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On behalf of the professors, staff and students, I would like to welcome you to Munich and the Technische Universität München.

We are glad that you have chosen to study at our university. TU München strives to maintain our world-renowned level of teaching and research, whilst providing our students with an excellent education. The international students at TU München are among the best in their fields of study.

Though staying on course and achieving high grades are important, I would like to remind you not to forget all of the extracurricular activities Munich has to offer. I hope you will take advantage of the programmes and events organised by the International Office. These events will help you get to know Munich and the surrounding area, as well as meet other students.

I hope that you will soon come to feel at home as a member of the university community, and that your stay at the Technische Universität München will be a successful and exciting part of your academic and personal life.

Best wishes for your time in Munich.

Yours,

Wolfgang A. Herrmann
Präsident der TUM
1. Welcome to Munich

One of TUM’s advantages lies in its location: Munich’s historic city centre with its many monuments and restaurants, the wealth of cultural offerings, and of course, Munich’s proximity to the Alps.

Munich is home to 7 major libraries, 49 city libraries and 45 museums serving the approximately 84,000 students studying at its 11 universities and colleges. In the evenings, students can choose from 42 theatres, 3 opera houses, 3 world-renowned orchestras and close to 90 cinemas. Because of the 1972 Olympic Games and the 1974 & 2006 Soccer World Cup games, Munich is also famous as a “City of Sports”. The Olympic Games also brought Munich additional sports facilities now available to students, as well as one of the best subway networks in Europe. The subway (“U-Bahn”) system is constantly being expanded.

Munich’s charm also attracts industry and commerce. Following World War II, Munich developed into a leading and economically significant metropolitan area in Germany. Our students are able to find both internships and permanent positions at well-known companies such as BMW, EADS and Siemens. With 2,500 microelectronics companies, Munich is also a leader in key technology. Munich’s strong interest in fostering business goes back to its earliest days.

In 1158, Duke Heinrich der Löwe decided to divert the lucrative salt trade from the Bishop of Freising by destroying the bridge across the Isar River, and building a new bridge near the settlement of Munich. As a result, the salt traders and buyers were forced to cross the new bridge into Munich as they travelled from the salt mines into the West. The first mention of Munich is in a document in which Kaiser Barbarossa grants Munich the right to serve as a market town. 2008 marked Munich’s 850th anniversary.

Munich quickly grew and the town was fortified. In the early 14th century, a second fortification wall was built under Emperor Ludwig dem Bayern, who also granted the city use of the kingdom’s official colours, yellow and black. Until that time, the city crest had featured a monk, now called the “Münchener Kindl”. The picture of the monk goes back to Munich’s supposed beginning as a monastic settlement. The city was proud to add the kingdom’s colours to its crest.

Over the years, Munich became the sole Bavarian residence of the Wittelsbachers. As the family’s importance grew, Munich became the capital city of the duchy (1504), then of the electorate (1623), and under Napoleon, the Kingdom of Bavaria (1806).

After freeing itself from the confinement of the medieval fortifying walls, the city entered a century of building and expansion under the Kings Max I, Josef, Ludwig II and Max II Joseph. Many of Munich’s attractions that lure visitors from throughout the world were constructed at this time: Ludwigstraße, Königsplatz, the Opera, Maximilianstraße, the Statue of Bavaria, Ruhmeshalle, the Alte Pinakothek (art museum), among others.

In 1826, TUM’s “older sibling”, Ludwig-Maximilians-Universität was moved from Landshut to Munich. In 1868 the “Fairy Tale King” Ludwig II founded TUM.

Despite Munich’s close ties to the ruling Bavarian family, it was here that Germany’s first revolution took place after World War I. The Wittelsbachers were driven out, and a Soviet Republic was established. The German government in Berlin eventually used military force to put an end to the Bavarian Communist Experiment.

From 1933-1945 the city tragically rose to fame, as Hitler - who began his political career here - declared Munich to be the “Capital of the Movement” (Previously, Munich had primarily been known as the Capital of Beer). Of the 12,000 Jews who had been living in Munich, 7,500 fled when the Nazis came to power. Nearly 3,000 were deported to concentration camps, more than half to Theresienstadt. By the end of the Nazi reign of terror, more than 70% of Munich’s city centre had been destroyed. In contrast to other cities, Munich residents decided to restore their historic city centre to its pre-war state.

Munich’s charm is based on this unique mixture of the old with the new. With approximately 1.3 million residents, Germany’s third largest city (after Berlin and Hamburg) has something to offer for everyone. In Munich there is more to discover than the city’s clichéd image as a cosy city on the Isar River might suggest.

Christoph Steber
2. Technische Universität München

2.1 History
In the early 1800’s, increasing demand in precision in the natural sciences necessitated the development of new technology, laying the groundwork for academically oriented engineering courses separate from the standard university system. École Polytechnique in Paris (founded 1794) began shaping the development of engineering education, which inspired the Bavarians to found their own “Institute for all Engineering Disciplines”. In 1833, a “Technical Institute” affiliated with the University of Munich was established. In 1868, King Ludwig II founded an independent Polytechnic Institute, which came to be today’s Technical University. After moving into the new campus at Arcisstraße, the Polytechnic Institute opened its doors to 450 students in 5 departments, with 24 professors and 21 instructors. This technical-scientific institute has been referred to as the “Technische Universität München” since 1970, and is one of the oldest engineering colleges in Germany, and remains the only institution of its type in Bavaria.

In 1930, the much older Weihenstephan “College of Agriculture and Brewing” (which celebrated its 300-year anniversary in 1997) was annexed by the Munich Polytechnic Institute. Following World War II, 85% of the Institute’s buildings (housing 80 academic departments) were rendered unusable, some being completely destroyed. In 1957, a research reactor (“Atom Egg”) was built in Garching; and by 1960, reconstruction of the Polytechnic Institute’s facilities was nearly complete. In the years following completion of the reactor, the Faculties of Physics and Chemistry moved to the research area in Garching, but the planned move of the entire TUM Campus to Garching was never realised. In September 1967, the Faculty of Medicine was founded following a resolution in the Bavarian State Parliament. In 1968, 100 years after it was founded, the Technical Institute had Faculties of Mathematics, Physics, Chemistry, Medicine and General Sciences, a total of 168 academic departments and institutes, approximately 8,400 students, and 5,700 staff and faculty members.

As of 2008, TUM has more than 7,000 employees and 20,000 students (around 20% of which are international students) and 13 academic faculties.

2.2 Campuses
TUM’s academic faculties are divided amongst three campuses in the greater Munich area. The Main Campus in central Munich houses the faculties of Architecture, Medicine, Electrical Engineering and Information Technology, Civil Engineering, Surveying, Economics, Social and Sports Sciences. A second large campus is located in Garching, about 10 km north of Munich. Garching is home to the faculties of Physics, Chemistry, Informatics, Mathematics and Mechanical Engineering, as well as the Garching research reactor. Over the years, several research institutes, including the Max-Planck Society, the Bavarian Academy of Science and the Ludwig-Maximilians-Universität of Munich have joined TUM in Garching. The third TUM campus is located 35 km north of Munich in Weihenstephan near Freising, and is home to the faculties of Biology, Agricultural Science and Horticulture, Forestry and Resource Management, Brewing and Food Technology, Nutrition, and Landscape Planning and Landscape Architecture.

There are also many institutions throughout Munich and the surrounding area that belong to TUM. These include the hospital “Rechts der Isar”, used for training medical students, and the Central University Athletic Complex.
2.3 Courses of Study
The current academic course offering can be found at:
http://portal.mytum.de/studium/studiengaenge/index
Information about degrees, course duration, potential fields of employment, application forms and deadlines, course language and location, timetables and academic advising is also available on the website.
Once you have selected a course of study, please contact the academic advisor (“Studienberater”) for specific information about the programme.
For a glossary of terms used on our website, please go to: www.portal.mytum.de/studium/studieninfo/index.html

For a personal assessment of your academic abilities, we recommend that you take the “Studierfähigkeitstest” and submit the result with your application: www.academic-test.de

2.4 Useful Information
a) Student Service Centre
The Student Service Centre provides general information about TUM’s courses of study.

Student Service Centre
Arcisstr. 21
80333 München
Tel  +49.89.289.22737
Fax  +49.89.289.22735
studienberatung@tum.de

b) International Office (IO)
The International Office (IO) of TUM is very important for international students as it is responsible for all aspects of international relations with other universities. Please feel free to contact an office staff member if you encounter any type of problem related to coming to, or studying in Munich. We will be happy to help you or direct you to the staff member or office you need.

International Office
Arcisstr. 21
80333 München
Tel  +49.89.289.25017
incoming@zv.tum.de

2.5 TUM Academic Departments
There are 13 departments at TUM, which are called faculties. The different faculties are subdivided into institutes consisting of several academic chairs.

<table>
<thead>
<tr>
<th>Number</th>
<th>Faculty</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mathematics</td>
<td>Garching</td>
</tr>
<tr>
<td>2</td>
<td>Physics</td>
<td>Garching</td>
</tr>
<tr>
<td>3</td>
<td>Chemistry</td>
<td>Garching</td>
</tr>
<tr>
<td>4</td>
<td>Business Administration</td>
<td>München</td>
</tr>
<tr>
<td>5</td>
<td>Civil Engineering and Surveying</td>
<td>München</td>
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<tr>
<td>6</td>
<td>Architecture</td>
<td>München</td>
</tr>
<tr>
<td>7</td>
<td>Mechanical Engineering</td>
<td>Garching</td>
</tr>
<tr>
<td>8</td>
<td>Electrical and Information Engineering</td>
<td>München</td>
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<tr>
<td>9</td>
<td>Informatics</td>
<td>Garching</td>
</tr>
<tr>
<td>10</td>
<td>Nutrition, Land-Use and Environment</td>
<td>Weihenstephan</td>
</tr>
<tr>
<td>11</td>
<td>Medicine</td>
<td>München</td>
</tr>
<tr>
<td>12</td>
<td>Sports Science</td>
<td>München</td>
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<tr>
<td>13</td>
<td>TUM School of Education</td>
<td>München</td>
</tr>
</tbody>
</table>
3. Application and Admission

3.1 Academic Calendar
At TUM the academic year is divided into two semesters: Winter Semester (01.10 – 31.03) and Summer Semester (01.04 – 30.09), and each semester is divided into two parts. Lectures are held during the first half, and the second half (known amongst students as semester break) is intended for preparation for the next semester, writing term papers and oral reports, completing internships and taking exams. In addition, students use the semester breaks for resting, relaxing, and short-term jobs. Specific dates can be found on the TUM website under „Semestertermine“.

3.2 Admission Requirements for International Students
a) German Language Proficiency
Sufficient German language skills are an important requirement for studying at TUM, and proof of German must be submitted with the application for admission.

Exceptions:
From exchange students and participants in English-Language Programmes the proof is not required.

TUM accepts the following certificates as proof of sufficient German language skills:
- The leaving certificate of an approved German language institute
- „Deutsches Sprachdiplom der Kultusministerkonferenz“: Level II
- „DSH“ (Hochschulzugang ausländischer Studienbewerber - German test for foreign applicants): score 2 or 3
- The examination certificate from an Assessment Exam („Feststellungsprüfung“, see next section)
- „Große Sprachdiplom“, „Kleine Sprachdiplom“ or „Zentrale Oberstufenprüfung (ZOP)“ from the Goethe Institut
- „Deutsche Sprachprüfung II“ from „Sprachen- und Dolmetscherinstitut München“
- „Test DaF“ (Test of German as a foreign language) - with a minimum score of 4 in all four sections

Admission and enrolment is not possible without submitting one of the above certificates!

Adequate German language skills are necessary not only to be able to successfully study, but also for you to make the most of your stay in Munich.

b) Academic Qualifications
In order to study at a German university, international students must possess qualifications equivalent to the German “Abitur” (School leaving certificate).

Whether or not you will gain admission to your desired course of study depends on whether or not your prior qualifications (school leaving exam/high school diploma) are recognised as equivalent to the Abitur. If your qualifications are not equivalent to the Abitur, you will only be fully admitted to a technical course of study after passing an assessment exam (“Feststellungsprüfung”).

The DAAD brochure “Studying in German” contains information that will help you determine if you can gain direct admission to your desired course of study, or if you are required to pass the assessment exam. The information is also available in an online database: www.daad.de/deutschland/de

Note: If your academic qualifications only allow you to study certain subjects in your home country, you will also only be admitted to study one of the same subjects at TUM. The assessment exam is subject-related, so if you do not have subject specific qualifications, you must select a particular subject group when you begin preparatory work at the so-called “Studienkolleg” (see 3.5.2).

If you have already obtained a university degree in your home country, it is possible that you will be directly admitted to a course of study at TUM. You are then able to apply for a higher semester within that program by transferring prior academic work through the Admissions Office and the Testing Services Office.
3.3 Application for Admission

a) Degree-Seeking Students (not participating in an exchange programme):
In order to apply to TUM, you will need to fill out an online application:
http://portal.mytum.de/studium/bewerbung/bewerbung_inland
In addition to the online application, you will need to submit the following documents (depending on the faculty you are applying to):
• Copy of your foreign school leaving certificate/examination equivalent to the German “Abitur”
• Certified translation of above document*
• Passport photo
• Academic CV containing information about previous universities/schools attended, examinations passed, etc.
• Record of previous study

* All copies must be certified, and if the document is in a language other than German, English or French, you are also required to submit a German translation certified by a German consulate or sworn translator.

Please send your completed application and documents to the Admissions Office:

**Immatrikulationsamt der TUM (TU Munich Admission Office)**
Arcisstr. 21
80333 München
Tel +49.89.289.22245
Opening hours: Monday through Friday 9.00 am – noon

It is only possible to begin studying at TUM in the winter semester (This does not apply to exchange programmes and some postgraduate studies. Please see the homepage for your specific application deadline: http://portal.mytum.de/studium/studiengaenge/index). The application deadline is 15.07. (for the summer semester 15.01.). All required documents must have been received by the TUM Admissions Office by this date.

b) Exchange Students
TUM has an established course of study for all students in exchange programmes, called the “Programmstudiengang”. Exchange students study at TUM for a maximum of 3 semesters as part of an official exchange programme (e.g. Erasmus), or as part of a contractual exchange scheme with a foreign partner university. After being nominated by your home university, please complete the online application at: http://portal.mytum.de/studium/bewerbung/incomings/austauschstudenten/index_html

Please send the required documents by 31.05 (for the winter semester) or 31.10 (for the summer semester) to the following address:

**International Office (incoming) der TUM**
Arcisstr. 21
80333 München
incoming@zv.tum.de

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"Zeugnisanerkennungsstelle"
Evaluation of entrance qualifications is conducted by the “Zeugnisanerkennungsstelle” (Bavarian Department of Certificate Recognition). They are responsible for evaluating whether or not foreign leaving certificates are adequate for gaining admission to TUM.

**Zeugnisanerkennungsstelle für den Freistaat Bayern**
Pündterplatz 5
80803 München
Tel +49.89.383.8490
Fax +49.89.383.84949
zastby@zast.bayern.de
www.stmuk.bayern.de/zast.

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Please send the required documents by 31.05 (for the winter semester) or 31.10 (for the summer semester) to the following address:

**International Office (incoming) der TUM**
Arcisstr. 21
80333 München
incoming@zv.tum.de

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Please send the required documents by 31.05 (for the winter semester) or 31.10 (for the summer semester) to the following address:

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Arcisstr. 21
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Please send the required documents by 31.05 (for the winter semester) or 31.10 (for the summer semester) to the following address:

**International Office (incoming) der TUM**
Arcisstr. 21
80333 München
incoming@zv.tum.de
d) Doctoral Studies

There are no special doctoral study programmes at TUM; however, you are able to join a research group in an academic department and simultaneously visit lectures in your faculty, or work at a TUM research institute. In order to pursue your doctoral study, you will need to choose a thesis topic. Then you should search for a TUM professor to be your advisor. Your advisor (“Doktorvater/Doktormutter”) will personally assist you in your studies and thesis. As soon as your advisor accepts the research topic, you can apply to TUM.

More information is on the following website:
www.tum.de/international/doktoranden

Contact:
Olivia Schmid, Tel +49.89.289.25448, schmido@zv.tum.de

3.4 Tuition and Fees

As of summer semester 2007, TUM tuition is set at 500€ per semester. Additionally, students are required to pay a Student Services Fee (“Studentenwerksbeitrag”) of 42€ for the use of the Student Service (Studentenwerk) facilities, such as cafeterias, dormitories and some libraries. The Student Services also publishes a yearly brochure called “Studieren in München” (Studying in Munich). This publication is available free of charge, and helps answer questions about living in Munich. www.wegweiser-muenchen.de/897.0.html.

The total fee of 542€ is to be paid prior to initial enrolment, as well as before re-enrolment each semester.

Special cases and exceptions:

1. Exchange students enrolled at a partner university or participating in an exchange programme are only required to pay the 42€ Student Services Fee (“Studentenwerksbeitrag”).
2. Students pursuing doctoral studies and “Teilpromovierenden” are only required to pay the 42€ Student Services Fee (“Studentenwerksbeitrag”).
3. Some international master’s program set their own tuition. However, it is sometimes possible to apply for a scholarship to offset a portion of the tuition. Students are able to apply for scholarships financed by companies. Please check your programme’s website for scholarship availability.

3.5 Preparatory Studies and Orientation Programmes

3.5.1 Preparatory German Language Course

As stated in section 3.2a, sufficient German language skills are a prerequisite for admission to TUM. If you do not have the required language skills, it is possible to take an intensive language course at TUM or at an external language school (e.g. ‘Deutschkurse für Ausländer bei der Universität München e.V.’, Adelheidstraße 13b, 80798 München, Phone: +49.89.271.2642, Fax: +49.89.271.1936, www.dkfa.de).

The following website provides information about the German language courses offered at TUM.
http://portal.mytum.de/studium/sprachenzentrum/deutsch

3.5.2 Studienkolleg

The goal of the Studienkolleg is to prepare international students with qualifications to study at a university in their home country for the Assessment Exam (see 3.5.3). Courses in the Studienkolleg are taught as modules, and the length of study is usually one year (2 semesters). Depending on the desired course of study at TUM, a potential student will enter the “T-Course” for technical (engineering) fields, mathematics and the physical sciences. The “M-Course” is for potential students of medicine or biology, and the “W-Course” is for business and economics.

The application for admission to the Studienkolleg takes place through the online application at the TUM Admissions Office by 15.01 (summer semester) or 15.07 (winter semester).

It is not possible to directly apply for admission to the Studienkolleg. If you are admitted to a course of study at TUM, your admission documents will automatically be forwarded to the Studienkolleg.

Studienkolleg bei den wissenschaftlichen Hochschulen des Freistaates Bayern
Pfänderstr. 6 – 10
80636 München
Tel +49.89.202.0830
leitung@studienkolleg.mhn.de
www.studienkolleg.mhn.de
To gain admission to the Studienkolleg, you must also pass an entrance exam in German. The entrance examination is administered at the Studienkolleg in the beginning of September and in mid-February. Candidates applying for engineering, mathematics or the physical sciences must also pass a test covering basic mathematics. A student is only allowed to repeat each semester at the Studienkolleg once by submitting a petition. The Studienkolleg holds classes 30 to 35 hours a week, with a six-week holiday in the summer, two-week winter holiday in December/January and three-week holiday in the spring.

The TUM Admissions Office registers students at the Studienkolleg with the temporary status of “Preparatory Study for International Applicants” (“Vorbereitungsstudium für ausländische Studienbewerber”), until they pass or fail the Assessment Exam.

### 3.5.3 Assessment Exam
If your school-leaving certificate/exam is not equivalent to the German Abitur, you must pass the Assessment Exam before studying at a German university. Your desired university in Germany will automatically register you for the exam. In Munich the exam is administered every year in December and June at the Studienkolleg. The exam will test that you have the language and technical skills necessary for your desired course of study. The exam is made up both of written and oral components specific to your course of study:

http://www.studienkolleg.mhn.de/n2_extern_kandidaten.html

**Important:** All students must pass the German language portion of the exam. Those who fail may only retake the exam once, at the earliest, six months later at the same Studienkolleg.

### 3.5.4 TUM Welcome
The International Office offers a programme with the goal of helping international students and German students to get to know each other. Furthermore there exist contacts with TUM’s own “Fachschaften” (faculty specific student associations) as well as with student organizations of many nationalities.

#### a) Orientation Weeks
Before the beginning of each semester (October and April) there will be an orientation programme of two to three weeks. This programme aims to help students adjust to life in Munich and prepare for the semester.

The programme includes assistance in bureaucratic matters (getting a residence permit, opening a bank account, address registration, etc.), cultural and social activities (guided city tours, hikes, trips, etc.).

Contact: tumi@zv.tum.de
Information: www.tum.de/international/welcome

#### b) Semester program:
**Meeting point for international and German students**
The semester programme starts after the end of the TUM Welcome Orientation Programme and includes day trips in and around Munich, concerts, soccer matches, parties and more.

There is also a biweekly get-together for international and German students held throughout the semester, called Stammtisch. At these events students take turns cooking specialties from their home countries, a personalized introduction to world cuisine. Stammtisch is held twice a month at 8:00 pm at KHG (Katholische Hochschulgemeinde) at Karlstraße 32. For exact dates, please see the website. Everyone is welcome.

#### c) Weekly newsletter in English and German
TUM Welcome puts out a newsletter in which events and activities are announced on short notice. To register, please send an e-mail with the concern „subscribe newsletter“ to tumi@zv.tum.de

Skyline Munich. Foto: Fotolia
4. Enrolment

If you have submitted your application by the official deadline, it will be checked formally and processed by the TUM Admissions Office. Many faculties also have their own admissions guidelines („Numerus Clausus“). You will then be informed by e-mail if you have or have not been offered admission in the subject you have applied for. After receiving the admissions e-mail („Zulassungsbescheid“), you have 14 days to inform the Admissions Office whether or not you will accept the offer. The acceptance procedure takes place through the online application portal. At this time you will also receive your student ID number („Matrikelnummer“), for those who need to apply for a student visa (see 5.1). For the visa application you are not required to submit an official letter of acceptance, but are required to submit proof of entitlement to study. An example document is a certificate stating that your prior academic qualifications have been recognised by the „Zeugnisanerkennungsstelle“ (see 3.3a).

After completing the acceptance procedure, please print the application for matriculation from the online application portal, sign it and send it along with all other required documents to the Admissions Office.

Immatrikulationsamt der TUM
Arcisstr. 21
80333 München
Tel +49.89.289.22245
Fax +49.89.289.25414

There are no deadlines for enrolment for doctorate programmes; you may apply at any time. You are only required to have had your degree recognised and to have signed up on the „Promotionsliste“ in your faculty.

As soon as the Admissions Office has received all required documents, payment of tuition and proof of health insurance, you will be automatically enrolled. Your enrolment documents will be sent by post to the address provided on the online application. The documents also contain a certificate of proof of enrolment for MVV (Munich Public Transit Network), which will allow you to purchase a transit pass at a reduced price.

The TUM Student ID is a multi-functional chip card. To collect your student ID, please bring your passport or national ID card with you. For more information about the Student ID: http://portal.mytum.de/studium/formalia/studentcard

Please submit a current passport photo for your Student ID card. As enrolment is only valid for one semester, please register in a timely manner. The deadline for re-registration is listed on your enrolment documents. It is important to re-register by the deadline; otherwise it is possible that you will be de-enrolled from the university.
5. Legal Requirements

5.1 Visas and Immigration - Entry Regulations
a) Students from EU/EFTA countries, the United States, Australia, New Zealand, Japan, Canada, the Republic of Korea, Israel and Switzerland:
Students from these countries are exempt from entry regulations, and are free to enter Germany without a visa. Upon arrival in Germany, you will apply for a German residence permit.
b) Students from all other countries:
You will need to apply for your visa at the German Embassy/Consulate whilst in your home country. Please apply for your visa well in advance. (At least 2 months before your departure!) International students and students in a doctoral programme with proof of admission to a German university or preparatory school (“Studienkolleg”) will receive a student visa (“Studentenvisum”). Potential applicants are also allowed to apply for an applicant’s visa (“StudienbewerberVisum”), which allows an applicant to collect information about studying in Germany, or to obtain prerequisites for studying at a German university. Once the necessary qualifications are attained, the applicant can extend the visa whilst in Germany, eliminating the need for a return trip home. When applying for the applicant’s visa, you will need to prove that you are entitled to study (see section 3.2.b), for example through formal recognition of your previous degree by the Evaluation of General Education Standards (“Zeugnisanerkennungsstelle“- see 3.3.a)
Please do not travel to Germany on a tourist visa! A tourist visa cannot be converted once you are inside Germany, and students are not allowed to study on a tourist visa. You will not be able to apply for a student visa once in Germany. For more detailed information, please contact the German Embassy or Consulate in your home country.

To register your address, you will need:
• Your passport
• Your rental contract

In addition to changing your address at the Munich Registration Office, please make sure you provide all other necessary institutions with your new address (e.g. TUM, your health insurance provider, phone company, etc.). You can change your address for TUM using the myTUMportal at:
http://portal.mytum.de/ldap_personalize_address_form

5.2 KVR - Munich Registration Office
In Germany, all residents and visitors staying for longer than three months must register with the authorities. Once you have found a room or apartment, you must register your address at the Munich Registration Office (“KVR - Kreisverwaltungsreferat”) within one week. If you change addresses within Munich or move away from Munich, you must also notify the authorities.

Resident Registration Office Addresses
City of Munich Residents
Kreisverwaltungsreferat (Bürgerbüro)
Ruppertstr. 19, 80337 München, Tel  +49.89.233.96000
www.muenchen.de/rathaus/kvr/ausland/37633/index.html
Monday through Thursday 8 am – noon,
Tuesday 2.00 pm – 6.30 pm, Friday 7.00 am – noon

Freising Residents
Stadtverwaltung Freising (Rathaus, im Marcushaus)
Obere Hauptstr. 2, 85354 Freising, Tel  +49.8161.540
Hours:  Monday 8.30 am – noon
Tuesday through Friday 8.00 am – noon,
Thursday 3.00 pm – 5.30 pm

Garching Residents
Stadtverwaltung Garching
Rathausplatz 3, 85748 Garching, Tel  +49.89.320.890
Stadtverwaltung Garching
Rathausplatz 3, 85748 Garching, Phone: (089) 32 08 90
Hours:  Monday through Friday 8.00 am – noon,
Thursday 3.00 pm – 6.00 pm

Note:
• Satellite registration offices („Bürgerbüro Außenstellen“) often have opening hours different than those of the main office!
• According to Bavarian law, you must present your proof of registration („Anmeldebestätigung“) to your landlord.
• If you do not live in Munich, Garching or Freising, you can register your address in the town’s city hall („Rathaus“). You can find the address in the phone book under „Gemeindeverwaltung“
IMPORTANT:
When leaving Munich, please remember to deregister your address at the Registration Office.

5.3 Applying for a Student residence permit
1. Students from EU/EFTA countries (except Switzerland) automatically receive a residence permit by mail from the foreigners’ registration authority (“Ausländerbehörde”) after registering their address and submitting the information form required for EU Nationals (“Selbstauskunft zur Freizügigkeit von Unionsbürgern”)
2. Students from the United States, Australia, New Zealand, Japan, Canada, the Republic of Korea, Israel and Switzerland who have entered Germany on a tourist visa must submit an application for a residence permit (“Antrag auf Erteilung des Aufenthaltstitels”) at the foreigners’ registration authority. You must apply for your residence permit within 3 months after entering the country.
3. Students from all other countries must obtain a student visa in their home country before coming to Germany. Once in Germany, you must submit an application form for a residence permit (“Antrag auf Erteilung der Aufenthaltsbewilligung”) at the local foreigners’ registration authority. You will then receive a residence permit for your programme (e.g. Studienkolleg or for your university course)

For additional information
www.muenchen.de/rathaus/kvr/ausland/37633/index.html

Kreisverwaltungsreferat – Amt für Ausländerangelegenheiten
Ruppertstr. 19, 80337 München
(Subway: U3/U6, Station: Poccistraße)
Rooms 1047, 1048, 1051, 1052, 1059 (Student Affairs)
Servicepoint, Tel +49.89.233.25134
studenten-Il3.kvr@muenchen.de
Hours: Monday through Thursday 8.00 am – noon,
      Tuesday 2.00 pm – 6.30 pm,
      Friday 7.00 am – noon, closed Wednesday

Wohnsitz in Freising
Landratsamt Freising
Landshuterstr. 31, 85356 Freising, Tel +49.8161.6000
Hours: Monday through Friday 8.00 am – noon,
       Thursday 2.00 pm – 5.00 pm

Garching residents and residents of the surrounding communities should register in their individual community city hall („Rathaus“) or district administration office („Landratsamt“):

Wohnsitz in Garching
Landratsamt München
Mariahilfplatz 17, 81541 München, Tel +49.89.622.10
Hours: Monday through Friday 8.00 am – noon,
       Thursday 2.00 pm – 5.30 pm

When applying for your residence permit, you will need the following:
- Proof of address registration („Anmeldebestätigung“, see 5.2)
- Completed application form (available online or at the foreigner’s authority)
- Passport
- Proof of enrolment at TUM („Immatrikulationsbescheinigung“)
- Proof of health insurance (see 5.5)
- Proof of finances: Students must show in advance that they have at least 648€ available for each month of study. You will need to show proof of scholarships, bank accounts and/or financial support from your parents or sponsors
- If applicable, a student visa
- 1 „biometric“ passport photo
- 60€ for first-time applicants, and 30€ for renewals

Important: Be sure to renew your residence permit before your current visa/residence permit expires, even if you have not yet collected all the necessary documents. In this case, you will receive a provisional proof of application for the residence permit. Please bring both the originals as well as copies of the above documents. A residence permit will be granted for a maximum of two years, and invalidated if the goal of your residency has not been achieved within a reasonable amount of time (§ 16, Abs.1, AufenthG). If you would like to renew your residence permit, you must also apply for the renewal before your current permit expires.
Your residence permit is issued only for a specific purpose, in this case pursuing a degree or participating in an exchange programme at TUM. Therefore, your permit is no longer valid when this purpose is fulfilled or abandoned.
5.4 Working in Germany

International students and doctorates are allowed to work in Germany for a maximum of 90 full days or 180 half-days (max. 4 hours/day) per year. Additionally, you may work year-round at a department in the university („studentische Hilfskraft“ see below). Before you can work, you must obtain permission („ausländerrechtliche Genehmigung“) from the foreigners’ registration authority (§ 16 Abs. 3 AufenthG). If you would like to work for longer than the 90 days, you must apply for a work permit („Arbeitserlaubnis“) from the employment office („Agentur für Arbeit“). Individual exceptions will only be made in the case of a temporary financial emergency or other exceptional circumstances. There can be no guarantee that you will be granted such an exception.

EU nationals are generally allowed unlimited working rights, following the usual student regulations. Nationals from „New“ member countries must also get permission from the German Employment Agency („Bundesagentur für Arbeit“) for employment exceeding 90 full days.

Finding Jobs

- **TUM Career Service**
  The service is available to all TUM students and alumni. The central online job postings („Job- und Praktikabörse“) provide access to 1500 offers in Germany and abroad for internships, traineeships, thesis opportunities and permanent positions at TUM, in industry and at research institutes [www.tum.de/jobs](http://www.tum.de/jobs).
  Additionally, you can use the reference list of the Career Service Centre to contact companies that actively recruit TUM students and alumni.
  Further information and tips about jobs and applications can be found on the Career Service Centre website: [www.tum.de/career](http://www.tum.de/career).
  You can also contact the Career Service Centre directly with any questions.

  **Career Service der TUM**
  Fr. Amelie Lemke, Tel +49.89.289.22132
  career@tum.de

- **On-campus jobs** assisting research are often posted on bulletin boards („Schwarze Bretter“) at individual institutes and academic offices (or see [www.tum.de/jobs](http://www.tum.de/jobs) for open positions at TUM). When applying for an on-campus job during the semester, you will need to submit the following information to the foreigners’ registration authority („Kreisverwaltungsreferat“):
  - Reason for applying for the position
  - Proof of completion of the first two years of study („Vordiplom“ Diploma programmes only) or marks from individual classes („Scheine“)
  - Official statement („Bestätigung“) from the academic institution indicating the type and duration of the work, as well as the hours worked per week
  - Updated proof of finances from the last application/renewal application for the residency permit.

- The student branch of the Munich Employment Agency („Studenten Service“) helps students find jobs that range from a few hours to several weeks.

  **Studenten-Service der Agentur für Arbeit**
  Tumblinger Straße 21, 80337 München
  (Subway: U 3/U 6 – Station „Goetheplatz“)
  Long Term: Tel +49.89.530.980.33 oder -36
  Hours: 7.30-12.00

  **You will need to bring the following items:**
  - Proof of enrolment at TUM („Immatrikulationsbescheinigung“)
  - Passport or ID Card

- **Student Services (Studentenwerk)** also works in cooperation with „Die Job-Börse“ to operate an employment office for students. Students and alumni can visit the „Job-Börse“ to find information about internships, part-time and full-time positions, free of charge.

  **In the cafeteria of TUM in Garching**
  Lichtenbergstr. 2, 85748 Garching
  Tel +49.89.327.306.28
  Fax +49.89.327.306.29
  Visiting Hours: Monday through Friday 11.00 am – 2.30 pm
  Business Hours: Monday through Friday 9.00 am – 7.00 pm
  also during the ‘semester break
  [www.jobcafe.de](http://www.jobcafe.de)
5.5 Health Insurance
In order to enrol at a German university, you must have proof of adequate health insurance coverage. It is important that you obtain proof of medical insurance well in advance before enrolling at TUM. It is not sufficient to provide proof of insurance from your home country (e.g. insurance card or insurance policy). Further information can be found at: www.deutscheinsurance.de

1. Students from EU/EFTA nations must submit the International Health Insurance Certification (former E111 or E128) form or a copy of the EHIC-Card to a German public insurance company (e.g. AOK, TK, Barmer, DAK, etc.) along with a form usually found on the insurer’s website. The insurer will send you and TUM a statement confirming your insurance coverage. Doctors will charge the insurer directly for any medical treatment you receive. There are special arrangements for the various EU-Nations.

2. Students from countries with a social insurance treaty with Germany (former Yugoslavia, Switzerland, Turkey and Tunisia), who are insured in their home country must also provide a certificate entitling them to German health insurance coverage through a public insurer. This fulfils the health insurance requirement.

3. Students who are not insured in their home country will need to obtain a German health insurance policy from a public insurer of their choice. Most insurers provide forms for proof of insurance that can be submitted to TUM in advance (prior to enrolment).

Fees: Insurance rates for students are currently about €66 per month (as of 2008). Though all public insurance policies cost the same amount, it is worthwhile to compare services and payment options offered by the various insurers.

4. Doctoral students are not required by law to have public health insurance coverage. You are able to obtain either private or public insurance, and the costs will depend on your scholarship or income.

Exceptions from the health insurance:
Students exempted from the health insurance requirement are 30 years old and above, or have studied longer than 13 semesters; however as health insurance coverage is a prerequisite for the residence permit application, international students in this case must purchase an insurance policy from a private insurer.

All students purchasing their own insurance policies are free to choose the company that best suits them. Here is the contact information for two public health insurance companies, which offer special contact persons for TUM students:

a) AOK München
Landsbergerstr. 150 – 152, 80339 München, Raum B522
Opening Hours: Monday through Wednesday 8.00 am – 4.30 pm
Thursday 8.00 am – 5.30 pm
Friday 8.00 am – 3.00 pm

Contact-person: Mr. Valentin Maier, Tel +49.89.544.419.77
m-studentenservice@by.aok.de, www.aok.de

AOK Freising: Wippenhauserstr. 6, 85354 Freising, Tel +49.8161.1820

b) TK Offices (Techniker Krankenkasse)
Elisenstr. 3 (Elisenhof), 80335 München

Every Tuesday and Thursday 9.30 am – 1.30 pm in Garching and anytime on appointment
(Subway U6 „Garching-Forschungszentrum“)

Contact-person (German and English): Carina Reichert,
Tel +49.89.490.69.701, Fax +49.89.490.69.802
carina.reichert@tk-online.de
www.tk-online.de/muenchen
www.unikosmos.de/hochschule.php?stadt=München&schule=221
6. Housing in Munich

6.1 Information for Full-Time Students in Regular Study Programmes

Finding a room in Munich can be very difficult, especially in October and November, when the winter term begins. The majority of Munich’s 84,000 students live in private apartments. Only approximately 12% live in dormitories. Unlike in other countries, German dormitories are not owned or operated by the university, but by external institutions. Student Services („Studentenwerk“) operates several large dormitories in Munich. Students must submit housing applications directly to the dormitories, which have a waiting period of one to four semesters. At the beginning of each semester, Studentenwerk organises a lottery to allocate dormitory rooms. The details for the lottery, as well as application information can be found on the homepage:  www.studentenwerk.mhn.de

When looking for a room, patience is essential, as it can take one to three months to find a room during the winter semester.

These are the average rent prices for various types of accommodation:

- Subletting: 350 €
- Room in a flat share: 350 - 600 €
- Room in a dormitory: 270 - 360 €

International full-time students who are not part of an exchange program or international masters program are also eligible to apply for the service package offered by Studentenwerk, which provides a room in a dormitory without a waiting period.

Studentenwerk „Service Package“
The Service Package („Servicepaket für ausländische Studierende“) provides housing in a student dormitory, library and facility use, as well as participation in a tutoring program for international students. The program also helps students organise health insurance and language courses (at cost). The package costs approx. 330€ per month, and is limited to 2 semesters. Only after the contract expires, it is possible to apply for a regular room in a student dormitory. **Note:** Exchange students, students in English language Master’s Programmes and students obtaining their doctorate are **not eligible to apply for the Service Package!**

The application deadlines are 31. July for the Winter Semester, and 28. February for the Summer Semester. Additional information and the online application are available at: www.studentenwerk.mhn.de/servicepaket/index-de.html.

Tips for Finding Private Accommodation:

- **a) Bulletin Boards:** Nearly all student dormitories, cafeterias, university buildings and libraries have notice boards with housing adverts (in addition to other adverts). Anyone is free to contact the person who put out the advertisement. Additionally, those looking for an apartment can also put up an advertisement.

- **b) Newspaper Adverts:** Apartments and rooms in flat shares are advertised in the local newspapers such as „Kurz & Fündig“, „Süddeutsche Zeitung“ and „Münchner Merkur“.

- **c) Online:** There are several websites offering student-oriented flat shares, such as www.wg-gesucht.de or www.studenten-wg.de.

Temporary Accommodation (20 - 40 €/night):

<table>
<thead>
<tr>
<th>Jugendherberge (Youth Hostel) München – Neuhausen</th>
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<tbody>
<tr>
<td>Wendl-Dietrich-Str. 20, 80634 München</td>
</tr>
<tr>
<td>Tel  +49.89.202.444.90; Fax  +49.89.202.444.913</td>
</tr>
<tr>
<td><a href="mailto:jhmuenchen-neuhausen@djh-bayern.de">jhmuenchen-neuhausen@djh-bayern.de</a></td>
</tr>
<tr>
<td><a href="http://www.muenchen-neuhausen.jugendherberge.de">www.muenchen-neuhausen.jugendherberge.de</a></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Jugendherberge (Youth Hostel) München – Thalkirchen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miesingstr. 4, 81379 München</td>
</tr>
<tr>
<td>Tel +49.89.723.656.0; Fax:  +49.89.724.256.7</td>
</tr>
<tr>
<td><a href="mailto:jhmuenchen-thalkirchen@djh-bayern.de">jhmuenchen-thalkirchen@djh-bayern.de</a></td>
</tr>
<tr>
<td><a href="http://www.jhmuenchen.de">www.jhmuenchen.de</a></td>
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</table>

<table>
<thead>
<tr>
<th>For you – Hirtenstr. 18, 80335 München</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tel  +49.89.552.166.0, Fax  +49.89.552.166.66</td>
</tr>
<tr>
<td><a href="mailto:info@the4you.de">info@the4you.de</a></td>
</tr>
<tr>
<td><a href="http://www.the4you.de">www.the4you.de</a></td>
</tr>
</tbody>
</table>

Additional housing information is available at the TUM Website: http://portal.mytum.de/studium/soziales/wohnen/index_html

A guide to hotels and bed & breakfasts is also available through the Munich Tourism Office.

<table>
<thead>
<tr>
<th>Fremdenverkehrsamt München, 80313 München</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tel  +49.89.233.033.3, Fax  +49.89.233.302.33</td>
</tr>
<tr>
<td><a href="http://www.muenchen.de/tourismus/hotels_unterkunft/2015/index_html">www.muenchen.de/tourismus/hotels_unterkunft/2015/index_html</a></td>
</tr>
</tbody>
</table>
6.2 Accommodation for Exchange Students

a) in Munich and Garching
Exchange students are not permitted to directly apply for housing in a dormitory through Studentenwerk! TUM receives a very limited number of dormitory spots for exchange students, which are distributed through the International Office. Incoming exchange students in the Double Degree and TUMexchange programme are automatically registered for a dormitory room by their programme coordinators. Students will be contacted by the housing department at TUM, and will receive a housing offer in a Studentenwerk dormitory or in another dormitory. Once you accept this offer, you are required to take the room. In the event that you cancel the offer, TUM will not be able to help you find a dormitory spot.

Acceptance into the Erasmus Programme unfortunately does not entail accommodation. Students are required to search for private accommodation. Please begin looking for accommodation well in advance! Students from official Partner Universities are also not guaranteed dormitory housing.

Further tips can be found on our homepage: http://portal.mytum.de/studium/studieninfo/index_html?wohnen#W In case of need please contact our living space mediation under: incoming@zv.tum.de.

b) Freising (Wissenschaftszentrum Weihenstephan – WZW)
All housing applications from exchange students are forwarded to the International Office in Freising, and students will be contacted directly by our colleagues there.
Contact Address: international@wzw.tum.de

Rental Agreement with Student Services (Studentenwerk)
After receiving an offer for dormitory housing, each student will receive an e-mail from Student Services containing details about the room and an acceptance letter („Annahmeerklärung“). If you would like to accept the housing offer, you must print the acceptance letter, sign it and send it by fax or post to Student Services (Studentenwerk). The room offer is invalidated if you do not send the acceptance letter by the deadline. The official rental contract is to be signed in person at the administrative office of the dormitory when collecting the keys to your room.
Please remember that rental contracts are binding for the entire semester, and that the rent will be charged in the full amount during this time period.

6.3 Information for Students in International Masters Programmes
International Masters Programme students should apply directly to their programme coordinator for a Student Services (Studentenwerk) Service Package (see 6.1). It is not guaranteed that you will be offered a spot, but coordinators will try their best to place students. Otherwise, students can apply directly to live in a Student Services (Studentenwerk) dormitory, as described in section 6.1.

7. Studying at TUM

7.1 Course Catalogue
The TUM Course Catalogue includes information about current course offerings, study courses and programs for all subjects, and contact information for instructors and academic departments. The course catalogue is under: www.tum.de

7.2 E-mail Account
In order to register online for certain courses and seminars, you will need a TUM E-mail address („mytum E-mail“). Additionally, you will receive important information from your faculty at this e-mail. Directions for setting up the e-mail account are on the following website: http://portal.mytum.de/erstlogin and the necessary information is located on your enrolment paperwork. We recommend that those with multiple e-mail addresses set up e-mail forwarding to your main address, so you are sure to read the e-mails sent to your mytum account.

7.3 Departmental Student Organisations
Each faculty has a student organisation („Fachschaft“) that represents student interests, and provides information and help to students during their studies. The Fachschaft organises informational handouts and orientation days for first-year students, which can also be helpful for international students, even those who are not in their first year. The Fachschaft may or may not organise course packets („Skripten“), student parties, internet forums for students, student magazines and cultural events. They are also a good place to ask for information about room or time changes for a given course. The following webpage provides a list of all Fachschaften at TUM: www.fs.tum.de
7.4 Scholarships and Financial Aid
It is unfortunately very difficult to obtain complete and ongoing financial support for the entire duration of study (e.g. from the first year until the end of the programme). The German Academic Exchange Service („DAAD - Deutscher Akademischer Austauschdienst“) has published a highly informative brochure about the various funding opportunities for foreign students and scientists in Germany („Förderungsmöglichkeiten für ausländische Hochschulangehörige“). The report is available in German and English at the German consulate or embassy in your home county, the International Office at all German Universities or on the DAAD website (www.daad.de).

TUM does not offer scholarships for first-year students. Students may apply for TUM scholarships funded through the university and government only after successful completion of at least two semesters (Bachelor/Diplom) or one semester (Masters). For more information, please contact the Scholarship Office at the Student Service Centre.

8. TUM Student Life

8.1 Libraries
Munich is home to more libraries than any other city in Germany. A complete list of libraries and their opening hours can be found in the „Wegweiser“ booklet/CD published yearly by Student Services. TUM’s libraries open guided tours during the first several weeks of classes. Tour times are displayed at each library’s checkout desk. Most faculties have a designated library branch in Munich, Garching or Freising, and many academic departments and institutes also have their own in-house libraries. TUM students do not need to apply for a separate library card, as the Student ID functions additionally as a library card. However, you must register for library use at the beginning of your first term at TUM.

Main Library at the TU München
Arcisstr. 21, 80333 München
Tel  +49.89.289.233.33, Fax  +49.89.289.253.03
www.ub.tum.de

Libraries run by Studentenwerk (Student Services):
In addition to the libraries run by Munich’s institutions of higher education, Student Services also operates libraries available to all students. The libraries can be accessed free of charge, students have access to all available books, and can check out books on the spot. To apply for a library card to check out books, you will need the following:
• Passport or ID Card
• Student ID card

Public Libraries:
Munich also has many libraries that are not associated with the university system. The public libraries are particularly noteworthy, housing 2.6 million books in addition to periodicals and other media. Public library membership requires payment of a small yearly fee. Information about Munich’s public libraries is available at:
+49.89.480.98.313
http://www.muenchen.de/Rathaus/culture/books_education/188781/index.html

8.2 Language Courses
The TUM Language Centre („Sprachenzentrum“) offers semester and block courses in the following languages at minimal cost: German as a foreign language, English, French, Spanish, Portuguese, Italian, Russian, Arabic, Swedish, Chinese and Japanese.
There are also courses in cross-cultural communication available. International students are invited to participate in intercultural events in their native language to provide students learning the language with more cultural perspective. The courses are located in the main campus at Arcisstraße, as well as in Garching and Weihenstephan. Information about course offerings and schedules can be found on the bulletin boards outside the Language Centre, located on the ground floor of the Student Service Centre, as well as at their website: www.portal.mytum.de/studium/sprachzentrum/index_html

Additionally, independent language labs are located in Garching and Weihenstephan. The labs house computers with headphones, microphones and software for students to independently further their language learning.

8.3 Student Meals
Student Services („Studentenwerk“) operate large cafeterias („Mensa“) offering midday meals ranging from 1,00 € to 4,00 € (as of 2009). Several main courses, sides and a vegetarian option are available each day. The cafeterias do not offer breakfast or evening meals. Meals are paid for using either the Student ID card, or a special meal card, which can be electronically loaded with money at machines located at the entrance of all cafeterias. Additionally, snack bars, coffee shops and smaller cafeterias („Cafeteria“) offering breakfast and snacks are available on all three TUM campuses. Menus and pricing information are available on the Studentenwerk website: http://www.studentenwerk-muenchen.de/mensa/

8.4 ZHS - University Sports Centre
TUM students and full-time employees have access to the Central University Athletics Complex located in Olympia park. Students and employees can apply for an ID at the complex, and participate in courses or use the swimming and diving facilities for a small fee every semester. Courses range from badminton, basketball, rock climbing, hockey, to dance, sailing, water polo and kayaking. Certain courses with a high level of demand or additional equipment require online registration at the beginning of the semester, as well as a small additional fee. The course program is published before each semester in the „Hochschulsport Sportprogramm“, available throughout the TUM Campuses, the Student Service Centre and on their website.

Sports Passes are sold on the ZHS Campus, as well as at the TUM Campuses at the beginning of each Semester. To apply for a Sports Pass, you will need:
- Student ID
- Passport or ID Card
- Passport photo

ZHS im Olympiapark
Connollystr. 32, 80809 München
www.zhs-muenchen.de

8.5 Spiritual Life
Munich is home to two large Christian Organisations, both of which offer special counselling for international students. Details are available at their respective webpages and offices.

KHG - Catholic Students' Association
At the beginning of each semester, KHG publishes a booklet with information about worship, workshops, trips, activities, committees and discussion groups for students. Students also have access to spiritual counsel from priests. KHG additionally hosts a popular non-religious get-together („Stammtisch“) especially for international students.
Contact for International Students:
Sabine Gerhard / Tel +49.89.545.924.13; gerhard@khg-tum.de

KHG TUM - Katholische Hochschulgemeinde
Secretary’s Office:
Karlstr. 32, 80333 München
Tel +49.89.545.9240
www.khg-tum.de

EHG - Protestant Students’ Association
EHG offers lectures, discussions, committees, weekend conferences and social events for students. It is open to all members of the Christian church, and anyone who is working towards achieving their goals. They are happy to provide a detailed programme listing upon request.

Sekretariat EHG - Evangelische Hochschulgemeinde
Secretary’s Office:
Landwehrstr. 11, 80336 München
Tel +49.89.167.5432
www.ehg-tum.de
9. Additional Information

9.1 Cost of Living in Munich
Living costs in Munich are among the highest in all of Germany. Recent calculations indicate that life in the capital of Bavaria costs a minimum of 650€ per month, including rent. You must ensure that you will have at least this amount per month for the duration of your course.
For additional Information: http://portal.mytum.de/studium/soziales/lebenshaltung/

9.2 MVV - Public Transportation
The Munich Public Transit Network (MVV) offers a student discount in the form of weekly and monthly rail passes („Zeitkarten zum Ausbildungstarif II“) for the suburban rail, underground, streetcar and bus network. All public university students in Munich are eligible to purchase a transit pass, called a „Kundenkarte“. Your transit pass will cover your way to and from university, so that you do not have to buy a ticket every day. After purchasing an initial transit pass with a photo on it, you are able to purchase a ticket to insert („Monatsmarke“ or „Wochenmarke“) in the pass at machines located in train/metro stations, and at many newspaper stands.
When applying for a student transit pass, you will need:
• A completed order form („Bestellschein“)
• A recent passport photo
• Proof of enrolment from TUM (certificate with the MVV logo contained in your enrolment paperwork)
• Your validated student ID
• A copy of your lease or resident's registration („Anmedebestätigung“)

MVG Customer Service Centre Poccistraße
Poccistr. 1, 80336 München (U 3/6, Bus 31)
Opening Hours: Monday through Friday 8.00 am – 6.00 pm

If you live outside of Munich, please ask at your train station where you can purchase a monthly transit pass. Order forms are available at the university, all S-Bahn (commuter rail) stations, online at the MVV Website and at all locations where MVV transit passes are sold („MVV-Zeitkartenstellen“). Pricing and network information are available at the MVG Customer Service Centre, as well as on the MVV Website. If you are staying for more than one semester, you do not need to obtain a new transit pass for each semester. However, you are required to carry a current certificate of enrolment with the MVV logo in your transit pass.

9.3 Getting to TUM
**Important:** When planning the date of your arrival in Munich, please take into consideration that government and university offices are only open to the public on weekday mornings.

From the Airport
The commuter rail lines (“S-Bahn”) S8 and S1 run directly from the airport to downtown Munich. It is recommended that you buy a day-pass for the entire transit network (“Tageskarte Gesamtnetz”) for your first day in Munich. That way, you can transfer to the metro, bus and streetcar network without having to buy another ticket. Tickets are available from the vending machines located on the platform. Remember to validate the ticket by inserting it in the waist-high blue machines also located on the train platform.

By Train
From Munich central station („Hauptbahnhof“), take the metro line U2 destination Feldmoching to get to the TU München main campus. Exit the metro at the station „Königsplatz“ or „Theresientraße“ - both less than a 5 minute ride. From these two stations, the campus is only a short walk away at Arcisstraße 21. It is also possible to take bus number 100 from the north end of the central station. This bus stops at the south entrance of TUM. (Bus stop: Technische Universität)

By Car
Unless you live in a remote area of Munich and do not have access to the public transit network, we highly advise against driving to the TUM main campus. When classes are in session, finding a parking spot around the university is close to impossible.

If you do plan on bringing your car to Munich, please be aware that a proof of insurance (green card) and for non-EU citizens an international driver’s license are required.

9.4 Getting to Freising / Weihenstephan
From the Airport
Bus number 635 runs directly from bus stop 4 („Haltestelle“) in the central terminal („Zentralgebäude“) at Munich International Airport to the train station in Freising („Freisinger Bahnhof“). A one-way ticket („Einzelfahrschein“) can be purchased directly on the bus. Several buses to different parts of the city run from Freisinger Bahnhof. The bus going to „Vötting“ runs in the direction of the university and residence halls. Tickets can be purchased on the bus.
By Train
Freising can be reached by train from Munich Central station both with the commuter rail („S-Bahn“) line S1, as well as regional trains operated by Deutsche Bahn (see map of the Munich Transit Network in the appendix). To get to Freising via the S-Bahn, it is recommended that you buy a day-pass for the entire transit network („Tageskarte Gesamtnetz“) using a vending machine. The day pass enables you to ride the metro and buses for the rest of the day, without buying another ticket. Remember to validate the ticket by inserting it in the waist-high blue machines also located on the train platform. To get to Freising using a train operated by Deutsche Bahn, you will have to buy a separate ticket specifically from Munich to Freising. These are available at the Deutsche Bahn vending machines, as well as at the ticket counter and travel centre in Central Station. Once you arrive in Freising, you can take the bus as described above.

By Car
Freising is located approximately 35 km north of Munich, and there are signs on the Autobahn. Once in Freising, it is best to follow the signs to Vötting or Weihenstephan, where the university campus and residence halls are located. Finding parking near the main university building usually isn’t very difficult, but finding parking near the administrative offices in the „Uni-Berg“ can be difficult.

9.5 Getting to Garching
From the Airport
From Munich International Airport take commuter rail (S-Bahn) line S8 to Ismaning. From Ismaning, take bus number 230 to „Garching Forschungszentrum“ (the final stop).

By Train
The TU Garching Campus is easily accessible by public transit, and is located at the final stop of metro line U6 „Garching Forschungszentrum“. The U6 also runs through „Studentenstadt“, where a large student housing complex is located. Garching is located in the outer zone of the transit network („Außenraum“), so you should purchase and validate a day-pass or a multi-ticket („Streifenkarte“) accordingly. From Munich Central Station („Hauptbahnhof“), take the commuter rail (S-Bahn) to Marienplatz, where you can change to the metro line U6 headed for Garching. Alternatively, you can take the metro lines U1 or U2 to „Sendlinger Tor“, which is also connected to the U6.

By Car
Though having a car whilst living in Garching is not necessary, the TU Garching Campus is easily accessible by car. Take the motorway („Autobahn“) exit „Garching Nord“ from the A9, and follow the signs leading to the „Forschungsinstitute“.

10. Goodbye TUM - Keeping in Touch
Your time at the Technische Universität München is coming to a close, and you will now move to a new job, maybe in another city or even in another country. However, you would like to stay in touch with the friends and colleagues that you met during your stay at TUM. Nothing could be easier! By registering online for the alumni database (www.tum.de/alumni/database), you will gain access to TUM’s interdisciplinary worldwide alumni network.

You will also regularly receive the alumni magazine „KontakTUM“ and the international alumni newsletter „KontakTUM-International“, which provide information about TU München, alumni activities, as well as invitations to interesting events. Every other year (upcoming: fall 2010), alumni gather for a large international homecoming event in Munich at TUM.

We hope that you will stay in touch!

KontakTUM – The international alumni-network of Technische Universität München
Alumni & Career, 80290 München
Tel +49.89.289.225.64
Fax +49.89.289.228.70
info@alumni.tum.de
www.tum.de/alumni

Appendix
A1 TUM Campuses
A2 Main Campus Map
A3 Departmental Advisers by Faculty
A4 MVV: Munich Public Transport Network
**Main Campus**
Arcisstr 21 (U2 „Königsplatz“ - U2 „Theresienstraße“)

**Garching**
Lichtenbergstr. 4 (U6 bis „Garching-Forschungszentrum“)

**Freising-Weihenstephan**
Vöttingerstr. 45 (S1 to „Freising“, then by Bus)
# Departmental Advisers by Faculty

<table>
<thead>
<tr>
<th>Fakulty</th>
<th>Name</th>
<th>Telephone</th>
<th>Fax</th>
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<tbody>
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**International student advisers of the academic faculties**

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| WZW-Forest Science and Resource Management | Prof. Walter Warkotsch       | +49.8161.71.4760 | +49.8161.71.4767 | warkotsch@forst.wzw.tum.de    |
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MVV: Munich Public Transport Network