Melbourne Global Languages Scholarship Application Form 2010

Due dates for this application form:
31 March for travel in May-October
31 August for travel in November-April

Applications open on 10 August 2010 and close on 31 August 2010. Please submit your completed application by 5.00pm on Tuesday 31 August.

Outcome of Melbourne Global Languages Scholarships will be emailed to students in:
April for travel in May-October
October for travel in November-April

Submit this form to: The submissions box outside Room 507, Level 5, Babel Building, The University of Melbourne (please retain a copy for your records).

Students must complete ALL sections of this application. Late or incomplete applications will not be considered.

Upon return from study overseas please ensure you submit a Request for Credit/Advance Standing Form available at your student centre, along with your transcript from your overseas institution.

Unsuccessful applicants will be automatically considered for a Melbourne Global Scholarship.

Important

Who should complete this form?
- Students applying to study a language overseas for credit to their UOM degree or diploma who meet the Eligibility Criteria set out at: http://www.languages.unimelb.edu.au/scholarships/
- Exchange students applying for a Melbourne Global Languages Scholarship
- Kwong Lee Dow Young Scholars (KLDYS) going on study abroad and/or applying for a Melbourne Global Languages Scholarship

Other Funding

Melbourne Global Financial Assistance
Applications for Melbourne Global Financial Assistance close 20 May (travel May-October) and 20 October (travel November-April).

OS-HELP Loans
OS-HELP Loans can be applied for six weeks before leaving for overseas.

Eligibility details and downloadable application forms for this funding are available at www.services.unimelb.edu.au/scholarships/ugrad/current/travelling.html
Melbourne Global Languages Scholarship Application Form

Section A: Student Details

Student Number:                      Title (Please tick):  Mr ☐ Ms ☐ Miss ☐ Mrs ☐

Date of birth:  DD  MM  YYYY

Family name:                                           

Given name(s):                                        

University of Melbourne email address:                 

Telephone contact number:                             

UOM Course(s):                                       Code(s):    Faculty:

Expected completion date of your course:  DD  MM  YYYY

Are you a Kwong Lee Dow Young Scholar (KLDYS)?  ☐Yes  ☐No

Section B: Part 1 - Details of Study

Name of overseas program (eg: Arabic Language Course in Damascus):

Overseas institution (eg: University of Manchuria):            Country:

Target Language (eg: Chinese):                               Language of instruction:

Length of overseas study:  ☐ 1 or ☐ 2 semester(s) and Number of weeks:

Study commencing:  DD  MM  YYYY            Study ending:  DD  MM  YYYY

Leave of Absence - If this study is during University of Melbourne semester teaching time you will need to take leave of absence from your studies at the University of Melbourne for the semester. Have you applied to do that through the Student Portal?  ☐ Not applicable    ☐ No, not yet     ☐ Yes, (if so, when?)

Important: Please ensure that you complete Section B: Part 2 and attach a Proposed Study Plan.

Exchange students please note that you must attach a copy of your approved Exchange Study Plan and a copy of your Exchange Approval Letter/Email from your faculty.

If you are an Exchange student and attach a copy of your approved Exchange Study Plan and Exchange Approval Letter/Email you do not need to complete the Proposed Study Plan. However, if your Exchange Study Plan does not contain details of your overseas language study with departmental and faculty approvals for this study, you must also complete the Proposed Study Plan in Section B: Part 2.
### Section B: Part 2 - Study Approval

**Important:** Students must complete a Proposed Study Plan and obtain Faculty approval for their plan before submitting this application. Applications that do not contain an approved Proposed Study Plan will not be considered. Students should see their Faculty Advisor to obtain approval for their study plan. To find your Faculty Advisor, please go to [http://www.mobility.unimelb.edu.au/outgoing/advisers/](http://www.mobility.unimelb.edu.au/outgoing/advisers/)

**Proposed Study Plan**

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<th>Overseas Subject Name (if known)</th>
<th>Overseas Subject Code</th>
<th>Overseas Credit Value</th>
<th>UOM Equivalent of Subject (if possible or necessary)</th>
<th>UOM Year Level</th>
<th>UOM Equivalent of Subject Code</th>
<th>Approved by Advisor</th>
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Please attach additional information on subjects and approvals if required.

**Faculty/Student Centre to Complete**  
Students must have this section completed by the Faculty Advisor from the faculty awarding credit. It is not sufficient to get departmental approval only. Combined or double degree students or students studying a diploma and degree applying for credit from more than one faculty must obtain support from each faculty. If you wish to elaborate on circumstances you believe should be taken into account when assessing this student for a Melbourne Global Languages Scholarship, please attach a letter detailing the situation.

**Faculty 1**  
I acknowledge that the proposed overseas study program is a credit bearing program which will be credited towards this student's course.

Name (please print): ____________________________  
Signature: ____________________________  
Date: DD MM YYYY

Faculty: ____________________________  
Position Title: ____________________________

**Faculty 2**  
I acknowledge that the proposed overseas study program is a credit bearing program which will be credited towards this student's course.

Name (please print): ____________________________  
Signature: ____________________________  
Date: DD MM YYYY

Faculty: ____________________________  
Position Title: ____________________________
Section C: Eligibility Criteria

The value of the Melbourne Global Languages Scholarship normally ranges from $1,500 to $7,000 for programs from 6 weeks up to a year in duration, depending on the length of the proposed program of study. Applications are very competitive. However, those applicants not awarded a language study scholarship are forwarded to the Melbourne Scholarships Office to be considered for a Melbourne Global Scholarship. Students cannot receive both a Melbourne Global Languages Scholarship and a Melbourne Global Scholarship.

Please indicate (✓) that you meet all the following criteria in order to be considered for a Melbourne Global Languages Scholarship:

☐ have completed a full year of language study at a tertiary level in the language you intend to study overseas; and

☐ are enrolled in a University of Melbourne degree or diploma; and

☐ are undertaking a credit-bearing overseas program delivered in the language you are studying and which is approved by the relevant language department; and

☐ have an average of H2B (70+) across your academic record with no results below an H2B (70+) in the completed target language subjects.

Are you an exchange student?

☐ Yes. Please attach a copy of your Exchange Approval Letter/Email from your faculty and a copy of your approved Exchange Study Plan to this application. If your Exchange Study Plan does not list details of your overseas language study with departmental and faculty approval, you must complete the Proposed Study Plan in Section B: Part 2 – Study Approval. (See also note under “Important” on page 2 of this form for more information).

☐ No. Students who are not applying for an exchange must complete the Proposed Study Plan in Section B: Part 2 – Study Approval. Please make sure that you have attached this.

Please indicate (✓) that you meet all the following criteria in order to be considered for a Melbourne Global Scholarship:

☐ will be receiving faculty credit for your overseas study program

☐ will be studying overseas full time

☐ have achieved a minimum 70% weighted grade point average over your entire course (not only the course for credit)

☐ have completed 75 points (undergraduate students) and 50 points (graduate coursework students)

☐ will be undertaking exchange or an independently organised study program

☐ have not already received a Melbourne Global Scholarship or a Melbourne Global Languages Scholarship

☐ have not already been awarded the Master of International Politics (M.I.P.) overseas grant

☐ will not be travelling to a country for which the Department of Foreign Affairs and Trade (DFAT) advises 'Not to travel' or 'Reconsider your need to travel'

Applicant’s Declaration

I declare that the information presented in this application is true and complete. I acknowledge that the University of Melbourne may terminate my application for permission to study overseas as a study abroad student, an exchange student or nomination for a Melbourne Global Languages Scholarship or Melbourne Global Scholarship and ask that all monies awarded be repaid in full, if I have misrepresented my past and/or present circumstances. I understand that if I fail to complete the study for which funds are awarded without a satisfactory reason I may be required to repay the scholarship.

Name of Applicant (Please use block letters):

Signature of Applicant:                                    Date: DD    MM     YYYY

Please keep a copy of your application for your own reference.