



SAPIENZA
UNIVERSITÀ DI ROMA

International Exchange Student's Guide

This is the guide for International Exchange Students at Sapienza University of Rome. It addresses the needs of non – EU nationals spending an exchange study period at Sapienza with one of the following programs:

- Erasmus Mundus
- Bilateral agreements between Sapienza and International universities



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2. Admission to higher education degrees
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1. The Italian Higher Education System In Brief

1.1 Organisation

Italian Higher Education system is organised as follows:

Laurea (L)

- 1st cycle university degree, characterized by both theoretical and applied studies.

Access: with the Italian upper secondary degree, or a comparable foreign one.

Workload: 180 ECTS credits.

Length: 3 years full time.

Degree: Laurea di primo livello. In English: Bachelor, 1st cycle degree. It is the Italian bachelor - level degree of the Bologna Declaration.

Further university studies: access to LS and MU1 programmes.

Laurea Magistrale (LM)

- 2nd cycle university degree, characterised by strong theoretical and in-depth studies in a given subject field.

Access: with a related L, or a similar foreign degree.

Workload: 120 ECTS credits.

Length: 2 years full time.

Degree: Laurea Magistrale; in English: MA or MSc 2nd cycle degree. It is the Italian master-level degree of the Bologna Declaration.

Further university studies: access to PhD.

Laurea Specialistica a ciclo unico (LS a ciclo unico)

- 2nd cycle university degree, characterised by strong theoretical and in-depth studies in a given subject field.

Access: with the Italian upper secondary degree, or a comparable foreign one.

Workload: 300 ECTS credits for the 5 years degree and 360 ECTS credits for the 6 years degree.

Length: 5 or 6 academic years

Degree: Laurea Specialistica a ciclo unico; in English: MA or MSc 2nd cycle degree. It is the Italian master-level degree of the Bologna Declaration.

Further university studies: access to PhD.



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Dottorato di Ricerca (PhD)

- 3rd cycle university degree.

Access: by a related LM, or a similar foreign degree in a related subject area.

Admission: by public competition, organised locally by individual universities.

Length: min. 3 years, depending on subject fields.

Course structure: PhD programmes mainly consist in independent high quality research projects. Postgraduates carry out their research activities under the supervision of a university professor who is appointed as tutor. In some cases attendance to seminars or subject courses is also required. Transition from one year to the next depends on the tutor's positive assessment of the doctoral student's performance.

Degree: Dottorato di Ricerca (Doctorate, Doctor of Philosophy- PhD).

Further university studies: participation in post-doctoral (post-doc) research projects.

General website on Higher Education in Italy:

<http://www.study-in-italy.it/index.html>

1.2 Grading system

The Italian University grading system is based on a 30-point grading scale, 18 being the passing grade.

As far as the final dissertation is concerned, a 110-point grading scale is used:

- 66 being the minimum grade for passing
- *cum Laude* is added to the maximum grade in order to praise outstanding results.

Detailed grading scale for Sapienza's faculties is published at the web page:

http://www.uniroma1.it/sites/default/files/allegati/ECTS_Grade_Conversion_Scale_IROMA01.pdf



1.3 Academic calendar

The Academic calendar is issued by each single Italian University. It foresees the starting and duration of the academic lessons, the exam sessions as well as the vacation times, national and religious holidays.

For academic year 2011-2012 provisional dates will be (dates may vary according to faculties):

Bachelor-Master students:

First Semester:

Lessons: end of September – mid-December

Exams: January-February

Second Semester:

End of February – end of May

Exams: June-July

PhD students:

1st of November 2011



2. Admission criterias:

2.1 Admission criterias for Erasmus Mundus degree students

MSc (Master of Science) students

1) an original copy and a certified translation in Italian of your secondary school diploma, certified and released by the competent territorial Italian Consulate together with a declaration of value, called "*dichiarazione di valore*" in Italian.

2) an original copy and a certified translation in Italian, of your 1st level degree (BSc), certified and released by the competent territorial Italian Consulate together with a declaration of value, called "*dichiarazione di valore*" in Italian.

PhD (Doctor of Philosophy) students

1) an original copy and a certified translation into Italian of your secondary school diploma, certified and released by the competent territorial Italian Consulate together with a declaration of value, called "*dichiarazione di valore*" in Italian;

2) an original copy and a certified translation into Italian, of your MSc degree, certified and released by the competent territorial Italian Consulate together with a declaration of value, called "*dichiarazione di valore*" in Italian.

2.2 Admission criteria for Erasmus Mundus and bilateral agreements for students' exchange

Exchange students selected through an Erasmus Mundus international call for application or within a bilateral agreement for student exchange should comply with the minimum requirement of language knowledge and prior level of study required by the modules they wish to attend.

At MSc or BSc level a **learning agreement** or equivalent document should be provided, approved both by the home and host institutions.



3. Academic Programmes 2011-2012

(pay attention to language of instruction!)

Erasmus Mundus degree students should apply for Laurea, Laurea Magistrale and PhDs. Courses published as “Master universitario” are lifelong learning or professional courses, which do not give access to further degrees and are not open to degree seeking students looking for EM scholarships.

3.1 Full list of Laurea Courses in Italian

<http://www.uniroma1.it/eng/AcademicProgrammes.php>

3.2 Degrees in English

- MSc in Computer Engineering: <http://ccli.dis.uniroma1.it/mce/>
- MSc in Artificial Intelligence and Robotics: <http://ccli.dis.uniroma1.it/airo/>
- MA in Political Economy, *curriculum Economic policy and Institutions*
- MA in Advanced Economics, *curriculum Economic Analysis*
- MA in Advanced Economics, *curriculum European Studies*
- MA in Finance and Development

3.3 Modules in English at the faculty of Economics

1st semester:

Advanced mathematics for economic and business	9 ECTS
Advanced microeconomics	9 ECTS
Economic constitution	9 ECTS
Advanced law for economics	9 ECTS
Advanced mathematics for economics and business	9 ECTS
Advanced microeconomics	9 ECTS
European administrative law	9 ECTS
International Marketing	6 ECTS

2nd semester

International Banking	6 ECTS
Microfinance and Ethical Finance	6 ECTS
Advanced macroeconomics	9 ECTS
Advanced statistics and econometrics	9 ECTS



Elective courses

Advanced international economics
Economics and policy of social welfare
Economics of competition and regulation
Labour policies
Advanced econometrics
Advanced history of economic analysis
Economics and policy of development
Economics of taxation
Optimization methods
European economic history
European economics policies
Federalism and multilevel constitutionalism
Italian and European economy
Public finances in the European Union

3.4 Computer Science

Courses in English to be held in the second semester 2011-2012 (starting March 2012) within the MSc program in Computer Science:

Multimodal Interaction	6 ects credits
Machine Learning	6 ects credits
Natural Language Processing	6 ects credits
Computer Graphics and Digital Art	6 ects credits
Intelligent Information Retrieval	6 ects credits

The above 6-credit courses belong to the curriculum in “Artificial Intelligence and Interactive Systems”.

3.5 Languages

Some modules are taught in foreign languages:

<http://lettere.uniroma1.it/2008/modules/00876/list.htm>

<http://lettere.uniroma1.it/students/Lettorato.htm>

http://scienzeumanistiche.uniroma1.it/guide/vs_moduli_insegnamento.asp?Id_Insegnamento=240

http://scienzeumanistiche.uniroma1.it/guide/vs_moduli_insegnamento_elenco.asp



3.6 Department of Oriental Studies

The Department of Oriental Studies offers BA and MA courses of Foreign languages in: Chinese, Japanese, Korean, Hindi, Hebrew, Arabic, Farsi, open to international students without prior knowledge of Italian.

3.7 Mechanical Engineering

The MSc course of Mechanical Engineering will offer some courses in English during the 1st semester of 2011-2012 (starting next October). These will be:

Automatics	9	ects	credits
Machines	9	ects	credits
Mechanical and thermal measurements	9	ects	credits



4. Visa procedures

4.1 Invitation Letter

At the end of our selection procedure, you will be notified about acceptance to our university. We will then issue the invitation letter you will need to show to your closest Italian Consulate in order to obtain a study Visa. The letter will be scanned and sent to you via email. The hard copy of the letter will be sent to the Consulate as well. Useful information on visas for Italy:

http://www.esteri.it/visti/index_eng.asp.

4.2 Custom control in Rome

Non-EU nationals have to pass through the passport and visa control check. Please pay attention to the required documents and keep with you the invitation letter from Sapienza University of Rome.



5. Arrival in Rome

5.1 Registration Erasmus Mundus degree students

Students enrolling for BA, Ma and PhD degree courses should submit the following documents:

- Application form (to be filled and signed at the International Office)
- Copy of passport pages with personal data and visa
- Copy of receipts of application for Permit of stay
- University registration number (To be obtained at CIAO Office in the University Campus)
- Originals of the 2 “Dichiarazioni di valore” listed above

5.2 Registration for Erasmus Mundus and bilateral agreement Exchange students

Exchange students nominated within the Erasmus Mundus programme and within the students’ exchange bilateral agreements will be registered at their arrival and should carry copy of their learning agreement and proof of registration. A passport-size photo will be required.



6. Practical Information

6.1 Residence Permit

Within 8 working days from your arrival in Italy you must apply for your residence permit. You can collect the residence permit KIT at the **Post Office** (one of them is inside the main campus, close to entrance of Viale Regina Elena or you can refer to the main branches of Piazza San Silvestro or Piazza Bologna).

Instructions on how to fill it are enclosed in this International Student Guide, otherwise you can ask for assistance at our Welcome Office.

The filled application form should be sent through the same post office where you picked up the kit, adding the following **documents**:

- copy of all pages of your passport;
- invitation letter by Sapienza University of Rome;
- copy of medical insurance certificate ;
- a tax revenue stamp (ask for *marca da bollo* of € 14,62 on sale at all tobacconist shops).

In order to send back the application you will have to pay € 27,50 using the pre-filled form you will find inside the kit's envelope, which is the tax for starting your residence permit's request and € 30 for mailing it.

You will be given a **receipt** of your posted application which you will have to safely keep as proof of having applied for your residence permit. Afterwards, you will receive a registered letter from the Immigration Office fixing an appointment. You will have to go to the fixed appointment to complete the application for your residence permit. Upon this first convocation, you have to present 4 passport-sized ID photos with a white background, one of which will be attached to your residence permit.





For further information about the residence permit please go to:
<http://poliziadistato.it/articolo/1076-Stranieri>

6.2 Public transport

How to get to Rome from Fiumicino Airport

By train

Rome Fiumicino Airport Leonardo da Vinci (FCO) is connected to the city centre during day-time by a direct train, Leonardo Express, and slower trains of the FR1 (Regional railway) line.

Leonardo Express trains brings you directly to the city main train station Termini every 30 minutes from 6.36 a.m. to 11.36 p.m. in 31 minutes time, the ticket costs 14,00 €.

The FR1 trains (destination Orte - Fara Sabina) stop at several downtown stations. The ticket costs € 5,50 and the journey lasts around 27 to 57 minutes, depending on which station you are getting off. The stations are: Roma Trastevere (26 min.), Roma Ostiense (30 min.), connection with Metro B (Piramide station), Roma Tuscolana (38 min.), Roma Tiburtina (45 min.) connection with Metro B-Tiburtina station), Roma Nomentana (53 min.), Roma Nuovo Salaria (57 min.). The service runs from 5.57 a.m. to 11.27 p.m., with a train departing every 15 minutes, except on Saturdays and Sundays. The first two trains of weekdays and trains after 9.27 p.m. run every 30 minutes. Weekend trains run every 30 minutes.

To reach the Airport train station, please follow the indication for train station outside Airport exit. Train tickets are sold at the station counters and through automatic machines as well. You can pay in cash or with credit cards.

By bus

“Sit Bus Shuttle”- service offers transportation from Fiumicino to the centre of Rome. Termini/Piazza Cavour from/to Fiumicino Airport – € 8,00.

For further information:

<http://www.sitbusshuttle.it/index.php?lang=en>

The **night bus** line 40N (€ 4,50) connects the Airport with the train stations of Roma Tiburtina, via Roma Termini. The bus departs at 1.15 a.m., 2.15 a.m., 3.30 a.m. and 5.00 a.m. Tickets are sold on board.

For further information:



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www.adr.it

By Taxi

The price for a journey from Fiumicino Airport to the city centre (within the Aurelian Walls) is € 40,00

How to get to Rome from Ciampino Airport

To get to Rome city centre from Ciampino Airport G.B. Pastine (CIA) you can go catch a bus (Cotral Company) at the Airport to Metro Line A station Anagnina. There you can catch the underground to Termini station (it takes about 30 minutes). The bus ticket costs € 1,20 and the Metro ticket is € 1,00. Buses leave every 40 minutes from 6.00 a.m. to 10.40 p.m.

Otherwise you can get the bus (€ 1,00) taking to Ciampino railway station, and there take a train (€ 1,30) to get to Termini station in 15 minutes.

For details:

http://www.cotralspa.it/ACCESSIBILE/collegamenti_Aeroporti.asp?tipo=acc,
www.adr.it.

For those arriving with the following companies there is a direct bus service from Ciampino to Termini station (€ 4,00/4,50): Ryanair, EasyJet, Blue Air, Myair etc.

For further information:

http://www.terravision.eu/italiano/rome_ciampino.html

By Taxi

The price for a journey from Ciampino Airport to the city centre (within the Aurelian Walls) is Euro 30,00.

Bus, Underground, Urban Train and Tram

Metrebus is Rome's public transport system, which incorporates different types of transport services: underground/ tube (metro), urban trains (treno metropolitano), buses and trams. Metrebus tickets are available for journeys on all such means of transport.

There are different types of tickets:



BIT - Integrated Time Ticket: it costs € 1, and lasts 75 minutes from the initial validation. You can buy it at: [ticket offices, newsagent, tobacconist and automatic machines in the stations and all around the town.](#)

Please remember that you must always validate your ticket at the beginning of your journey and when transferring onto the metro (your ticket must be re-stamped within 75 minutes from the first validation stamp and is then valid until the end of your journey in metro).

You must keep your ticket with you while travelling on public transport means and be ready to show it, on request, to ticket inspectors.

Monthly Pass – Ordinary Personal: it costs € 30.00, and lasts for the calendar month as printed on the pass, for an unrestricted number of journeys. Until the fifth day of each calendar month, you can buy the pass from any of the tobacconists and newsagent shops. After the sixth day of the month, the pass can only be bought from [ticket offices and Atac sales points.](#)

The holder must complete the pass with the personal details required. Holders must be ready to show their pass along with some form of ID on request of ticket inspectors.

Annual Pass: it costs € 230,00 and is available for 365 days from the date stamped on the pass. It can be purchased at one of the Atac ticket offices by filling in the self-certification forms and attaching a passport photograph.

For under-26 students it is possible to buy reduced **Monthly Pass – Ordinary Personal** for € 18.00. For this discount, please apply for the Non-EU-Exchange Student Certification at the Welcome Office. You can also buy the reduced **Annual Pass** for € 150.00 if you are resident in Rome and have a low income.

For more details: www.atac.roma.it

You can calculate the desired route on Rome's public transport system webpage: <http://infopoint.atac.roma.it/bw.asp?lingua=ENG>

Taxi

Taxis in Rome are white, they have an identification name and number on the front door and show a taximeter inside. They can be easily found in every part of the city at special taxi ranks, or you can call one of the numerous Radio Taxi companies like 06 3570, 06 6645, 06 8822, 06 4157, 06 4994 or 06 5551



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For further information please visit:

http://www.comune.roma.it/wps/portal/pcr?jppagecode=dipartimento_mob_trasp.wp

<http://www.agenziamobilita.roma.it/>



6.3 Tax Identification Code (codice fiscale)

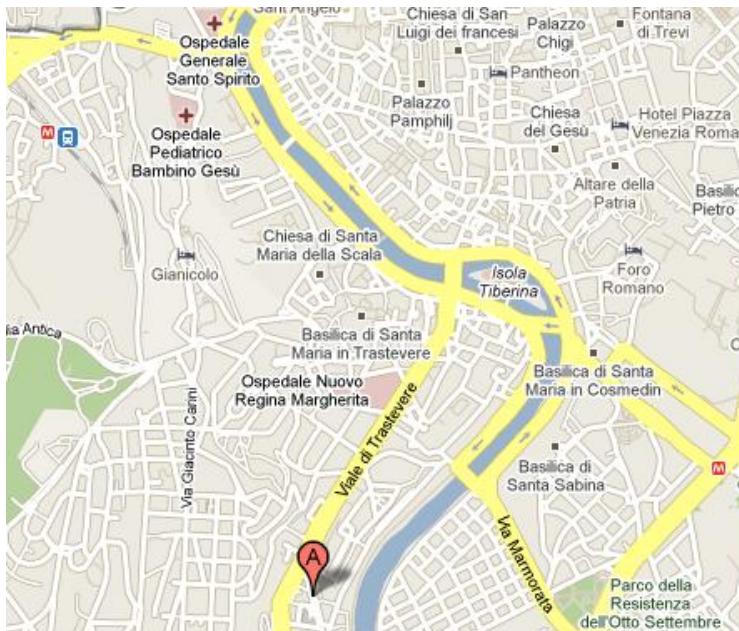
The International office can provide you with your fiscal code before your arrival, in case you get your visa well before your travel date. As soon as you receive your visa, send a scanned copy of your passport and visa to: infoecw@uniroma1.it We will then send you the application form for your fiscal code with further instructions.

Alternatively, after your arrival in Rome, you will have to go to the “**Agenzia delle Entrate**” in Via Ippolito Nievo, 36

Opening Hours

Monday	Tuesday	Wednesday	Thursday	Friday
08.45-12.45	08.45-12.45 14.15-15.35	08.45-12.45 14.15-15.35	08.45-12.45 14.15-15.35	08.45-12.45

The office is located about 500m from the Trastevere train station and can be reached by tram lines 3 and 8, or bus line 780, stopping at Piazza Ippolito Nievo.





6.4 Health care

Your private health insurance should cover the medical cares for the entire period of your stay in Italy.

With regards to registration to the Italian National Health Service- NHS (SSN, *Servizio Sanitario Nazionale*) you should go to the Local Sanitary Unit- LSU (ASL, *Azienda Sanitaria Locale*) of your residence area (or to any Local Sanitary Unit) with your health insurance and residence permit. Otherwise, you can go to the Medical Guard or to the First Aid centre of the nearest hospital and they will check up on you.

If your private insurance covers medical care for a 3 months period only, from the 91° day on it is possible to make the voluntary registration to the National Health Service (NHS).

The NHS gives you the same status as any Italian national from the medical services point of view:

- you can make reference to a general practitioner (whose services will be free)
- you will have free access to first aid hospital services
- day-hospital permanence
- surgical procedures in all public structures
- for blood and other analysis, examinations and specialist visits you must pay a reduced tax (*ticket*).

Registration to the NHS requires an annual tax reported to a solar year (1st January - 31st December). The amount you have to pay is about € 149,77. You can make this payment in any Postal Office and it must be headed to the " Amministrazione P.T. – contributo Servizio Sanitario Nazionale ", C/C number 370007. You also must specify the reason of the payment: "iscrizione volontaria al Servizio Sanitario Nazionale".

For access to NHS go to the Local Sanitary Unit (ASL, *Azienda Sanitaria Locale*) of your residence area (complete list available at our Welcome office) with the payment of the NHS tax and choose your general practitioner from the list you will be provided with by the LSU.

Documents requested for the registration:

1. Certificate of residence or the application receipt from the municipality or a self-certification of it;
2. Valid Identity Card and/or Passport;
3. Tax identification code (codice fiscale) or a self-certification of it;

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4. Nominative of the selected general practitioner;
5. Payment of about € 149,77 to the Postal Office on c/c n. 370007;
6. Certificate of enrolment in a legally recognized university or a self-certification of it.

What to do in case of health problems:

For emergencies:

- call First aid (*Pronto soccorso*) service toll free number 118.
- Go to the hospital First aid service:

There they will assign you a colour code (white, yellow, green, red) according to the gravity of your situation. Patients will be taken care of in order of the gravity and not of arrival. If the First aid service personnel attribute you a white code, you could have to wait more than 1h before being visited by a doctor. If you show your sanitary card or the certificate released by the Sanitary unit (**the receipt of the payment form is not enough**) all examinations in day hospital are free. You also have to bring with you the residence permit.

If you have a medical emergency in the evening:

- Call First aid service toll free number 118
- Go to the hospital First aid service
- Go to the medical guard, open 24 hours a day. Bring with you your residence permit and sanitary card.

For minor health problems (for example influence, cold, etc.) ask your general practitioner. Visits in ambulatory are free. Bring your residence permit and sanitary card with you.

For specialist visits (gynecological, dental visits, etc.) ask your general practitioner for a ticket with which you can call the *CUP* (Booking Centre – further information could be provided by our Welcome Office) for an appointment with an expert with facilitated taxes (payment of the ticket). Bring your residence permit and sanitary card with you.



6.5 Accommodation

Permanent Accommodation

***Important:** DO NOT make any payments from abroad in advance. Make sure you meet the person who is providing accommodation at your arrival in Rome.*

- International non EU exchange students looking for accommodation in Rome will find helpful advice by contacting
- A private student dormitory: <http://www.affittostudentiroma.it/> email: info@affittostudentiroma.it which can be reserved directly before arrival
- the Erasmus Student Network in Rome (see contact details www.esn-roma.it).
- The Regional Agency for University Student Support for Sapienza University of Rome is Laziodisu: <http://www.laziodisu.it/default.asp?id=569>
- Student's Association *Student Plus* <http://www.studentplus.it/>

Prices for a private room in a shared apartment range from € 350,00 to € 550,00 (or higher) per month (information based on a research on small ads published on newspapers and web sites; please pay attention that you will be required to pay a deposit of one to three months' rent when renting a room).

Other useful web sites:

Interesting website where you can find room adverts are:

www.easystanza.it

www.bakeca.it

www.wantedinrome.com (in English)

www.postoletto.com

www.roma.bakeca.it

www.kijiji.it

www.affitti.com

www.home4students.it/

Newspapers

There are a lot of newspapers distributed free of charge near newsstands, in front of bars, pubs, etc. which carry accommodation offers. Be aware that they20 For further details for **non EU Exchange Students** please contact our International Office, Corso Vittorio Emanuele II, 244, 00186, Rome, Italy
E-mail: infoecw@uniroma1.it, Phone: + 39 06 4991 0206



only have adverts from real-estate agencies that charge at least one month's rent + VAT for their service and prefer renting apartments to long term students studying in Rome who have already studied here for a few years.

A local newspaper for adverts, Estate Agents or the Local Tourist Offices is *Porta Portese* issued on Tuesday and Friday on paper. You can also check their website at: www.portaportese.it – click on *Immobiliare* and then *Affitto-Subaffitto*).

Among other information sources we can mention:

- - Room Swapping: www.casaswap.com - www.smilexchange.eu
- Wanted in Rome: an advertising guide to Rome and Italy published every two weeks and on sale at news stands and international book shops www.wantedinrome.com
- Più Case: www.piucase.it

Room adverts on University Notice Boards/ Word of Mouth

Wherever students usually go (faculties, departments, canteens, bar, streets on Campus area) you can see notices for accommodation offers. You can bring these adverts to the Welcome office and we will help you call to enquire if they are interested in an international student and if it is possible to arrange an appointment.

Your personal relationships network may become an important source of information. Take every opportunity while getting to know people and making new friends to enquire if they know about anyone who may have a vacant accommodation for you.

6.6 Bank account

You can open your bank account at any bank in Italy.

Documents you need to provide to open a bank account :

- Tax identification code (=codice fiscale)
- passport and visa

“UniCredit Banca di Roma” has a branch at the University campus.

If you need assistance please contact our Welcome Office.

6.7 Phone

Italy's international phone code is 0039.



Public phones are available on the street and in many public commercial places such as bars, restaurants, and malls. Phone cards can be purchased from tobacconists and newsstands.

Your home country might have a pre-paid Phone card that you could purchase before arrival to Italy for your first days in Rome.

There are many mobile phone service providers in Italy: Tim, Vodafone, Wind and 3. We advise you to compare their services before making your choice. ESN Rome recommends WIND for Erasmus students.

Emergency numbers (toll free):

112 Carabinieri

113 Police

115 Fire Brigade

116 Car Rescue Service

118 Emergency Medical Care

6.8 Internet

Nowadays in Italy a lot of families have Internet at home, you'd better ask for this detail when you rent a room or a house, usually the internet cost is included in the rent rate. Otherwise, you can subscribe to one of the Internet providers (Alice, Libero, Fastweb, Tiscali etc.)- in this case you need the lease of your flat. For details please visit their web sites or ask in one of their authorized representative.

If you are not going to stay in Rome for a long time, it may be more convenient subscribing a mobile broadband internet access with one of the phone companies.

In both cases you must have the Tax identification code and a valid ID.



7. Life On Campus

7.1 Language courses

Italian language courses are offered to all exchange students. The courses are organised in 4 levels: beginners, false beginners, intermediate and advanced, and will lead to the certificate of Italian as a Foreign Language. The entry test will be organised at the beginning of each semester. Classes are held at the Institute of Oriental Studies, two hours classes 3 lessons a week.

7.2 Courses

University courses begin in late September/October the first semester and in late February/March the second semester. Academic calendar varies from Faculty to Faculty. Student Administrative Offices publish the course calendar of every Faculty more or less one month before the beginning of the courses. Professors can communicate the calendar on Faculty personal web pages or on office boards.

Usually it is not necessary to apply to attend a course. But we strongly advise you to get in touch with the Professor of the chosen course by email or during their office hours before the beginning of classes in order to check if that is really the course that fits your Learning Agreement.

Attendance is optional, but some professors might ask students to sign the attendance sheet.

7.3 Assessment

There are three examination sessions of Sapienza University of Rome, autumn (from September to December), winter (February) and summer session (June and July). Faculties will publish the exam calendar as soon as possible, so please visit your Faculty's web site or the Faculty board for the exact day and hour.

You must register to sit for the exam, usually at least one week before the exam date. Please ask your professor for details on how to register for the chosen course.

Most of the exams are oral, usually professors will decide to divide registered students into groups, sometimes separate them into more than one day due to the number of students. If that will be the case for your exam, professors will communicate it the first day of exam or some days before.

If you are not satisfied about the exam's score, you can refuse it before your



professor signs for the final grade.

7.4 Contact your Professor

You can contact your professor by e-mail, available on her/his Faculty board or online. Otherwise, you can meet your professor during her/his office hours, please check the course's board or your Faculty's web site for it.

7.5 Learning Agreement

The exchange programme you're taking part, generally provides you with a Learning Agreement Template. The Learning Agreement indicates all the exams you have to sit for during your exchange (non EU student mobility) period at Sapienza University of Rome.

Pay attention to the exams you have to take and to the examination procedure as it may differ from exam to exam.

You can change your Learning Agreement if:

- you have changed your mind about an exam
- you found an exam that better suits your interests.

For changes please contact our Welcome Office

7.6 Campus internet

You can use the campus wi-fi called "**sapienza**" available at the wireless network.

Non EU Exchange students can use their email address communicated to Sapienza as username and the student login code used in the on-line application form. <http://sapienzawireless.uniroma1.it/>

7.7 Libraries

Students have access to all libraries of Sapienza University of Rome with their ID and student card. Every library has its internal regulations. Consult the library staff for details on how to borrow books.

If you are resident in Rome for more than three months, you can apply for access at services of the libraries of Rome (*Biblioteche di Roma*). You should show your proof of residence in Rome, enrolment and ID.

Books catalogue of all Italian libraries is available on the Italian Library Catalogue web site:

<http://www.sbn.it/opacsbn/opac/iccu/base.jsp?sessionId=8677C069CE4AE3051D45A62DBF49542F.ha1>



7.8 University Canteens

For access to the canteens you have to apply for a canteen card. Apart from information concerning you study at Sapienza University of Rome, you should have the Tax identification code.

University canteens addresses and opening hours:

1. Central Canteen

Via De Lollis, 22 tel. 06 4970275

Monday-Friday: 11.45 -15.00 and 18.45 – 21.00

Saturday : 11.45 – 15.00

2. Faculty of Economics

Via del Castro Laurenziano , 7/b tel. 06 4460316

Monday- Saturday: 11.30 – 15.00

Sunday: 11.30 – 15.00

Casal Bertone Via De Dominicis

Monday- Saturday: 11.45-15.00 and 18.45 – 21.00

3. Civis

v.le P. Boselli, snc tel. 06 321349

Monday-Saturday: 11.45 – 15.00 and 18.45 – 21.00

4. Faculty of Engineering

Via delle Sette Sale, 28 tel. 06 4740313

Monday-Friday: 11.45 – 14.30

7.9 Psychological support

Sapienza University of Rome provides a free psychological support service to all its students. For details please go to:

<http://www.uniroma1.it/didattica/sportelli/counselling> (the page is available in Italian) and <http://www.uniroma1.it/eng/ExchangeStudents.php>

7.10 Sports facilities

The **CUS** (*Centro Universitario Sportivo*) organises sporting activities. All students enjoy access to their grounds and to the many other sporting facilities.

There are countless sporting locations; swimming pools, gyms, football clubs and so on scattered throughout Rome. Some of these also offer discounts to



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members of the University and you should check with the CUS for details. E-mail: info@cusroma.org, website: <http://www.cusroma.net/>



7.11 Public holidays

Main Italian public holidays:

January 1 - New Year's Day

January 6 - Epiphany

March-April- Easter Monday

April 25 - Liberation Day

May 1 - Labour Day

June 2 - Anniversary of the Republic

August 15 - Ferragosto

November 1 - All Saints' Day

December 8 - Immaculate Conception

December 25 - Christmas Day

December 26 - St Stephen's Day

N.B. We highly recommend you to get in touch with our offices before July and August of every year due to reduced office hours.



SAPIENZA
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8. Contact Us

International Office

Sapienza University of Rome

Corso Vittorio Emanuele II, 244, 00186, Rome, Italy

2nd Floor

Opening hours

Monday – Friday, 10 am – 1 pm or by appointment

To schedule an appointment:

E-mail: infoecw@uniroma1.it

Phone: + 39 06 4991 0206

Fax: + 39 06 4991 008