

About Rotterdam School of Management, Erasmus University



Address

Rotterdam School of Management
Erasmus University
International Office, Room T5-26
Burgemeester Oudlaan 50
3062 PA Rotterdam, The Netherlands
Tel. : +31-10-4082099
Fax : +31-10-4089024

www.rsm.nl
www.eur.nl
intoffice@rsm.nl

Accreditations, Rankings and Networks

RSM is one of a select group of schools with Triple Crown accreditation from EQUIS, AACSB, and the Association of MBAs.



In the 2008 Financial Times business school ranking, RSM was ranked amongst top 10 schools in Europe. The school's MBA programmes consistently appear in the European top 15. The research institute ERIM is firmly placed amongst the top 5 research institutes in Europe.

RSM is a member of the Community of European Management Schools (CEMS), and of the Partnership in International Management (PIM).

Other programmes

At RSM we also welcome students in our other international programmes:

Bachelor Exchange Programme:	http://www.rsm.nl/home/international/
MBA Exchange Programme:	http://www.rsm.nl/home/international/
MSc International Management – CEMS:	http://www.rsm.nl/home/master/im/
Double Master's Degree in Management Programme:	http://www.rsm.nl/home/international/

International Office

The International Office is the first meeting point for international exchange students. Students are always welcome for any information and assistance.



from the right to the left: Marinelle Rozendaal, Ellen Vermeulen, Linda de Vries, Karin Klapwijk, Ligaya Kasmo, Ellen van Oeffelen, Eva Lejeune

Staff members: 2 buildings, one team

The international office operates at 2 locations, whereas the Bachelor and Master exchanges are organized in the T-building, the MBA exchange activities take place in the J-building.

Linda de Vries, lvries@rsm.nl
Head International Office
(Partner agreements & Master exchange outgoing)

Marinelle Rozendaal, mrozenaal@rsm.nl
Programme Manager Master Exchange
(Incoming students)



Karin Klapwijk, kklapwijk@rsm.nl
Programme Assistant
(Master exchange, outgoing students)

Ligaya Kasmo-Borgonje, lkasmo@rsm.nl
Programme Manager Bachelor Exchange
(incoming and outgoing students)

Ellen Vermeulen, vermeulen@rsm.nl
Programme Assistant
(all (CEMS) exchange programmes)

Ellen van Oeffelen, oeffelen@rsm.nl
Secretary International Office

MBA Exchange Office, J-building
Eva Lejeune, elejeune@rsm.nl
Programme Manager International Full-time MBA

Application Master Exchange Programme

Nomination Deadlines

May 1: Autumn term

October 1: Spring term

Upon nomination students will receive a Welcome E-mail including information and documents relevant for their exchange term at RSM.

Admission Requirements

- Students should be nominated through our partner schools.
- Students' status: MSc / (post)graduate level.
- Proficiency in English (for non-natives only). Students whose entire study programmes are taught in English are exempted. TOEFL score 577 (PBT), 233 (CBT) or 90-91 (iBT), IELTS score 6.5, level B2.1 (Common European Framework) or written proof of comparable level.

Required documents directly after nomination by host university

- Exchange application form (on-line or by e-mail).
- Copy of recent academic transcript.
- Proof of proficiency in English (only for non-natives).

Upon approval of the application, the International Office sends out the official Letter of Acceptance including forms for accommodation, courses and student ID.

Required documents after admission by RSM

- Student ID card application form.
- Course Registration form.



Additional for students who need a visa

This information is subject to change; always check www.ind.nl/EN/verblijfwijzer.

- Financial Statement of € 850,00 net per month.
- Legalized copy of birth certificate in the original language and translated in English.
- Copy of valid passport including your personal details page.
- Proof of health insurance.

Academic Calendar 2010-2011

Autumn: August 30 - December 17, 2010

Spring: Full semester : January 24 - May 27, 2011

In our Spring term, short programme options are also possible, students are welcome to participate in our Master free elective courses which are organized in blocks of 7-8 weeks.

Block 1: January 24 – March 25, 2011

Block 2: March 28 – May 27, 2011

The compulsory introduction programme always takes place during the week prior to the start of classes.



Courses, Short Programmes and International Business Project

Courses

Students can choose courses from the 11 specialized Master Programmes of RSM and in addition are strongly recommended to participate in our renowned **International Business Project**, a real-life consultancy project carried out by an international team of students. For more information on the courses of the Master Programmes, see www.rsm.nl/mscba

Short Programmes

In Spring there is the opportunity for exchange students, who can not stay for the whole term, to participate in one block of Master elective courses (7-8 weeks) from the end of January – end of March or end of March – end of May. This short programme option is often used by most of our US partner schools which send us their MBA students.



International Business project (IBP)

The International Business Project is the cornerstone of the Master Exchange Programme. Over almost 4 months a team of international students work intensively on a consultancy project, carried out for a company or institution. The project is supervised by both a university and company coach. The general aim of the International Business Project is to respond professionally to a real-world management problem and work together in a multidisciplinary and culturally heterogeneous group. Most projects focus on HRM, Marketing, Strategy or Logistics. There is such thing as a typical IBP client or project. Client organizations can be large multinationals as such as ABB, ABN AMRO, Aon, Philips, Heineken, Pricewaterhouse Coopers, and Shell etc.

In all cases the projects require a multidisciplinary, international team effort. Teams consist of four or five students: preferably one native English speaker, one Dutch student and two / three students of other nationalities. Students are assigned to a project on the basis of their background and preferences, and company requirements. Given the international composition of each team, the business projects provide first hand experience in working in a multicultural team.

Learning expectations

Language of Instruction: All courses are taught in English

Course workload & Examinations

The fulltime workload is 20 ECTS per semester (16-17 weeks), which equals 560 student working hours. A 10 ECTS course has approximately 12 contact hours a week. The minimum workload for exchange students is 20, the maximum is 30 ECTS. Exams are scheduled at the end of each course. The assessment of the performance of students varies: written or take-home exams, progress reports, in-class presentations, group performance and essays.

Class Format & Profile

The classes are a mix of (guest) lectures, case studies, interactive projects, papers, presentations of students and discussion groups. Class size varies between 30 and 50 students. Class participation and attendance affect final grades.

The MSc programmes at RSM are pre-experience programmes, average age of students is 22-25 years. Most Master students have some relevant working experience through internships, business projects or part-time management jobs. For this reason MBA exchange students fit in quite easily in our Master courses. Over 80 nationalities participate in RSM Master programmes, therefore exchange students have ample opportunity to connect and communicate with people from different regions in the world – an essential skill in international business.

Grading

In the Dutch grading system, grades from 1 up to 10 are used, with 1 being the worst and 10 being the best. In general, grades with one decimal are issued; the lowest passing grade is a 5.5. When rounding off these grades, grades with a 0.4 or lower will be rounded down, and grades with a 0.5 will be rounded up. Students in our exchange programmes receive their transcripts reflecting grades with one decimal.

Grade	Description	Anglo-Saxon Equivalent	ECTS grade
10	Excellent	A	A
9	Very good	A	B
8	Good	B	C
7	More than sufficient	B-C	D
6	Sufficient	C-D	E
5	Insufficient	D-F	FX



Introduction Programme & Buddy System

At the beginning and throughout our exchange programmes, the International Office organizes an introduction programme including a field trip, workshops, an international cabaret and dinners. Throughout the whole programme social drinks, excursions and parties are organized. The International Office works with a buddy system. These buddies are responsible for a well organized arrival of exchange students and make sure they get acquainted with the university, the city of Rotterdam and all practical matters in a short time.



ESN-Rotterdam (Erasmus Student Network) covers lots of activities, events and city trips for all international students studying at Erasmus University. Prior to arrival all international students are introduced to ESN by e-mail and invited to join ESN's activities which are posted on their activity calendar. www.esn-rotterdam.nl

Accommodation

Accommodation can be pre-arranged with the "Stadswonen" housing agency. This agency provides rooms and apartments in Rotterdam. Most rooms are between €500 and €600 per month depending on location, size, type and facilities. All apartments are fully furnished and located in and near Rotterdam or the university. Stadswonen uses an on-line booking system, see www.shortstay.nl

Due to the high demand in the short stay segment, especially in Autumn, we strongly advise our incoming students to visit the website: www.housing.eur.nl and continue with choosing "housing anywhere". Through this website incoming exchange students can rent a (furnished) room from outgoing exchange students.

Language Courses

The university's Language and Training Centre organizes language courses in English, Spanish, German, French, Italian, Dutch Japanese, Russian and Chinese. Two weeks prior to the start of the exchange programme an **Intensive Dutch Course** is organized. www.eur.nl/ltc

Visa & residence permit and 50% reimbursement

Visa / Residence permit

The International Office of RSM assists students who need a visa to enter the Netherlands. Students are informed about the procedures individually and only need to submit the right documents to the office, which will start up the accelerated application process on your behalf. Students can pick up their visa at the Dutch embassy or consulate in their home countries.

Good NEWS! (Applicable to academic year 2010-'11)
The International Office refunds €215 to
visa/and/or residence permit applicants!

Costs of Living

Below is a rough estimate of the total expenses when participating in the exchange programme for a period of 4 months. Please keep in mind that personal spending patterns vary, and so does this indication.

Tuition fee	Exempted
Visa and/or Residence Permit *	€433
Accommodation	€ 2,000
Medical Insurance	€140
Books and Readers	€200
Food and Drinks	€600
Pocket Money	€600
University sports card	€40
Travelling (public transport/ holiday/sightseeing)	€400
Total	€4,413
* RSM contributes up to 50% of visa costs	

Partner Schools

When studying in Rotterdam as an exchange student, your fellow students will cover over 40 nationalities coming from our network of more than 100 leading business school all over the world.

http://www.rsm.nl/home/international/rsm_students_going_abroad/master_exchange_programme

