



Melbourne Global Financial Assistance Application Form 2009

Including the Aitchison Scholarship (for travel in May-Oct only)

Closing Dates: 20 May: for travel between May-October
20 October: for travel between November-April

To be eligible for Financial Assistance applicants must

- be enrolled in the Melbourne Global Mobility Exchange Program, OR be enrolled in other credit bearing programs or a Study Abroad program of more than 12 weeks duration, OR be enrolled in the Capitol Hill Internship (USA) Program
- have not already received Melbourne Global Mobility Financial Assistance.
- be enrolled in either an undergraduate and graduate program at the University of Melbourne

This application must be signed before a Justice of the Peace (JP), a Police Officer or Commissioner for Taking Affidavits.

Submit this form to: Melbourne Scholarships Office
Level 3 John Smyth Bldg,
The University of Melbourne
Fax (03) 8344-3734
Email scholarships-administration@unimelb.edu.au

Section A - Applicant Details

Student number: Title: Mr / Ms.....

Family Name /Surname:.....

Given Names: Age:

Relationship Status (please circle): Single / Partnered (living together) / Partnered (living apart)

Number of Children: Please list the age of your children:.....

How many dependant children are currently living with you (at your term address) whilst you are studying?.....

Term Address:

..... Post Code:

Telephone Number: Mobile:

University Email:

Parental / Second Contact Address:

..... Post Code:

Additional Applicant Information

Are you an: Australian Student International Student Permanent resident

Have you paid upfront HECS fees? Yes No

If yes, how much?.....

Do you have a disability? Yes / No
.....
.....

If applicable please provide evidence such as a statement from your doctor or the University Student Health Service. Attach a statement outlining **how your disability will increase the cost of your study overseas (add another page if necessary)**.

Section B - Course Details

Course Level (please circle): Undergraduate Postgraduate

Current University Course (name of Degree):.....

Present Status (circle): Full Time / Part Time Year level:

Please attach a copy of your 2009 Enrolment Record. If you do not have a copy, you can get this document (free of charge) from your Student Centre

Section C - Details of Overseas Program

Title of overseas program, for example (B.A./Arts)

Name of Institution, for example (University of Manchester).....

Country of institution.....

Study commencing: DD/MM/YYYY Study ending: DD/MM/YYYY

Length of study

Subject for credit..... Code..... Credit points.....

Study commencing: DD/MM/YYYY Study ending: DD/MM/YYYY

Has your exchange/study abroad been finalised and approved?.....

Are you intending on travel that is not part of your Overseas Program?

If so, for how long?.....

How much have you put aside in your budget for this travel?

Section D - Your Budget for 2009

EXPENSES (estimated and known expenses for period: 1 January – 31 December)

You are required to include your spouse's (or partner's) and dependent's expenditure (if applicable).

Weekly Expenses

Rent / Board / Mortgage Payment (circle)	\$		
Bills (gas, electricity, telephone etc.)	\$		
Food (lunches, groceries, etc)	\$		
Transport (public transport fare, petrol, parking)	\$		
Spending Money (clothing, entertainment etc)	\$		
Commitments to dependents	\$		
Other Weekly expenses:	\$		
Total Weekly Expenses	\$	X wks =	\$ (A)

It is not necessary to include 'cents' – all amounts should be rounded to the nearest dollar

Annual Costs

Accommodation Related:

Residential College Fees (if applicable)	\$	
Establishment Costs - Bond	\$	
Furniture	\$	
Connections	\$	
Other Accommodation Costs	\$	
Total Accommodation Costs	\$	(B)

It is not necessary to provide establishment costs if you are in the same residence as last year

Course Related:

Student Union membership	\$	
Course Fees / HECS up front (circle if applicable)	\$	
Course Materials	\$	
Total Course Related Costs	\$	(C)

Other Costs:

Car Costs – Registration/Insurance etc	\$	
Medical, dental costs	\$	

Outstanding Debts – repayable this year

Credit Card	\$	
Short Term University Loan	\$	
Other Due Loans	\$	
Total Due Debts	\$	
Any other costs (eg. travel, sport, club memberships)	\$	

only provide debt amounts which must be repaid this year.

Total Other Costs	\$	(D)
Total Expenses for the year (A+B+C+D above)	\$	(1)

INCOME (estimated and known net income for period: 1 January – 31 December)
 You are required to include your spouse's or partner's income (if applicable)

Employment Income (Average weekly earnings)

January – February	\$	X 9 weeks =	\$
March – November	\$	X 39 weeks =	\$
December	\$	X 4 weeks =	\$
Total Employment Income			\$ <input type="text"/> (E)

Other Weekly Income (Average weekly amount)

Centrelink payments	\$	Type of Allowance? -----
Scholarship Payments	\$	
Partner's Income	\$	
Parental Allowance	\$	
Other (please specify.....)	\$	
Total Other Weekly Income		\$ <input type="text"/> X wks \$ <input type="text"/> (F)

Lump Sum (Annual Income)

Savings as at 1 January	\$	
Parental Assistance	\$	
Other Grants (name.....)	\$	
Other (please specify.....)	\$	
Total Lump Sum Income		\$ <input type="text"/> (G)
Total Income for this year (E+F+G above)		\$ <input type="text"/> (2)

FINANCIAL NEED SUMMARY

Total Expenses	\$ <input type="text"/>	(1)
Total Income	\$ <input type="text"/>	(2)
DEFICIT / SURPLUS FOR 2008 (2) - (1) =		\$ <input type="text"/>

STUDENT'S GENERAL FINANCIAL POSITION

Assets		Liabilities	
Property (present value)	\$	Outstanding Mortgage	\$
Vehicle/s	\$	Loans	\$
Shares	\$	Total Credit Card Debts	\$
Fixed Term Deposits	\$	Other Debts	\$

Section E - Travel Budget *Please complete this section carefully. Do not include Section D*

Weekly expenses

Accommodation	\$	Xweeks	=	\$
Food	\$	Xweeks	=	\$
Transport	\$	Xweeks	=	\$
Spending Money (entertainment etc)	\$	Xweeks	=	\$
Other Weekly expenses:	\$	Xweeks	=	\$
Total					A \$

One – off Costs

Airfares and other transport costs (train, bus, taxi fares etc)	\$	
Tuition costs/ conference fees	\$	
Visas/passport costs/airport taxes	\$	
Other	\$	
Total		B \$

Available Funds

Available Funds	Confirmed funds	Additional funds unconfirmed
Scholarship/s	\$	\$
Faculty assistance	\$	\$
Savings	\$	\$
Loans	\$	\$
OS–HELP Loan (if applicable)	\$	\$
Centrelink payments	\$	\$
Family assistance	\$	\$
Credit card	\$	\$
Other funds	\$	\$
Total		C \$
		D \$

Total Expenses (A+B)	\$
Total Confirmed Funds (C)	\$
Total Confirmed and Unconfirmed (C+D)	\$
How much are you requesting?	\$

Section F - Financial Position

If you have estimated a deficit greater than \$3000, please explain how you expect to meet your costs for the year

.....
.....
.....

Have you applied for an OS-HELP Loan?

- Yes, If so how much?.....
 No, Please state your reason for not applying?.....

If you are not employed during your studies, please explain why. How are you funding your living expenses?

.....
.....
.....

If you are not eligible for Centrelink payments this semester, please explain why?

.....
If you are receiving a Centrelink payment will your Centrelink payments continue when you are Overseas?
.....

Do you receive any financial assistance from your parents? If you do not receive any assistance, please explain.

.....
.....

Are your parents assisting with your accommodation? (E.g. College Fees, Free board at home, help with rent.)

.....

Have you travelled overseas since enrolling? What was the purpose of your travel?

.....
.....

Please summarise your current financial circumstances

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

Have you applied for, or are you eligible for any other scholarships for this program?* Yes No

If Yes, which one/s?

.....

*Please advise the Melbourne Scholarships Office of the outcome of any pending application as soon as it is known.

Section G - Parent/Guardian to Complete

Parents'/Guardians' Income

if you are under 18 years of age or financially dependent upon a parent/guardian your parent/guardian must supply their income details for you to be assessed. Please supply details for both your parents or your guardian and his/her partner's income. If your parents/guardian are separated or divorced please supply the details of primary caregiver and his/her partner.

Parent/Guardian 1 Annual Gross income: \$

Parent/Guardian 2 Annual Gross income: \$

Number of dependents (including applicant):

Please list any reasons why you are unable to provide financial assistance for this program for your son/daughter/ward:

.....

.....

Section H - Applicants Partner's Income

If you are married or in a de facto relationship please supply details about your partner's income

Your partner's Gross Annual income \$.....

Section I - Faculty/Student Centre to Complete

Study Abroad and other credit bearing program students must have this section completed by a course adviser from the faculty which will be awarding credit. It is not sufficient to get departmental approval only. Double degree students applying for credit from both faculties must obtain support from each faculty. If you wish to elaborate on circumstances you believe should be taken into account when assessing this student for a Melbourne Global Mobility Scholarship, please attach a letter detailing the situation.

Faculty 1

I acknowledge that the proposed overseas study program is a credit-bearing program which will be credited towards this student's course or a compulsory hurdle requirement which must be completed as part of this student's course.

Faculty: Signature:.....Name (please print).....

Position title.....

Date:

Faculty 2

I acknowledge that the proposed overseas study program is a credit-bearing program which will be credited towards this student's course or a compulsory hurdle requirement which must be completed as part of this student's course.

Faculty:Signature:.....Name (please print).....

Position title.....

Date:

Section J - Applicants declaration

I declare to the best of my knowledge and belief that the particulars I have given are true and complete in every respect and that I have not withheld any relevant information. I acknowledge that the University may terminate any scholarship if I have misrepresented my past and present circumstances and that this termination may take place at any stage during the tertiary course I am undertaking. I authorise the University to seek information about me relevant to my application. If my exchange program does not take place I will promptly return any money received through the Melbourne Global Mobility Financial Assistance scheme to the Melbourne Scholarships Office. I declare that I have not already received Melbourne Global Mobility Financial Assistance in a previous round.

Signature of Applicant:

Name of Applicant:

Signature must be witnessed by a

- Justice of the Peace,
- Police Officer, or
- Commissioner for Taking Affidavits

Taken and Declared at:
(Please Stamp)

Date