumstances will be considered by DEEWR on a case by case basis.

2.11 Internship (Prime Minister’s Australia Asia Awards only)

A unique aspect of the Prime Minister’s Australia Asia Award is the opportunity for Award Holders to undertake an internship. The overarching aim of the internship is to develop internationally-aware future leaders who have the skills and knowledge to be able to compete and collaborate in a globalised market.

For the individual Award Holder the aim of the internship component is to provide them with an opportunity to gain international professional experience in their field and build professional networks in Asia.

Duration

Internships can be undertaken with any company, government department or agency, not-for-profit organisation, or research organisation within a participating country of the Prime Minister’s Australia Asia Awards. This practical component of the Award may be up to 12 months (minimum of 2 months full time or the part-time equivalent) in duration and may be with more than one employer.

Award Holders must undertake their internship during or at the completion of the study or research component of the Award. The internship must not take place before the study or research component of the Award.

It is the Award Holders responsibility to arrange and confirm the internship. However, the Award Holders are supported in this by their home university. The Award Holders home university is provided with a $3,000 contribution to assist applicants in identifying suitable internship placements. This payment will be made to the University once the internship is approved.

Award Holders undertaking an Internship will need to contact the relevant authority in the host country to determine whether they are entitled to work and to obtain information about visas. It should be noted that Award Holders may be required to change visas when transitioning from study to the Internship component of their Award.

The internship is a mandatory part of an Undergraduate Award.
For the Postgraduate Award the internship is optional but strongly encouraged

Applicants are not required to have an internship confirmed at the time of application instead they are asked to indicate their proposed plans (i.e. intended dates and Host Organisation(s)) for the internship component in their application.

Applicants will not be disadvantaged in the selection process if they have not confirmed their internship at the time of application.
### 2.12 Holding Other Scholarships

<table>
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<tr>
<th>Award</th>
<th>Permissions</th>
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<tbody>
<tr>
<td>Endeavour Postgraduate Awards</td>
<td>Award Holders are not permitted to hold any other Australian Government sponsored scholarship.</td>
</tr>
<tr>
<td>Prime Minister’s Australia Asia Postgraduate &amp; Undergraduate Awards</td>
<td>*The AYAD program is not considered to be an Australian Government sponsored scholarship.</td>
</tr>
<tr>
<td>Endeavour Vocational Education and Training (VET) Awards</td>
<td></td>
</tr>
</tbody>
</table>
| Endeavour Research Fellowships (Including Endeavour Australia Cheung Kong Research Fellowships and Endeavour Research Fellowships for Indigenous Australians) | Award Holders are not permitted to hold another DEEWR sponsored scholarships (Endeavour Awards); OR AusAID sponsored scholarships (ADS, ARDS, ALA scholarship or fellowships). *
*The AYAD program is not considered to be an Australian Government sponsored scholarship. *
* Award Holders in receipt of a DIISR sponsored scholarship (IPRS, APA or ARC) must adhere to the conditions placed on those scholarships. |
| Endeavour Executive Awards                                           |                                                                                                                                                                                                          |

It is the responsibility of the Award Holder to check whether they are eligible to hold an Endeavour Award with any other scholarships that they may receive.
3  SECTION 3: APPLICATION & SELECTION PROCESSES

It is the applicant’s responsibility to ensure that the application and all supporting documentation, including referees’ reports, are submitted by the closing date.

3.1  Application Dates

Applications for the 2012 Endeavour Awards will open on Friday 1 April 2011 and will close at 11:59PM Australian Eastern Standard Time (AEST) on Thursday 30 June 2011.

Applications close at 11:59PM Australian Eastern Standard Time (AEST) on Thursday, 30 June 2011.

Applications received after the closing date will not be considered.

Applicants for the Prime Minister’s Australia Asia Outgoing Awards must be nominated by their Home University to be eligible.

It is your responsibility to notify your Home Institution of your intention to apply as DEEWR will only assess nominated applications. Please see section 3.3 for further information.

3.2  Application Process - Online

Applications should be submitted through Endeavour Online (see section 3.5). Please note that this online application form is only accessible when the round is open. Upon submission of an application, an email acknowledging receipt of the application will automatically be generated and forwarded to the email address (user ID) used to submit the application.

3.3  Application Process - Prime Minister’s Australia Asia Awards (Outgoing Australian applicants only)

Applicants for the Prime Minister’s Australia Asia Outgoing Awards must be nominated by their Home University to be eligible. Contact Officers will receive an email with a PDF copy of the application only when an applicant selects the ‘Print to PDF’ button or when the application has been submitted.

If an applicant’s University Contact Officer would like a copy of an application while it is still in draft status and editable by the applicant, the applicant must login and select the ‘Print to PDF’ button before they submit the application.

A list of University Contact officers for the Prime Minister’s Australia Asia Outgoing Award can be found at University Contact Officers.

3.4  Application Process - Manual

Applicants may request a hard-copy application form by emailing endeavour.awards@deewr.gov.au indicating in their email the reasons why they are unable to apply online. Hardcopy applications must be received by DEEWR by the closing date.

3.5  Endeavour Online

The online application system, Endeavour Online, allows applicants to enter their personal details and information on their proposed program and the required supporting documentation directly. Applicants may only view and submit their own applications.

To apply online, go to www.endeavouradmin.deewr.gov.au/es/esapplication/Security/Login.aspx

First-time users will need to register with the Endeavour Online system to create a user ID (the applicant’s nominated email address and password). Once registered, applicants may create a new application or continue working on an existing application. New applications will be allocated a unique application number. This application number should be referred to in any correspondence with DEEWR.

Applications do not have to be completed and submitted immediately. They may be saved at any time and amended until submitted.

Applicants wishing to be considered for more than one Award category are required to lodge a separate application for each category.

3.6 Assessment of Applications

All applications submitted by the closing date will be checked by DEEWR to determine eligibility. Applications that meet the eligibility criteria will be referred to an independent selection panel for consideration and ranked against the selection criteria for that particular Award.

DEEWR may short list applications against the selection criteria prior to assessment by the selection panel.

3.7 Selection Panels

The Awards selection panels will comprise at least three members, appointed by DEEWR. The panel members include eminent academics, professionals and government representatives.

Selection panel members are required to evaluate and rank applications against the selection criteria. Individual rankings from all members of the panel are combined using the Endeavour Panel Assessment System to provide an overall ranking list.

Selection panel members’ personal details are confidential and cannot be released to applicants.

3.8 Outcome of Applications

DEEWR will email all successful and unsuccessful applicants regarding the outcome of their applications, by the end of November 2011.

Successful applicants will be required to accept their Award Offers online within 14 days of the offer. Applicants will also be required to sign and return a ‘Declaration of Acceptance’, which is attached to their notification letter, prior to their Award being confirmed.

Unsuccessful applicants will be advised on how they can obtain feedback on their applications.

3.9 Your Responsibility

Applicants are responsible for ensuring that they have read these Guidelines, the Frequently Asked Questions (FAQs) and all documents referred to in the Guidelines.

Applicants should ensure that their application meets the eligibility requirements detailed in section 6. Applicants must also agree to the terms and conditions for each Award.

It is the applicants responsibility to ensure that supporting documentation, including referees’ reports, are submitted by the due date. If supporting documentation is not received or attached to the application by the due date, the application will not be considered.

Applicants are responsible for all costs incurred in the preparation and lodgement of their applications.

3.10 Application Assistance

If you require any support to participate in the Endeavour Award application process, please contact endeavour.awards@deewr.gov.au
## 4 SECTION 4: AWARD INFORMATION (INTERNATIONAL APPLICANTS ONLY)

Australian applicants please go to Section 5.

### 4.1 Summary of Endeavour Awards

<table>
<thead>
<tr>
<th>Postgraduate and Postdoctoral Awards</th>
<th>Study Level</th>
<th>Award Duration</th>
<th>Total Award Value $AUD</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endeavour Postgraduate Awards</td>
<td>Postgraduate study/research for an Australian Masters degree or PhD</td>
<td>Up to 2 years for a Masters</td>
<td>Up to $228,500 (PhD) and $118,500 (Masters)</td>
<td>Section 6.1</td>
</tr>
<tr>
<td>Prime Minister’s Australia Asia Incoming Postgraduate Award</td>
<td>Postgraduate research for an Australian PhD</td>
<td>Up to 4 years + up to 1 year optional internship</td>
<td>Up to $263,500</td>
<td>Applicants cannot apply for this Award, see Section 6.1 for further info.</td>
</tr>
<tr>
<td>Endeavour Research Fellowships (Including Endeavour Australian Cheung Kong Research Fellowships)</td>
<td>Research towards a Masters degree or PhD in home country; or postdoctoral research</td>
<td>4 - 6 months</td>
<td>Up to $23,500</td>
<td>Section 6.4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vocational Education and Training Awards</th>
<th>Study Level</th>
<th>Award Duration</th>
<th>Total Award Value $AUD</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endeavour Vocational Education and Training (VET) Awards</td>
<td>Diploma, Advanced Diploma, Associate Degree</td>
<td>1- 2.5 years</td>
<td>Up to $119,500</td>
<td>Section 6.2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Executive Awards</th>
<th>Study Level</th>
<th>Award Duration</th>
<th>Total Award Value $AUD</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endeavour Executive Awards</td>
<td>Professional Development</td>
<td>1 - 4 months</td>
<td>Up to $18,500</td>
<td>Section 6.3</td>
</tr>
</tbody>
</table>

### 4.2 Citizenship and/or Permanent Residency

International applicants applying for an Endeavour Award must:

(a) be citizens and/or permanent residents of a Participating Country and remain so for the duration of their Award; and,

(b) not hold dual citizenship with Australia.

If an International Award Holder becomes an Australian citizen, holds Australian Permanent Residency status, holds dual citizenship with Australia or becomes a citizen and holds permanent residency status of a country that is not a participating country of the Endeavour Awards, the Award will be revoked or terminated from the date of effect. The Award Holder may continue their program but they will no longer be funded to do so.
### 4.3 Participating Countries

<table>
<thead>
<tr>
<th>Award</th>
<th>Eligible Participating Countries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prime Minister’s Australia Asia</td>
<td>China (including Hong Kong, and Macau SARs), India, Indonesia, Japan, Malaysia, Republic of Korea,</td>
</tr>
<tr>
<td>Incoming Postgraduate Award</td>
<td>Singapore, Taiwan, Thailand and Vietnam</td>
</tr>
<tr>
<td>Endeavour Postgraduate Award</td>
<td><strong>Asia-Pacific and Middle East:</strong> Afghanistan, Bangladesh, Bahrain, Bhutan, Brunei Darussalam,</td>
</tr>
<tr>
<td></td>
<td>Cambodia, China (including Hong Kong and Macau SARs), East Timor, Fiji, French Polynesia, French</td>
</tr>
<tr>
<td></td>
<td>Guiana, Guadeloupe, India, Indonesia, Iran, Iraq, Japan, Jordan, Kiribati, Kuwait, Laos, Lebanon,</td>
</tr>
<tr>
<td></td>
<td>Malaysia, Maldives, Marshall Islands, Martinique, Federated States of Micronesia, Mongolia,</td>
</tr>
<tr>
<td></td>
<td>Nauru, Nepal, New Caledonia, New Zealand *, Niue, Oman, Pakistan, Palau, Papua New Guinea,</td>
</tr>
<tr>
<td></td>
<td>Philippines, Qatar, Republic of Korea (South), Reunion, Samoa, Saudi Arabia, Singapore,</td>
</tr>
<tr>
<td></td>
<td>Solomon Islands, Sri Lanka, Syria, Taiwan, Thailand, Tokelau, Tonga, Tuvalu, Turkey, United Arab</td>
</tr>
<tr>
<td></td>
<td>Emirates, Vanuatu, Vietnam, Wallis and Futuna, and Yemen.</td>
</tr>
<tr>
<td></td>
<td><strong>The Americas and Caribbean:</strong> Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia,</td>
</tr>
<tr>
<td></td>
<td>Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominica, Dominican Republic, Ecuador, El</td>
</tr>
<tr>
<td></td>
<td>Salvador, Grenada, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama,</td>
</tr>
<tr>
<td></td>
<td>Paraguay, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname,</td>
</tr>
<tr>
<td></td>
<td>Trinidad and Tobago, United States, Uruguay, Venezuela.</td>
</tr>
<tr>
<td></td>
<td><strong>Europe:</strong> European Union Member States (Austria, Belgium, Bulgaria, Republic of Cyprus, the</td>
</tr>
<tr>
<td></td>
<td>Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy,</td>
</tr>
<tr>
<td></td>
<td>Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia,</td>
</tr>
<tr>
<td></td>
<td>Spain, Sweden and the United Kingdom), and Norway, Switzerland, Croatia and the Russian Federation.</td>
</tr>
<tr>
<td>Endeavour Executive Award</td>
<td>Brunei Darussalam, Cambodia, India, Indonesia, Japan, Korea, Laos, Malaysia, Mongolia, Peoples</td>
</tr>
<tr>
<td></td>
<td>Republic of China (including Hong Kong and Macau SARs) Philippines, Singapore, Thailand and Vietnam.</td>
</tr>
</tbody>
</table>

* New Zealand citizens and/or permanent residents cannot apply for the Endeavour Postgraduate Award or the Endeavour Vocational Education and Training (VET) Award as New Zealand citizens who are studying in Australia do not pay overseas student fees and are considered to be domestic students rather than international students.
5 SECTION 5: AWARD INFORMATION (AUSTRALIAN APPLICANTS ONLY)

International applicants please go to Section 4.

5.1 Summary of Endeavour Awards

### Postgraduate and Postdoctoral Awards

<table>
<thead>
<tr>
<th>Award</th>
<th>Study Level</th>
<th>Award Duration</th>
<th>Total Award Value $AUD</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prime Minister’s Australia Asia Outgoing Postgraduate Award</td>
<td>Postgraduate study/research for a Masters degree or PhD</td>
<td>Up to 2 years</td>
<td>Up to $63,500</td>
<td>Section 6.6</td>
</tr>
<tr>
<td>Endeavour Research Fellowships (Including Endeavour Australian Cheung Kong Research Fellowships)</td>
<td>Research towards a Masters degree or PhD in home country; or postdoctoral research</td>
<td>4 - 6 months</td>
<td>Up to $23,500</td>
<td>Section 6.4</td>
</tr>
<tr>
<td>Endeavour Research Fellowships for Indigenous Australians</td>
<td>Research towards a Masters degree or PhD in home country; or postdoctoral research</td>
<td>4 - 6 months</td>
<td>Up to $23,500</td>
<td>Section 6.5</td>
</tr>
</tbody>
</table>

### Undergraduate Awards

<table>
<thead>
<tr>
<th>Award</th>
<th>Study Level</th>
<th>Award Duration</th>
<th>Total Award Value $AUD</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prime Minister’s Australia Asia Outgoing Undergraduate Award</td>
<td>Bachelor Degree or Honours</td>
<td>Up to 2 years</td>
<td>Up to $53,500</td>
<td>Section 6.7</td>
</tr>
</tbody>
</table>

### Executive Awards

<table>
<thead>
<tr>
<th>Award</th>
<th>Study Level</th>
<th>Award Duration</th>
<th>Total Award Value $AUD</th>
<th>Further Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Endeavour Executive Awards</td>
<td>Professional Development</td>
<td>1 - 4 months</td>
<td>Up to $18,500</td>
<td>Section 6.3</td>
</tr>
</tbody>
</table>

5.2 Citizenship and/or Permanent Residency

Australian applicants must be citizens and/or permanent residents of Australia.

Australian Award Holders must retain Australian Citizenship and/or Australian Permanent Residency status for the duration of their Award program. In the event that their Australian citizenship/residency status lapses, the Award will be revoked or terminated from the date of effect. The Award Holder may continue their program but they will no longer be funded to do so.
### 5.3 Participating (Destination) Countries

<table>
<thead>
<tr>
<th>Award</th>
<th>Eligible Destination Countries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prime Minister’s Australia Asia Outgoing Postgraduate and Undergraduate Award</td>
<td>China (including Hong Kong, and Macau SARs), India, Indonesia, Japan, Malaysia, Republic of Korea, Singapore, Taiwan, Thailand and Vietnam</td>
</tr>
</tbody>
</table>
| Endeavour Executive Awards                                             | Asia-Pacific and Middle East: Afghanistan*, Bangladesh, Bahrain, Bhutan, Brunei Darussalam, Cambodia*, China (including Hong Kong and Macau SARs), East Timor, Fiji, French Polynesia, French Guiana, Guadeloupe, India, Indonesia, Iran, Iraq*, Japan, Jordan, Kiribati, Kuwait, Laos, Lebanon, Malaysia, Maldives, Marshall Islands, Martinique, Federated States of Micronesia, Mongolia, Nauru, Nepal, New Caledonia, New Zealand, Niue, Oman, Pakistan, Papua New Guinea, Philippines, Republic of Korea (South), Republic of Palau, Reunion, Qatar, Samoa, Saudi Arabia, Singapore, Solomon Islands, Sri Lanka, Syria, Taiwan, Thailand, Tokelau, Tonga, Tuvalu, Turkey, United Arab Emirates, Vanuatu, Vietnam, Wallis and Futuna, and Yemen*.  

The Americas and Caribbean: Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, United States, Uruguay, Venezuela.  

Europe: European Union Member States (Austria, Belgium, Bulgaria, Republic of Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and the United Kingdom), and Norway, Switzerland, Croatia and the Russian Federation. |
| Endeavour Australia Cheung Kong Research Fellowships                   | Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), India, Indonesia, Japan, Korea, Laos, Malaysia, Mongolia, Philippines, Singapore, Thailand and Vietnam. |
6  SECTION 6: AWARD DETAILS & ELIGIBILITY CRITERIA

<table>
<thead>
<tr>
<th>Award Type</th>
<th>International Applicants</th>
<th>Australian Applicants</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.1</td>
<td>Endeavour Postgraduate Awards (includes Prime Minister’s Australia Asia Incoming Postgraduate Award)</td>
<td>☑️</td>
</tr>
<tr>
<td>6.2</td>
<td>Endeavour Vocational Education and Training (VET) Award</td>
<td>☑️</td>
</tr>
<tr>
<td>6.3</td>
<td>Endeavour Executive Award</td>
<td>☑️</td>
</tr>
<tr>
<td>6.4</td>
<td>Endeavour Research Fellowships (includes Endeavour Australia Cheung Kong Research Fellowships)</td>
<td>☑️</td>
</tr>
<tr>
<td>6.5</td>
<td>Endeavour Research Fellowships for Indigenous Australians</td>
<td>☑️</td>
</tr>
<tr>
<td>6.6</td>
<td>Prime Minister’s Australia Asia Outgoing Postgraduate Award</td>
<td>☑️</td>
</tr>
<tr>
<td>6.7</td>
<td>Prime Minister’s Australia Asia Outgoing Undergraduate Award</td>
<td>☑️</td>
</tr>
</tbody>
</table>

6.1  Endeavour Postgraduate Award (includes Prime Minister’s Australia Asia Incoming Postgraduate Award)

**Award Description**

The Endeavour Postgraduate Award provides financial support for international students for up to 4 years to undertake a postgraduate qualification at a Masters or PhD level either by coursework or research in any field of study in Australia.

**Award Aims**

The Endeavour Postgraduate Award aims to:

- enable high achieving international students to undertake a postgraduate qualification either by coursework or research in their chosen fields of study in Australia;
- strengthen bilateral ties between Australia and the participating countries;
- showcase Australia’s education sector;
- strengthen mutual understanding between the people of Australia and Award Holders’ home countries; and
- build international linkages and networks.

**Prime Minister’s Australia Asia Incoming Postgraduate Award**

The top twenty (20) recipients of the Endeavour Postgraduate Award (doctorate only), from the ten eligible Asian countries listed below, will be offered the Prime Minister’s Australia Asia Award and its additional benefits.

The Prime Minister’s Australia Asia Incoming postgraduate Award provides financial support for international students for a maximum of four (4) years to undertake a postgraduate qualification at PhD level in any field of study in Australia. Award holders will also have the opportunity to undertake an optional internship in Australia for up to 12 months (minimum of 2 months) during or at the completion of their study program.

Citizens and/or Permanent Residents of India, Indonesia, Japan, Malaysia, Republic of Korea, Singapore, The People’s Republic of China (including Hong Kong, and Macau SARs), Taiwan, Thailand and Vietnam are eligible for this Award.

All eligible international applicants for the Endeavour Postgraduate Award from the countries listed above will automatically be considered for this Award. Applicants do not have to acknowledge that they want to be considered for a Prime Minister’s Australia Asia Award.

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**International applicants should not contact their Australian host university regarding the Prime Minister’s Australia Asia Incoming Postgraduate Awards. The eligibility requirements and application process are the same as for the Endeavour Postgraduate Award.**

---

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Award Benefits

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>Amount ($AUD)</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Allowance</td>
<td>$4,500</td>
<td></td>
</tr>
<tr>
<td>Establishment Allowance</td>
<td>$4,000</td>
<td></td>
</tr>
<tr>
<td>Monthly Stipend</td>
<td>$2,500 per month</td>
<td>Up to 2 years for a Masters on a pro-rata basis Up to 4 years for a PhD on a pro-rata basis</td>
</tr>
<tr>
<td>Tuition Fees</td>
<td>$12,500 per semester</td>
<td>Up to 2 years for a Masters Up to 4 years for a PhD</td>
</tr>
<tr>
<td>Internship and Award</td>
<td>Up to $35,000</td>
<td>For Prime Minister’s Australia Asia Incoming Award</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>Overseas Student Health Cover (OSHC) will be provided</td>
<td></td>
</tr>
<tr>
<td>Travel Insurance</td>
<td>Coverage provided for travel to and from Australia, not during.</td>
<td></td>
</tr>
<tr>
<td>Total Award Value</td>
<td>Up to $118,500 for Masters Up to $228,500 for PhD Up to $263,500 for Prime Minister’s Australia Asia Award</td>
<td></td>
</tr>
</tbody>
</table>

Eligibility Requirements

1. International applicants must be citizens and/or permanent residents of a participating country (see Section 4.3) and may not hold dual citizenship with Australia.

2. International applicants who currently hold a valid Australian student visa are not eligible to apply.

3. Applicants who have completed an Endeavour Award and/or AusAID Scholarship in the preceding 24 months (2 years) before the current round of the Endeavour Awards are not eligible to apply.

4. Applicants must have completed an undergraduate degree (minimum) at the time of application, demonstrating high academic achievement.

5. Applicants must have applied for and gained admission to a Masters or PhD course in Australia. Conditional letters of offer will be accepted at the time of application. Please note that you will not be funded for Masters level study leading to a PhD - you must choose one, either Masters or PhD level study.

Selection Criteria

- a record of high-level academic achievement in the applicant’s chosen field of study;
- a well defined study or research program;
- a proposal that is relevant to the needs and interests of Australia and the applicant’s home country;
- the applicant’s potential to foster ongoing collaboration and cooperation with Australia and potential to participate at a high level in the academic or wider community in their home country on return from their program, and
- evidence of participation in community service outside of the applicant’s regular studies and/or employment duties.
Supporting Documentation Required at the time of Application

Further information on required documents can be found at section 7.

<table>
<thead>
<tr>
<th>Endeavour Postgraduate Award</th>
<th>Required Documents</th>
<th>Certified Copy Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of Citizenship and/or permanent residency (if different from citizenship)</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Transcripts - Evidence of academic achievement</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Proof of language proficiency</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Formal Admission Letter from Host</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Referee reports (3)</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Evidence of community service</td>
<td>☑️</td>
<td>☑️</td>
</tr>
</tbody>
</table>

6.2 Endeavour Vocational Education and Training (VET) Award

Award Description

The Endeavour Vocational Education and Training (VET) Award provides financial support for up to 2.5 years for international students from participating countries to undertake vocational education at a Diploma, Advanced Diploma or Associate Degree level in any field of study in Australia. English language training in Australia will also be provided when the English language results fall within the specified requirements outlined in Section 7.3. Vocational education and training provides occupational or work-related knowledge and skills. The courses are traditionally non-academic and directly related to a trade, occupation or ‘vocation’ in which the applicant participates. These courses exclude degree and higher level programs normally delivered by universities.

Award Aims

The Endeavour Vocational Education and Training (VET) Award aims to:
- enable students from varied backgrounds to undertake study in Australia;
- further develop Award Holders’ knowledge and skills in their areas of expertise;
- showcase Australia’s vocational education and training sector;
- strengthen mutual understanding between the people of Australia and Award Holders’ home countries;
- build linkages and networks between Australia and participating countries; and
- address skills shortages in Award Holders’ home countries.

Award Benefits

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>Amount ($AUD)</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Allowance</td>
<td>$4,500</td>
<td></td>
</tr>
<tr>
<td>Establishment Allowance</td>
<td>$4,000</td>
<td></td>
</tr>
<tr>
<td>Monthly Stipend</td>
<td>$2,500 per month</td>
<td>Up to 2.5 years on a pro-rata basis</td>
</tr>
<tr>
<td>Tuition Fees</td>
<td>$6,500 per semester</td>
<td>Maximum of $13,000 per year</td>
</tr>
<tr>
<td>English Language Training</td>
<td>$10,000</td>
<td>Up to 6 months, if required</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>Overseas Student Health Cover (OSHC) will be provided</td>
<td></td>
</tr>
<tr>
<td>Travel Insurance</td>
<td>Coverage provided for travel to and from Australia, not during.</td>
<td></td>
</tr>
<tr>
<td>Total Award Value</td>
<td>Up to $119,500</td>
<td></td>
</tr>
</tbody>
</table>
Eligibility Requirements

1. International applicants must be citizens and/or permanent residents of a participating country (see Section 4.3) and may not hold dual citizenship with Australia.

2. International applicants who currently hold a valid Australian student visa are not eligible to apply.

3. Applicants who have completed an Endeavour Award and/or AusAID Scholarship in the preceding 24 months (2 years) before the current round of the Endeavour Awards are not eligible to apply.

4. Applicants must have completed the equivalent to an Australian Year 10 secondary qualification (minimum) at the time of application.

5. Applicants must have applied for and gained admission to a Diploma, Advanced Diploma or Associate Degree course at an Australian vocational education institution. Conditional letters of offer will be accepted at the time of application.

   Please note that if your admission letter contains prerequisites (i.e. certificate IV leading into a Diploma), these must be included in the admission letter. We will not accept two separate admission letters.

Selection Criteria

- a record of academic achievement in educational and vocational activities and a minimum of two years full-time or equivalent relevant work experience is highly desirable. Preference may be given to applicants with work experience that is directly related to their proposed course;
- a well defined study or research program
- a proposal that is relevant to the applicant’s needs and to the needs and interests of Australia and the applicant’s home country;
- the applicant’s potential to foster ongoing collaboration and cooperation with Australia and potential to participate at a high level in the academic or wider community in their home country on return from their program, and
- evidence of participation in community service outside of the applicant’s regular studies and/or employment duties

Supporting Documentation Required at the time of Application

Further information on required documents can be found at section 7.

<table>
<thead>
<tr>
<th>Endeavour VET Award</th>
<th>Required Documents</th>
<th>Certified Copy Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of Citizenship and/or permanent residency (if different from citizenship)</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Transcripts - Evidence of academic achievement</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Proof of language proficiency</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Formal Admission Letter from Host</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Referee reports (3)</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Employment record / curriculum vitae</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Evidence of community service</td>
<td>☒</td>
<td>☒</td>
</tr>
</tbody>
</table>

6.3 Endeavour Executive Award

Award Description

The Endeavour Executive Award provides professional development opportunities of (1-4 months) for high achievers in business, industry, education or government from participating countries, including Australia.

The Awards focus on building skills and knowledge through a host work environment rather than through formal enrolment in a study program at a host organisation and are not intended to fund direct academic research (if your activity will result in you receiving, or contributes to, a formal academic qualification, you will not be eligible to apply for an Executive Award).
Professional development activities could include management training, peer-to-peer learning, mentoring, short courses and developing leadership skills.

Applicants must be nominated by their host organisation. The professional development activity must be vocationally useful while not being geared toward an immediate commercial outcome as its purpose.

It is the responsibility of the applicant to research and find an appropriate host organisation and develop their proposed professional development program.

Award Aims

The Endeavour Executive Award aims to:

- enable high achieving professionals to further develop their skills, knowledge and leadership capabilities;
- deepen professional engagements between Australia and participating countries;
- strengthen mutual understanding between the people of Australia and Award Holders’ host countries;
- build linkages and networks between Australia and participating countries; and
- allow professionals the opportunity, on returning to their home country, to share their updated skills and knowledge with colleagues.

Award Benefits

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>Amount ($AUD)</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Allowance</td>
<td>$4,500</td>
<td></td>
</tr>
<tr>
<td>Establishment Allowance</td>
<td>$4,000</td>
<td></td>
</tr>
<tr>
<td>Monthly Stipend</td>
<td>$2,500 per month</td>
<td>Up to 4 months on a pro-rata basis</td>
</tr>
<tr>
<td>Health Insurance (International)</td>
<td></td>
<td>Health Cover will be provided for full period of Award</td>
</tr>
<tr>
<td>Travel Insurance (International)</td>
<td></td>
<td>Coverage provided for travel to and from Australia, not during.</td>
</tr>
<tr>
<td>Health &amp; Travel Insurance</td>
<td></td>
<td>Coverage provided for full period of Award.</td>
</tr>
<tr>
<td>Total Award Value</td>
<td></td>
<td>Up to $18,500</td>
</tr>
</tbody>
</table>

Eligibility Requirements

1. International applicants must be citizens and/or permanent residents of a participating country (see Section 4.3) and may not hold dual citizenship with Australia.
2. International applicants who currently hold a valid Australian student visa are not eligible to apply.
3. Australian applicants must be citizens and/or permanent residents of Australia.
4. Applicants who have completed an Endeavour Award and/or AusAID Scholarship in the preceding 24 months (2 years) before the current round of the Endeavour Awards are not eligible to apply.
5. Applicants must have completed either an Australian Year 12 secondary qualification or equivalent or a trade or vocational qualification of at least Certificate III level or above\(^1\) or an undergraduate degree at the time of application. If your activity will result in you receiving or contributes to a formal academic qualification, you will not be eligible to apply for an Executive Award.

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\(^1\) The Australian qualification at the Cert III level or above (or a similar level international qualification) must comply with the Australian Qualifications Framework or an equivalent national governing body.
6. Applicants **must be** nominated by their **host** organisation and provide a completed nomination form from the host organisation with their application.

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**If you have more than one host, you must provide multiple nomination forms**

**Selection Criteria**

- a record of good academic achievement and a minimum of five years full-time or equivalent relevant work experience are highly desirable. Preference may be given to applicants with work experience that is directly related to their proposed activity; a proposal that shows how you will enhance your vocational skills and stay informed of new developments relevant to your existing skills and interests of your home country;
- the applicant’s potential to participate fully in their profession or the wider community on their return home demonstrating how the activity will build and extend on the applicant’s leadership capabilities;
- the potential for ongoing links between the host and home organisations, and
- evidence of participation in community service outside of the applicant’s regular studies and/or employment duties.

**Supporting Documentation Required at the time of Application**

Further information on required documents can be found at [section 7](#).

<table>
<thead>
<tr>
<th><strong>Endeavour Executive Award</strong></th>
<th><strong>Required Documents</strong></th>
<th><strong>Certified Copy Required</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of Citizenship and/or permanent residency (if different from citizenship)</td>
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<td>☑️</td>
</tr>
<tr>
<td>Transcripts - Evidence of academic achievement</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Proof of language proficiency</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Completed Nomination Form by the host organisation</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Referee reports (3)</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Employment record / curriculum vitae</td>
<td>☑️</td>
<td>☑️</td>
</tr>
<tr>
<td>Evidence of community service</td>
<td>☑️</td>
<td>☑️</td>
</tr>
</tbody>
</table>

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**6.4 Endeavour Research Fellowships (including Endeavour Australia Cheung Kong Research Fellowships)**

**Award Description**

The Endeavour Research Fellowships provides financial support for postgraduate students and postdoctoral fellows from participating countries to undertake short-term research (4-6 months) towards a Masters or PhD (which they are enrolled in a participating country) or postdoctoral research in any field of study in Australia; and for Australian postgraduate students and postdoctoral fellows to undertake short term research (4-6 months) towards a Masters or PhD (which they are enrolled in Australia) or postdoctoral research, in any field of study, in participating countries.

**Award Aims**

The Endeavour Research Fellowships aims to:

- enable high achieving scholars from participating countries to undertake research in Australia and for Australians to do the same abroad;
- further develop the social and economic environment of Australia and the participating countries;
- further develop Award Holders’ knowledge and skills in their field of research;
- strengthen bilateral ties between Australia and the participating countries;
- showcase Australia’s educational sector;
- strengthen mutual understanding between the people of Australia and Award Holders' home countries; and
- build international linkages and networks.
Endeavour Australia Cheung Kong Research Fellowships

The Endeavour Australia Cheung Kong Research Fellowships provides financial support for postgraduate students and postdoctoral fellows from participating Asian countries to undertake short-term research (4-6 months), in any field of study, in Australia and for Australian’s to do the same in participating Asian countries.

While the Cheung Kong Group has a history of supporting education through international scholarships, the Endeavour Australia Cheung Kong Scholarship Program represents a unique partnership with the Australian Government to support both undergraduate and postgraduate students from Australia and Asia to study in each other’s home environments.

The top 5 incoming (International) and the top 5 outgoing (Australian) Endeavour Research Fellowship recipients coming from and/or going to a participating Cheung Kong participating country will be offered the Endeavour Australia Cheung Kong Research Fellowship.

Citizens of Brunei Darussalam, Cambodia, China (including Hong Kong and Macau SARs), India, Indonesia, Japan, Korea, Laos, Malaysia, Mongolia, Philippines, Singapore, Thailand and Vietnam are eligible for this Award.

All eligible Endeavour Research Fellowship applicants from the countries listed above will automatically be considered for this Award. Applicants do not have to acknowledge that they want to be considered for an Endeavour Australia Cheung Kong Research Fellowship.

Award Benefits

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>Amount ($AUD)</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Allowance</td>
<td>$4,500</td>
<td></td>
</tr>
<tr>
<td>Establishment Allowance</td>
<td>$4,000</td>
<td></td>
</tr>
<tr>
<td>Monthly Stipend</td>
<td>$2,500 per month</td>
<td>Up to 6 months on a pro-rata basis</td>
</tr>
<tr>
<td>Health Insurance (International)</td>
<td></td>
<td>Health Cover will be provided for full period of Award</td>
</tr>
<tr>
<td>Travel Insurance (International)</td>
<td></td>
<td>Coverage provided for travel to and from Australia, not during.</td>
</tr>
<tr>
<td>Health &amp; Travel Insurance</td>
<td></td>
<td>Coverage provided for full period of Award.</td>
</tr>
<tr>
<td>Total Award Value</td>
<td></td>
<td>Up to $23,500</td>
</tr>
</tbody>
</table>

Eligibility Requirements

1. International applicants must be citizens and/or permanent residents of a participating country (see Section 4.3) and may not hold dual citizenship with Australia.
2. International applicants who currently hold a valid Australian student visa are not eligible to apply.
3. International applicants must be enrolled in a Masters or PhD course in a participating country for your Endeavour Award Category or have had their PhD conferred and received their final results prior to the commencement of their Award.
4. Australian applicants must be citizens and/or permanent residents of Australia.
5. Australian applicants must be enrolled in a Masters or PhD course in Australia or have had their PhD conferred and received their final results prior to the commencement of their Award.
6. Applicants who have completed an Endeavour Award and/or AusAID Scholarship in the preceding 24 months (2 years) before the current round of the Endeavour Awards are not eligible to apply.
7. Applicants must have completed an undergraduate degree (minimum) at the time of application, demonstrating high academic achievement. Postdoctoral applicants must have had their PhD conferred and obtained their final results prior to the commencement of their Award.
8. Applicants must be nominated by their host organisation and provide a completed nomination form from the host organisation with their application.

Selection Criteria

- a record of high-level academic achievement in the applicant’s chosen field of study;
- a well defined study or research program;
- a proposal that is relevant to the needs and interests of Australia and the applicant’s home country;
- the applicant’s potential to foster ongoing collaboration and cooperation with Australia and potential to participate at a high level in the academic or wider community in their home country on return from their program, and
- evidence of participation in community service outside of the applicant’s regular studies and/or employment duties

Supporting Documentation Required at the time of Application

Further information on required documents can be found at section 7.

<table>
<thead>
<tr>
<th>Endeavour Research Fellowships</th>
<th>Required Documents</th>
<th>Certified Copy Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of Citizenship and/or permanent residency (if different from citizenship)</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Transcripts - Evidence of academic achievement</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Proof of language proficiency</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Completed Nomination Form by the host organisation</td>
<td>✓</td>
<td>×</td>
</tr>
<tr>
<td>Referee reports (3)</td>
<td>✓</td>
<td>×</td>
</tr>
<tr>
<td>Evidence of community service</td>
<td>✓</td>
<td>×</td>
</tr>
</tbody>
</table>

6.5 Endeavour Research Fellowships for Indigenous Australians

Award Description

The Endeavour Research Fellowships for Indigenous Australians provides financial support for Indigenous postgraduate students and postdoctoral fellows to undertake short-term research (4-6 months) towards an Australian Masters or PhD; or postdoctoral research in any field of study within a participating country.

Award Aims

The Endeavour Research Fellowships for Indigenous Australians aims to:
- enable high achieving Indigenous Australian scholars to undertake research in participating countries within the Asia-Pacific and Middle East regions;
- further develop Award Holders’ knowledge and skills in their field of research;
- strengthen bilateral ties between Australia and the participating countries;
- showcase Australia’s educational sector;
- strengthen mutual understanding between the people of Australia and Award Holders' host countries; and
- build international linkages and networks.
Award Benefits

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>Amount ($AUD)</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Allowance</td>
<td>$4,500</td>
<td></td>
</tr>
<tr>
<td>Establishment Allowance</td>
<td>$4,000</td>
<td></td>
</tr>
<tr>
<td>Monthly Stipend</td>
<td>$2,500 per month</td>
<td>Up to 6 months on a pro-rata basis</td>
</tr>
<tr>
<td>Health and Travel Insurance</td>
<td></td>
<td>Coverage provided for full period of Award.</td>
</tr>
<tr>
<td>Total Award Value</td>
<td></td>
<td>Up to $23,500</td>
</tr>
</tbody>
</table>

Eligibility Requirements

1. Australian applicants must be citizens and/or permanent residents of Australia.
2. Australian applicants must be enrolled in a Masters or PhD course in Australia or have had their PhD conferred and received their final results prior to the commencement of their Award.
3. Applicants who have completed an Endeavour Award and/or AusAID Scholarship in the preceding 24 months (2 years) before the current round of the Endeavour Awards are not eligible to apply.
4. Applicants must have completed an undergraduate degree (minimum) at the time of application, demonstrating high academic achievement. Postdoctoral applicants must have had their PhD conferred and obtained their final results prior to the commencement of their Award.
5. Applicants must be nominated by their host organisation and provide a completed nomination form from the host organisation with their application.

Selection Criteria

- a record of high-level academic achievement in the applicant’s chosen field of study;
- a well defined study or research program;
- a proposal that is relevant to the needs and interests of Australia and the applicant’s home country;
- the applicant’s potential to foster ongoing collaboration and cooperation with Australia and potential to participate at a high level in the academic or wider community in their home country on return from their program, and
- evidence of participation in community service outside of the applicant’s regular studies and/or employment duties.

Supporting Documentation Required at the time of Application

Further information on required documents can be found at section 7.
6.6 Prime Minister’s Australia Asia Outgoing Postgraduate Award

Award Description

The Prime Minister’s Australia Asia Outgoing Postgraduate Award provides financial support for Australian postgraduate students to undertake study or research in Asia towards their Australian postgraduate qualification, at Masters or PhD level either by coursework or research, in any field of study.

Award Holders will have the opportunity to enrich their academic experience through exposure to unique education systems, teaching expertise and comparative perspectives while studying in distinctive locations or undertaking collaborative research at leading universities in Asia.

There are two stages to the Prime Minister’s Australia Asia Outgoing Postgraduate Award. Stage one of the Award is the full-time study or research component for up to 12 months (one semester or 6 months minimum). Stage two of the Award is an internship component. Postgraduate Award holders will also have the opportunity to undertake an optional internship for up to 12 months (minimum of 2 months) during or at the completion of their study program. See section 2.11 for further information.

Award Aims

Prime Minister’s Australia Asia Awards aim to:

- develop internationally-aware, skilled future leaders;
- build human capital within organisations and contributing to productivity gains and innovations; and
- establish enduring education and professional linkages.

![Warning]

Applicants for the Prime Minister’s Australia Asia Outgoing Postgraduate Award must be nominated by their Home University to be eligible. See Section 3.3 for further information.

Award Benefits

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>Amount ($AUD)</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Allowance</td>
<td>$4,500</td>
<td></td>
</tr>
<tr>
<td>Establishment Allowance</td>
<td>$4,000</td>
<td></td>
</tr>
<tr>
<td>Monthly Stipend</td>
<td>$2,500 per month</td>
<td>Up to 1 year on a pro-rata basis</td>
</tr>
<tr>
<td>Award allocation</td>
<td>$10,000 per semester</td>
<td>Maximum of $20,000</td>
</tr>
<tr>
<td>Internship allocation</td>
<td>$5,000</td>
<td>Received once an internship has been approved</td>
</tr>
<tr>
<td>Health &amp; Travel Insurance</td>
<td>Coverage provided for full period of Award.</td>
<td></td>
</tr>
<tr>
<td>Total Award Value</td>
<td>Up to $63,500</td>
<td></td>
</tr>
</tbody>
</table>

Eligibility Requirements

1. Australian applicants must be citizens and/or permanent residents of Australia.
2. Applicants must be enrolled in their course of study at their Australian institution at the time of application and throughout the study component of the Award and be in at least their second year of postgraduate study in the commencement year of the Award.
3. Applicants who have completed an Endeavour Award and/or AusAID Scholarship in the preceding 24 months (2 years) before the current round of the Endeavour Awards are not eligible to apply.
4. Applicants must have completed an undergraduate degree (minimum) at the time of application, demonstrating high academic achievement.
5. Applicants must provide at least one of the following pieces of documentation confirming their affiliation with their host institution:

- Provide a formal Admission letter from their Host. Conditional Admission letters of offer will be accepted at the time of application; or
- Provide evidence of communication with the host in the form of a letter (on university letterhead) or email; or
- Provide a letter from the home university detailing the partnership arrangements between the home and host institutions (must be on the university’s letterhead).

Selection Criteria

- a record of high-level academic achievement in the applicant’s chosen field of study;
- a well defined study or research program;
- a proposal that is relevant to the needs and interests of Australia and the applicant’s home country;
- the applicant’s potential to foster ongoing collaboration and cooperation with Australia and potential to participate at a high level in the academic or wider community in their home country on return from their program, and
- evidence of participation in community service outside of the applicant’s regular studies and/or employment duties.

Supporting Documentation Required at the time of Application

Further information on required documents can be found at section 7.

<table>
<thead>
<tr>
<th>Prime Minister’s Australia Asia Outgoing Postgraduate Award</th>
<th>Required Documents</th>
<th>Certified Copy Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of Citizenship and/or permanent residency (if different from citizenship)</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Transcripts - Evidence of academic achievement</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Evidence of Affiliation with the Host Institution</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Referee reports (3)</td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Evidence of community service</td>
<td>☒</td>
<td>☒</td>
</tr>
</tbody>
</table>

6.7 Prime Minister’s Australia Asia Outgoing Undergraduate Award

Award Description

The Prime Minister’s Australia Asia Outgoing Undergraduate Award provides financial support for Australian undergraduate students to undertake study or research in Asia towards their Australian undergraduate qualification, at Bachelor or Honours level either by coursework or research, in any field of study.

Award Holders will have the opportunity to enrich their academic experience through exposure to unique education systems, teaching expertise and comparative perspectives while studying in distinctive locations or undertaking collaborative research at leading universities in Asia.

There are two stages to the Prime Minister’s Australia Asia Outgoing Undergraduate Award. Stage one of the Award is the full-time study component for up to 12 months (one semester or 6 months minimum). Stage two of the Award is a mandatory internship component. Award holders will undertake an internship for up to 12 months (minimum of 2 months) during or at the completion of their study program. See section 2.11 for further information.

Award Aims

Prime Minister’s Australia Asia Awards aim to:

- develop internationally-aware, skilled future leaders;
- build human capital within organisations and contributing to productivity gains and innovations; and
- establish enduring education and professional linkages.
Applicants for the Prime Minister’s Australia Asia Outgoing Undergraduate Award must be nominated by their Home University to be eligible. See Section 3.3 for further information.

Award Benefits

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>Amount ($AUD)</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Allowance</td>
<td>$4,500</td>
<td></td>
</tr>
<tr>
<td>Establishment Allowance</td>
<td>$4,000</td>
<td></td>
</tr>
<tr>
<td>Monthly Stipend</td>
<td>$2,500 per month</td>
<td>Up to 1 year on a pro-rata basis</td>
</tr>
<tr>
<td>Award allocation</td>
<td>$5,000 per semester</td>
<td>Maximum of $10,000</td>
</tr>
<tr>
<td>Internship allocation</td>
<td>$5,000</td>
<td>Received once an internship has been approved</td>
</tr>
<tr>
<td>Health &amp; Travel Insurance</td>
<td>Coverage provided for full period of Award.</td>
<td></td>
</tr>
<tr>
<td>Total Award Value</td>
<td>Up to $53,500</td>
<td></td>
</tr>
</tbody>
</table>

Eligibility Requirements

1. Australian applicants must be citizens and/or permanent residents of Australia.

2. Applicants must be enrolled in an undergraduate degree at their Australia institution at the time of application and throughout the study component of the Award and be in at least their second year of a Bachelors course or expecting to commence their Honours Degree in the commencement year of the Endeavour Award.

3. Applicants who have completed an Endeavour Award and/or AusAID Scholarship in the preceding 24 months (2 years) before the current round of the Endeavour Awards are not eligible to apply.

4. Applicants must provide at least one of the following pieces of documentation confirming their affiliation with their host institution:
   - Provide a formal Admission letter from their Host. Conditional Admission letters of offer will be accepted at the time of application; or
   - Provide evidence of communication with the host in the form of a letter (on university letterhead) or email; or
   - Provide a letter from the home university detailing the partnership arrangements between the home and host institutions (must be on the university’s letterhead).

Selection Criteria

- a record of high-level academic achievement in the applicant’s chosen field of study;
- a well defined study or research program;
- a proposal that is relevant to the needs and interests of Australia and the applicant’s home country;
- a proposal that will contribute to the achievement of personal goals, to academic success and to planned career pathways or goals;
- evidence of participation in community service outside of the applicant’s regular studies and/or employment duties
Supporting Documentation Required at the time of Application

Further information on required documents can be found at [section 7](#).

<table>
<thead>
<tr>
<th>Prime Minister’s Australia Asia Outgoing Undergraduate Award</th>
<th>Required Documents</th>
<th>Certified Copy Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of Citizenship and/or permanent residency (if different from citizenship)</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Transcripts - Evidence of academic achievement</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Evidence of Affiliation with the Host Institution</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Referee reports (3)</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Evidence of community service</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>
SECTION 7: REQUIRED SUPPORTING DOCUMENTATION DETAILS

7.1 Certifying Documents

Applicants must certify (attest) their proof of citizenship and/or permanent residency (if applicable), proof of Language proficiency (IELTS or TOEFL results included) and transcripts. Information about the certification of documents is below.

To certify a document as a true copy, applicants should present the original document and a copy to a Justice of the Peace, Commissioner of Oaths, Public Notary or other formally recognised authority in their home country. This could include lawyers, doctors, civil servants, teachers, your work supervisor, university Dean or course convener.

The official should sight the original and the copy of the document and ‘certify’ the copy by writing “I certify that the copy is a true copy of the original document”. The official should stamp (if available) and sign under the statement and provide details of their occupation.

Please note that the cost of any fees charged by notaries for certification of documents is the responsibility of the applicant.

When submitting an online application, applicants should scan the certified true copies of their supporting documents (not the originals) and attach them as .pdf, .doc or .rtf files. The system will not accept .jpeg files. Please do not send original documents to DEEWR.

If you do not provide the required documentation as specified for each Award Category, your application will be deemed incomplete and therefore ineligible and will not be considered further. DEEWR cannot assess your qualifications without this information.

7.2 Proof of Citizenship and/or Permanent Residency

Proof of citizenship

Applicants must provide one of the following:

- Certified/attested copy of the data page of a current passport showing full name, date of birth and country of citizenship, or
- Certified/attested copy of a birth certificate or national identity card showing full name, date of birth, and country of citizenship. If the original document is not in English, an official certified English translation must be provided.

Proof of permanent residency (if different to country of citizenship)

- Certified/attested copy of official documentation showing evidence of permanent residency status.

7.3 Proof of language proficiency

Applicants must provide one of the following (a, b, c or d) to satisfy documentation requirements:

a. IELTS - A certified/attested copy of an official IELTS result. The test should have been undertaken no earlier than 31 December 2009 and meet the minimum Award requirements (see table below).

OR

b. TOEFL - A certified/attested copy of an official TOEFL result. The test should have been undertaken no earlier than 31 December 2009 and meet the minimum Award requirements (see table below).

OR

c. A certified academic transcript as proof of completion of one full year of study (levels listed below) conducted in English within the last ten years in one of the following listed countries:

   Australia, American Samoa, Canada, Fiji, Ireland, Kenya, New Zealand, Papua New Guinea, Singapore,
Solomon Islands, South Africa, United Kingdom (including Northern Ireland), United States of America or Zambia.

- **University level** – Endeavour Postgraduate Awards and Endeavour Research Fellowships (including Endeavour Australia Cheung Kong Research Fellowships and Endeavour Research Fellowships for Indigenous Australians)
- **Year 12 minimum equivalent** (Endeavour Executive Awards)
- **year 10 minimum equivalent** (Endeavour VET Awards)

Applicants must have studied physically in the listed country (not by correspondence).

**OR**

d. Endeavour Research Fellowships (including Endeavour Australia Cheung Kong Research Fellowships and Endeavour Research Fellowships for Indigenous Australians) and Endeavour Executive Award applicants ONLY. Host Organisation confirmation (as per the Endeavour Awards Nomination Form) that your language ability is suitable for your proposed program.

**Applicants must book in for TOEFL or IELTS tests as early as possible as places fill up quickly. It is the applicant’s responsibility to arrange this themselves as no late results will be accepted.**

<table>
<thead>
<tr>
<th>Test</th>
<th>Requirements for the Postgraduate Award, Research Fellowships and Executive Award</th>
<th>Requirements for VET Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>IELTS - Academic Test</td>
<td>Overall score of 6.5 with no individual band less than 6.0</td>
<td>Overall score of 5.0 with no individual band less than 4.5. English language training will be provided to successful VET applicants who have obtained an overall score of 5.0 but below 6.0 (not including 6.0).</td>
</tr>
<tr>
<td>TOEFL - Paper Based Test (PBT)</td>
<td>Score of 580 including a TWE (Test of Written English) score of 4.5</td>
<td>Score of 510 including a Test of Written English (TWE) score of no less than 4.0. English language training will be provided to successful VET applicants who have obtained a score of 510 including a TWE score of 4.0 or above but below 550 including a TWE score of 4.5.</td>
</tr>
<tr>
<td>TOEFL - Computer Based Test (CBT)</td>
<td>Score of 230 including an Essay Rating score of 4.5</td>
<td>Score of 180 with an essay rating score of no less than 4.0. English language training will be provided to successful VET applicants who have obtained a score of 180 including essay score of 4.0 or above but below 213 including essay rating score of 4.5.</td>
</tr>
<tr>
<td>TOEFL - Internet Based Test (IBT)</td>
<td>Overall score of 90 with a minimum score of 22 in the writing section and no less than 20 in the other sections</td>
<td>Overall score of 64. Note: English language training will be provided to successful VET Award applicants who have obtained an overall score of 64 or above but below 80.</td>
</tr>
</tbody>
</table>

Please note that the above eligibility requirements are only for the Endeavour Awards mentioned above. Applicants will still need to meet English language requirements for entry into the proposed organisation/institution if required.

### 7.4 Transcripts - proof of your highest academic achievement

**For the Prime Minister's Australia Asia Awards, the Postgraduate Award and the Research Fellowships (including Endeavour Australia Cheung Kong Research Fellowships and Endeavour Research Fellowships for Indigenous Australians)**

- Certified (attested) copy of academic transcripts (undergraduate degree minimum) - transcripts must show the subjects and scores. If the transcript is not in English, a certified (attested) English translation must be provided. Do not include the academic transcript in the original language.
- Academic transcripts must be accompanied by an explanation of the marking system.
For the VET Award

- Certified (attested) copy of academic transcripts (equivalent to an Australian Year 10 secondary qualification minimum) - transcripts must show the subjects and scores. If the transcript is not in English, a certified (attested) English translation must be provided. Do not include the academic transcript in the original language.
- Academic transcripts must be accompanied by an explanation of the marking system.

For the Executive Award

- Certified (attested) copy of academic transcripts (equivalent to an Australian Year 12 secondary qualification, or a trade or vocational qualification of a least certificate III level or above (AQF accredited minimum) - transcripts must show the subjects and scores. If the transcript is not in English, a certified (attested) English translation must be provided. Do not include the academic transcript in the original language.
- Academic transcripts must be accompanied by an explanation of the marking system.

7.5 Evidence of Admission – Formal Admission Letter from your Host

A letter to potential universities to assist in your application for admission is attached to the last page of these Guidelines (see Section 8).

For the Postgraduate Award

- Applicants applying for an Endeavour Postgraduate Award must have applied for and gained admission to a Masters or PhD course in Australia and provide a formal Admission letter from their Host. Conditional Admission letters of offer will be accepted at the time of application. Please note that you will not be funded for Masters level study leading to a PhD - you must choose one, either Masters or PhD level study.

For the VET Award

- Applicants applying for an Endeavour VET Award must have applied for and gained admission to a Diploma, Advanced Diploma or Associate Degree course at an Australian vocational education institution and provide a formal Admission letter from their Host. Conditional Admission letters of offer will be accepted at the time of application. Please note that if your admission letter contains prerequisites (i.e. certificate IV leading into a Diploma), these must be included in the admission letter. We will not accept two separate admission letters.

7.6 Evidence of Nomination – Completed nomination form from your Host

For the Executive Award and Research Fellowships (including Endeavour Australia Cheung Kong Research Fellowships and Endeavour Research Fellowships for Indigenous Australians)

Applicants must be nominated by their host organisation and provide a completed nomination form from the host organisation with their application. It is the applicant’s responsibility to ensure that their host fills in a nomination form and sends it back to the applicant to upload on to their application by the closing date.

7.7 Evidence of Affiliation - Evidence of Affiliation from your Host institution

For Prime Minister’s Australia Asia Outgoing Postgraduate and Undergraduate Awards

Applicants must provide at least one of the following pieces of documentation confirming their affiliation with their host institution:

1. Provide a formal Admission letter from their Host. Conditional Admission letters of offer will be accepted at the time of application; or
2. Provide evidence of communication with the host in the form of a letter (on university letterhead) or email; or
3. Provide a letter from the home university detailing the partnership arrangements between the home and host institutions (must be on the university’s letterhead).

7.8 Referee reports

Three referee reports must be submitted on the form provided on the Endeavour Online system. Two referee reports should be from supervisors, lecturers or course convenors that are familiar with the applicant’s recent academic performance and abilities. If it has been some time since you finished studying, you may wish to choose referees who know you in a professional capacity e.g. employers or business associates.

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2 The Australian qualification at the Cert III level or above (or a similar level international qualification) must comply with the Australian Qualifications Framework or an equivalent national governing body.
One referee report should be a non-academic or character reference. It is highly recommended that your non-academic referee reports are from professional colleagues or associates rather than from family members or friends. Referees are asked to answer all the questions in the report and comment as freely as possible to increase the applicant’s chances of being selected.

Referee reports may be sent by the referee directly to DEEWR (reports must be received seven days prior to the closing date to allow sufficient time for DEEWR to attach to the application) or returned to the applicant to be submitted with the other application documentation.

### 7.9 Statement of Aboriginal and/or Torres Strait Islander status

Applicants for the Endeavour Research Fellowships for Indigenous Australians must be of Aboriginal and/or Torres Strait Islander descent, identify as an Aboriginal and/or Torres Strait Islander and be accepted as such by the community in which they live or have lived. Applicants must provide written documentation to DEEWR’s satisfaction verifying that he or she is an Aboriginal and/or Torres Strait Islander by providing Confirmation of Indigenous Status via:

1. a certified birth record or genealogy as applicable to the applicant;
2. a letter signed by the Chairperson of an Aboriginal and/or Torres Strait Islander incorporated organisation (where records are not available).

### 7.10 Employment record/CV

To assist us with assessing your application, please supply a letter from your current employer or past employers confirming your position and length of employment with them.

### 7.11 Evidence of Community Service

You will need to provide evidence of participation in community service in any area that provides a benefit to your nation or/your community. This may be in such areas as arts, culture, environment, multiculturalism, healthcare, education, civic duty, business innovation, community volunteerism, sports and recreation, youth, seniors or indigenous leadership. Some examples are below:

- Charity work such as working for Amnesty International;
- Volunteering, mentoring, coaching or instructing, umpiring or refereeing;
- Honorary service to university organisations, such as the student union, sporting clubs or student representative council;
- Honorary service on school or university newspapers, clubs or activities;
- Honorary service to community organisations such as legal aid offices outside normal degree requirements;
- Honorary service to the local area e.g. organising a voter registration campaign;
- Election to office in community organisations;
- Significant contributions towards reconciliation or closing the gap in Indigenous disadvantage.

This involvement could include an ability to lead and motivate others as well as displaying a talent for new solutions, ideas and enterprises that show originality and must be outside of your regular studies and/or employment duties.

Evidence may include but is not limited to, a certificate of appreciation, letter of acknowledgement, letter from the community service provider, club or centre. Additionally, one of your referees may wish to confirm your community service.
SECTION 8: OTHER INFORMATION

8.1 Disclaimer

The Australian Government will not accept responsibility for any misunderstanding arising from the failure by an applicant to comply with these Guidelines, or arising from any ambiguity, discrepancy or error contained in an application.

Applicants are responsible for all costs incurred in the preparation and lodgement of their applications.

8.2 False or Misleading Information

Applicants should be aware that giving false or misleading information to the Commonwealth is a serious offence under the Criminal Code Act 1995 (Cth).

Applications may be disregarded, Offers of an Award revoked or an Award terminated if in the belief of the Department false or misleading information has formed a component of an application.

8.3 Privacy

Privacy Act 1988

The Department (DEEWR) and its Contractor are bound by the provisions of the Privacy Act 1988 (Privacy Act). Section 14 of the Privacy Act contains the Information Privacy Principles (IPPs), which prescribe the rules for handling personal information. Personal information is defined in section 6 of the Privacy Act as:

“information or an opinion (including information or an opinion forming part of a database), whether true or not, and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion”.

Personal and statistical information provided to DEEWR in relation to applications under the Endeavour Awards program will only be used by DEEWR for the following purposes (‘the purposes’):

(a) administering the Endeavour Awards;
(b) assessing applications;
(c) promoting the Endeavour Awards, including in promotional material, information and publications, including on-line;
(d) to congratulate successful recipients and/or invite the successful award recipients to functions and events held in Australia and overseas.

DEEWR may disclose personal information provided to DEEWR in relation to applications under the Endeavour Awards program:

- to Australian Government departments and agencies;
- to Australian Parliamentary members and committees;
- to DEEWR’s contractors and agents; and
- in publicly available promotional material, information and publications, including on-line.

Complaints about breaches of privacy should be referred to the Privacy Contact Officer in the Litigation and External Review Branch of the Legal and Investigations Group.

By post:
Privacy Contact Officer, Litigation and External Review Branch, Legal and Investigations Group DEEWR C148CW2, GPO Box 9880, CANBERRA ACT 2601
By email: privacy@deewr.gov.au

Complaints about breaches of privacy can also be made directly to the Privacy Commissioner. The Privacy Commissioner may be contacted by telephone on 1300 363 992.
8.4 Freedom of Information

Freedom of Information

The Freedom of Information Act 1982 (FOI Act) applies to information in DEEWR’s possession, including information with regard to the Endeavour Awards.

The FOI Act creates a general right of access to such information. This right of access is limited only by exceptions and exemptions necessary for the protection of the public interest and the private and business affairs of individuals and organisations.

A decision regarding a request for access under the FOI Act will be made by an authorised FOI decision-maker in accordance with the requirements of the FOI Act.

Where documents within the scope of an FOI request contain personal information or information which relates to the business, commercial or financial affairs of third parties, the FOI Act generally requires the decision-maker to consult with individuals affected prior to making any decision on access to such documents.

Requests under the FOI Act should be made to the FOI Team Leader in the Litigation and External Review Branch of the Legal and Investigations Group.

By post:
FOI Team Leader, Litigation and External Review Branch, Legal and Investigations Group DEEWR
C148CW2, GPO Box 9880, CANBERRA ACT 2601
By email: foi@deewr.gov.au
By delivery in person: To a DEEWR officer at the address of any central or regional offices specified in a current telephone directory

For information on making a request under the FOI Act for access to information in DEEWR’s possession please see: http://www.deewr.gov.au/Department/Pages/FreedomofInformation.aspx

Complaints about DEEWR’s actions under the FOI Act can be made directly to the Freedom of Information Commissioner. The Freedom of Information Commissioner may be contacted by telephone on 1300 363 992.

8.5 Commonwealth Ombudsman

If an applicant, or any other person, is dissatisfied with the administration of the Endeavour Awards program, they can raise their concerns with the Commonwealth Ombudsman. The Commonwealth Ombudsman may be contacted by telephone on 1300 362 072.
Dear Admissions Office

Please be advised that this applicant is applying for the 2012 round of the Endeavour Awards.

The Endeavour Awards is the Australian Government’s internationally competitive, merit-based scholarship program providing opportunities for citizens of the Asia-Pacific, the Middle East, Europe and the Americas to undertake study, research and professional development in Australia. Awards are also available for Australians to undertake study, research and professional development abroad.

The Endeavour Awards are a part of the Australia Awards initiative which was announced by the Government in November 2009. The Australia Awards have been established to maximise the benefit to Australia of its extensive scholarship programs, and to support enduring ties between Australia and our neighbours.

Applications for the 2012 round of the Endeavour Awards open on 1 April 2011 and close on 30 June 2011. As part of the eligibility requirements for the Endeavour Awards (Postgraduate and VET), applicants must attach a formal admission letter from their proposed host institution. A conditional admission letter will be accepted at the time of application.

We ask for your assistance in providing suitable applicants with their formal admission letters provided that the applicant has met your institution’s entry requirements and has submitted their application for admission to your institution in the required timeframe.

If you require more information regarding the Endeavour Awards, please visit the Endeavour Awards website at: Endeavour Awards or contact the Endeavour Awards Management Team at endeavour.awards@deewr.gov.au.

Thank you for your assistance and contribution to the success of the 2012 Endeavour Awards.

Kind regards, the Endeavour Awards Management Team