

# 2018 New Colombo Plan Mobility - Internal Application Form

Please use this form to apply for New Colombo Plan Mobility Grant funding for students participating in overseas mobility programs to one of the 40 eligible Indo-Pacific destinations.

This form should be read in conjunction with the 2018 New Colombo Plan Mobility Program Guidelines. Please complete all applications by 19 April 2017. For any questions and inquiries please contact [jasmine.lim@unimelb.edu.au](mailto:jasmine.lim@unimelb.edu.au)

\* Required

## 1. Email address \*

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## Student Success Application and Selection Process.

### Timeline

The table below summarises Student Success key dates for the 2018 round.

Timeline	Activity
3 January 2017	Program guidelines published
20 February 2017	Call out to Faculty
20 March 2017	Application round opens
19 April 2017	Faculty Staff due date to Student Success
19 April – 26 April 2017	Student Success will review applications
26 April – 10 May 2017	Chancellery review and endorsement
10 May – 19 May 2017	Endorsed applications uploaded by Student Success
19 May 2017	DFAT Application round closes at 11.59 PM AEST.
May – August 2017	Applications assessed
August 2017	Applicants notified of outcomes. Funding offers made to successful Applicants. Project schedules and invoices due four weeks after offers are made.
September 2017	Grants published on the Department of Foreign Affairs and Trade website ( <a href="http://dfat.gov.au/about-us/business-opportunities/grant-opportunities/Pages/grant-outcomes.aspx">http://dfat.gov.au/about-us/business-opportunities/grant-opportunities/Pages/grant-outcomes.aspx</a> ) 14 working days after Funding Recipients submit signed project schedules and invoices.

## A. Project Details

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2. **1. Project title:** \*

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3. **2. Faculty:** \*

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4. **3. Faculty contact person:** \*

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5. **4. Project Length:** \*

*Mark only one oval.*

Semester (12 weeks or more)

Short-Term (2 to 12 weeks)

6. **5. Host Location/s:** \*

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7. **6. Project type:** \*

*Mark only one oval.*

New project

An existing project funded via alternate funding

A previously funded NCP project

8. **7. Number of years of funding sought:** \*

*Mark only one oval.*

1 year

2 years

3 years

9. **If there is insufficient multi-year funding available to fund this project, would you like the first term of this project to be considered as a single-year project application?** \*

*Mark only one oval.*

Yes

No

## Project Description

10. **8. Give an overview of the proposed Mobility Project. This field does not contribute to the project's weighted score, but provides background information to help assessors understand the nature of the project proposal. \***

When responding, consider the following points: Only include information that pertains to the Mobility Project; If the application includes a secondary host location, use this section to describe how it will feature in the Mobility Project; Describe the project in a manner that a non-specialist would understand; Keep the description concise (Maximum 150 words).

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11. **9. Will this project be undertaken in a secondary host location? \***

Note – more than one secondary location can be selected. All secondary host locations must be on the list of the 40 eligible NCP Host Locations.

Mark only one oval.

- Yes  
 No

12. **10. Project type: \***

Mark only one oval.

- New project  
 An existing project funded via alternative funding  
 A previously funded NCP project

13. **11. Is your university submitting an application for the same project to another host location/s in this round? \***

Mark only one oval.

- Yes  
 No

14. **12. Length of study (select one): \***

Mark only one oval.

- For short-term projects - 2 to 4 weeks  
 For short-term projects - less than 6 weeks  
 For short-term projects - less than 10 weeks  
 For short-term projects - 10 weeks or more, but less than a semester  
 For Semester-based projects - A semester, quarter, term or trimester  
 For Semester-based projects - More than a semester

15. **13. What is the minimum number of students required for the project to proceed? \***

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16. **14. Qualification level:** \*

Mark only one oval.

- Bachelor Degree
- Bachelor Honours Degree

17. **15. Does the study experience include (choose one or more of the following)?:** \*

Note - Where an Internship is the sole component of a semester-based Mobility Project, the Mobility Project is ineligible for an Internship Grant.

Check all that apply.

- Clinical Placement
- Practicum
- Research
- Internship / Mentorship
- None of the above

18. **16. Does the study experience attract credit or fulfil a mandatory course requirement?** \*

Note - Mobility projects must attract course credit or fulfil mandatory course requirements  
Mark only one oval.

- Yes
- No

19. **17. Project point of contact (Project leader, for example Head of Faculty or School) \***

The project point of contact will act as a liaison point between project participants and DFAT for NCP event purposes. Please list your name, position, phone and email.

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## 18. Details of project partners:

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Note – More than one project partner can be selected

20. \*

a) Name:

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21. \*

b) Year/s which partnership may be active:  
Check all that apply.

- Year 1
- Year 2
- Year 3

22. \*

c) Partnership status:  
Mark only one oval.

- New  
 Existing

23. \*

d) Partner type (choose one from the options below):  
Check all that apply.

- Host Institution e.g.: University of XYZ  
 Host Organisation e.g.: XYZ Museum  
 Private Sector Organisation e.g.: XYZ Inc.

24. \*

e) Please indicate whether the Project Partner is also one or more of the following:  
Check all that apply.

- Offshore Campus of an Australian University (By ticking this option you are confirming that the conditions at Section 3.5 of the 2018 NCP Mobility Guidelines have been met)  
 Internship Host  
 Offering Private Sector Sponsorship  
 None of the above

## 19. Project travel dates and funding: please complete for each year that is applicable to the funding you are seeking.

Please list the anticipated travel start date, anticipated travel end date, number of students, grant amount per student (GST exclusive) and number of internship grants for each year

25. Year 1 (e.g. 2018) - anticipated travel start date \*

\_\_\_\_\_  
*Example: December 15, 2012*

26. Year 1 (e.g. 2018) - anticipated travel end date \*

\_\_\_\_\_  
*Example: December 15, 2012*

27. Year 1 (e.g. 2018) - Number of students: \*

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28. Year 1 (e.g. 2018) - grant amount per student (GST exclusive) \*

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29. Year 1 (e.g. 2018) - number of internship grants for each year \*

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30. Year 2 (e.g. 2019) - anticipated travel start date \*

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*Example: December 15, 2012*

31. Year 2 (e.g. 2019) - anticipated travel end date

Example: December 15, 2012

32. Year 2 (e.g. 2019) - number of students

33. Year 2 (e.g. 2019) - grant amount per student (GST exclusive) \*

34. Year 2 (e.g. 2019) - number of internship grants. \*

35. Year 3 (e.g. 2020) - anticipated travel start date \*

Example: December 15, 2012

36. Year 3 (e.g. 2020) - anticipated travel end date

Example: December 15, 2012

37. Year 3 (e.g. 2020) - number of students \*

38. Year 3 (e.g. 2020) - grant amount per student (GST exclusive) \*

39. Year 3 (e.g. 2020) - number of internship grants \*

## 20. Project contributions

40. Project Contributor #1 \*

Project contributor: Complete the following details for each project partner contributing to this project (this means you will need to copy these questions).  
Mark only one oval.

- Home university contribution
- Host institution contribution
- Private sector sponsorship

41. \*

Project partner name:

42. \*

Mark only one oval.

- Financial  
 In-kind  
 Both

43. \*

Sponsorship status:  
Mark only one oval.

- New  
 Existing

44. \*

Years to which contribution applies  
Mark only one oval.

- Year 1  
 Year 2  
 Year 3

45. \*

Value of financial contribution for each year  
(Year 1):

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46. Value of financial contribution for each year  
(Year 2):

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47. Value of financial contribution for each year  
(Year 3):

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48. \*

Description of in-kind contribution for each year  
that funding is being sought (Year 1):

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49. Description of in-kind contribution for each year  
that funding is being sought (Year 2):

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50. Description of in-kind contribution for each year  
that funding is being sought (Year 3):

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**51. Explanation of project partners (mandatory) \***

Note, home university contributions can only be financial, if your project involves a financial contribution from a private sector sponsor, evidence in the form of a memorandum of understanding, letter, email or contract from the Private Sector Organisation providing Sponsorship must be uploaded into ISEO at the time of application. (maximum 100 words)

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**52. Project Contributor #2**

Project contributor: Complete the following details for each project partner contributing to this project (this means you will need to copy these questions).

*Mark only one oval.*

- Home university contribution
- Host institution contribution
- Private sector sponsorship

**53. \***

Project partner name:

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**54. \***

*Mark only one oval.*

- Financial
- In-kind
- Both

**55. \***

Sponsorship status:

*Mark only one oval.*

- New
- Existing

**56. \***

Years to which contribution applies

*Mark only one oval.*

- Year 1
- Year 2
- Year 3

**57. \***

Value of financial contribution for each year  
(Year 1):

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58. \*

Value of financial contribution for each year  
(Year 2):

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59. \*

Value of financial contribution for each year  
(Year 3):

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60. \*

Description of in-kind contribution for each year  
that funding is being sought (Year 1):

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61. \*

Description of in-kind contribution for each year  
that funding is being sought (Year 2):

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62. \*

Description of in-kind contribution for each year  
that funding is being sought (Year 3):

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63. **Explanation of project partners (mandatory) \***

Note, home university contributions can only be financial, if your project involves a financial contribution from a private sector sponsor, evidence in the form of a memorandum of understanding, letter, email or contract from the Private Sector Organisation providing Sponsorship must be uploaded into ISEO at the time of application. (maximum 100 words)

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## **B. Selection Criteria**

### **Criterion 1 (40 per cent weighting; maximum 200 words)**

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How will the Mobility Project:

- a. increase student knowledge of the Indo-Pacific and Host location?
- b. increase student mobility to the Indo-Pacific and the Host location?

Applicants should describe how the proposed Mobility Project will increase Student knowledge of the Indo-Pacific region and the Host Location and increase Student mobility to the region and the Host Location.

Responses should include examples of how this will occur. For example, increasing knowledge of the Indo-Pacific region may take place through direct learning, cultural training, engagement with local social and cultural institutions or direct engagement with local community, business or academic

networks. Increasing Student mobility may occur by increasing the number of Students able to participate, expanding study program types or fields of study, or providing opportunities for student groups that would not otherwise have the opportunity to undertake a mobility experience.

64. \*

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**Criterion 2 (30 per cent weighting; maximum 150 words)**

How will the Mobility Project:

- a) support new and/or strengthened partnerships in the Indo-Pacific region?
- b) be sustainable over time?

Applicants must demonstrate how the proposed Mobility Project establishes or strengthens people-to-people and institutional relationships with the region, through the engagement of Students, universities, businesses and other stakeholders and how the relationships provide a strategic opportunity for enhanced engagement.

Responses should also outline how the partnership/s will continue and be maintained in the future, including current or planned partnership agreements. Responses should also outline any other steps being taken to ensure that the project will continue to operate in the future.

65. \*

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**Criterion 3 (10 per cent weighting; maximum 100 words)**

How will the Mobility Project promote the New Colombo Plan in Australia and the Host location?

Applicants must demonstrate how the proposed Mobility Project will be promoted in Australia and in the Host Location to build awareness of the New Colombo Plan, its objectives, and the benefits of study and Internships in the Indo-Pacific. Examples include:

- acknowledgement of the Australian Government's funding of the Mobility Project in promotional activities in print and online university and partner marketing channels ("This Project is supported by the Australian Government's New Colombo Plan" paired with the New Colombo Plan logo, which is available from the New Colombo Plan Secretariat)
- proactive promotion of the Project through local media, including recognition of the Australian Government funding as above (text and logo)
- promotion of the New Colombo Plan to relevant university staff and prospective participants through university internal communications and student outreach
- promotion of the benefits of offering Internship experiences to New Colombo Plan Students to prospective Internship and Mentor-ship sectors or providers.

66. \*

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### **Criterion 4 (5 per cent weighting)**

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Will the Mobility Project support semester-based study opportunities in the Indo-Pacific?

67. **Applicants must advise whether their Mobility Project involves semester based study.** \*

*Mark only one oval.*

- Yes  
 No

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This selection criterion will be assessed as either “met” or “not met”.

### **Criterion 5 (5 per cent weighting)**

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Will in-country language training be provided to students in the Host Location? Yes/No

68. **Applicants must advise whether their Mobility Project will incorporate a language training component in the Host Location.** \*

*Mark only one oval.*

- Yes  
 No

69. If yes, Applicants will need to indicate the name of the provider and the name of the course (if known).

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This selection criterion will be assessed as either “met” or “not met”.

### **Criterion 6 (5 per cent weighting)**

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Will the Mobility Project involve an Internship component?

Applicants must advise whether their Mobility Project will incorporate an Internship component in the Host Location. See the definition of Internship under Section 15.

This selection criterion will be assessed as either “met” or “not met”.

Note: Applicants should answer ‘Yes’ to this question if:

- they are seeking funding for Internships Grants, and/or

- the Mobility Project comprises or includes a short-term or semester-length Internship, clinical placement or practicum.

70. \*

Mark only one oval.

- Yes  
 No

### **Criterion 7 (5 per cent weighting; maximum 100 words)**

Is the Mobility Project supported by a Mobility Partnership?

71. \*

Mark only one oval.

- Yes  
 No

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Applicants must advise whether their Mobility Project will involve a Mobility Partnership (see Section 2.5).

The response must include information on the Mobility Partner, the proposed benefits to students from the Mobility Partnership, the proposed duration of the Mobility Partnership, confirmation that the sponsorship offer has been made, and any other relevant information. Mobility Partnerships could include the provision by a Private Sector Organisation of a good or service free of charge for use in the Mobility Project that otherwise would have required payment of a fee or charge, or a cash contribution for the Mobility Project.

This selection criterion will be assessed as either “met” or “not met”.

72. Insert response, if applicable.

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### **Additional Selection Criterion for Internship Grant as part of a Semester-based Mobility Project (if sought)**

The following criterion is only applicable if the Applicant is applying for the additional \$1,000 (per Student) Internship Grant as part of a Semester-based Mobility Project (see Section 2.2.3). This is an eligibility criterion that will be assessed as either “eligible” or “ineligible”, and does not form part of the scoring process outlined in Section 4.3.

### **Will the Semester-based Mobility Project incorporate an Internship component? (maximum 100 words)**

Applicants must describe the proposed Internship component, including information on the potential Internship host, the proposed benefits to the participants from the Internship, the proposed duration

of the Internship, confirmation that the university has considered visa requirements (if applicable), and any other relevant information.

73. \*

Insert response, if applicable

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## **Additional Selection Criterion for Multi-Year Funding (if sought)**

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The following criterion is only applicable if the Applicant is applying for a Multi-year Mobility Project (see Section 2.4). This is an eligibility criterion that will be assessed as either “eligible” or “ineligible”, and does not form part of the scoring process outlined in Section 4.3.

### **How will Multi-year Funding support the Applicant to deliver a long term and sustainable increase in student mobility to the region that could not be facilitated by a Single-term Mobility Project? (maximum 100 words)**

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Applicants must describe how Multi-Year Funding will support their institutional strategy to increase and sustain student mobility to the Indo-Pacific region, including how the Multi-Year Funding will assist the Applicant to:

- stimulate new opportunities to scale-up and sustain ongoing student mobility
- strengthen and enhance partnership(s) with the Project Partner(s).

74. Insert response, if applicable

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### **75. Associate Dean International Approval \***

Please send any relevant documentation to email listed at beginning of this form OR select second option and we will seek verification directly.

*Mark only one oval.*

- Yes - Documentation emailed to Davina Potts - [davina.potts@unimelb.edu.au](mailto:davina.potts@unimelb.edu.au)
- Yes - Verification of approval can be sought directly

Send me a copy of my responses.